CodeArc RestroSuite
Complete Client Onboarding Guide · Mobile / Android

EVERY BUTTON EXPLAINED · NEW USER EDITION

Phone & Android guide
Bottom tabs · hamburger · More
Touch-first full walkthrough.

Fully detailed guide for new owners and staff: **what each control is for**, **what happens when you click**, and **which screen comes next**. Large uncropped screenshots with orange highlights. Support: **support@codearc.co.in**.

Audience
New restaurant clients & staff

Support
support@codearc.co.in

Live site
restrosuite.codearc.co.in

How to use this guide

1. **One step per page** — large screenshot of the real product, with the important button outlined in orange.
2. **Read the goal** — why this screen exists.
3. **Follow the numbered actions** on a computer, tablet, or phone browser (or Android / Windows app).
4. **Do not skip Settings tax + Menu GST** before live sales.
5. **Stuck?** Email support@codearc.co.in with your Outlet ID and the step number (e.g. Step 10).

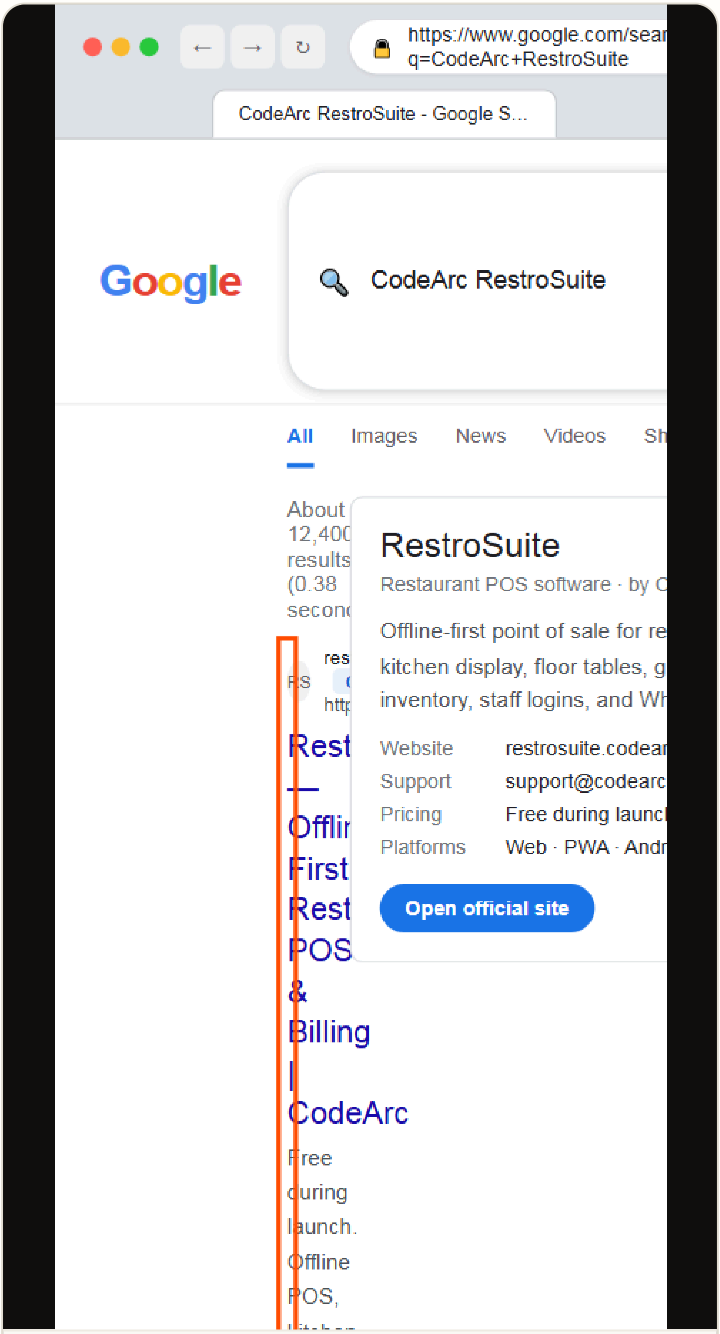
Demo login used for screenshots
Outlet ID example: your workspace code · Staff get their own usernames under Employees.

Phases in this book

- 1 Find RestroSuite online
- 2 Register & sign in
- 3 Workspace shell
- 4–9 Sell, floor, QR, kitchen, bills
- 10–16 Stock, menu, team, CRM, tax, reports, growth
- 17 Settings (profile, tax toggles, print, WhatsApp)
- 18–19 End of day & support

Search for CodeArc RestroSuite on Google

Goal: A new owner finds the official product without a salesperson.



Phone viewport (390×844) · orange outline = focus control

Search for CodeArc RestroSuite on Google — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: A new owner finds the official product without a salesperson.

WALKTHROUGH (DO THIS IN ORDER)

1. Open Google on phone or computer.
2. Type: CodeArc RestroSuite (or restrosuite codearc).
3. Open the official result restrosuite.codearc.co.in (or CodeArc RestroSuite).
4. Ignore look-alike ads or third-party blogs — use the CodeArc domain only.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

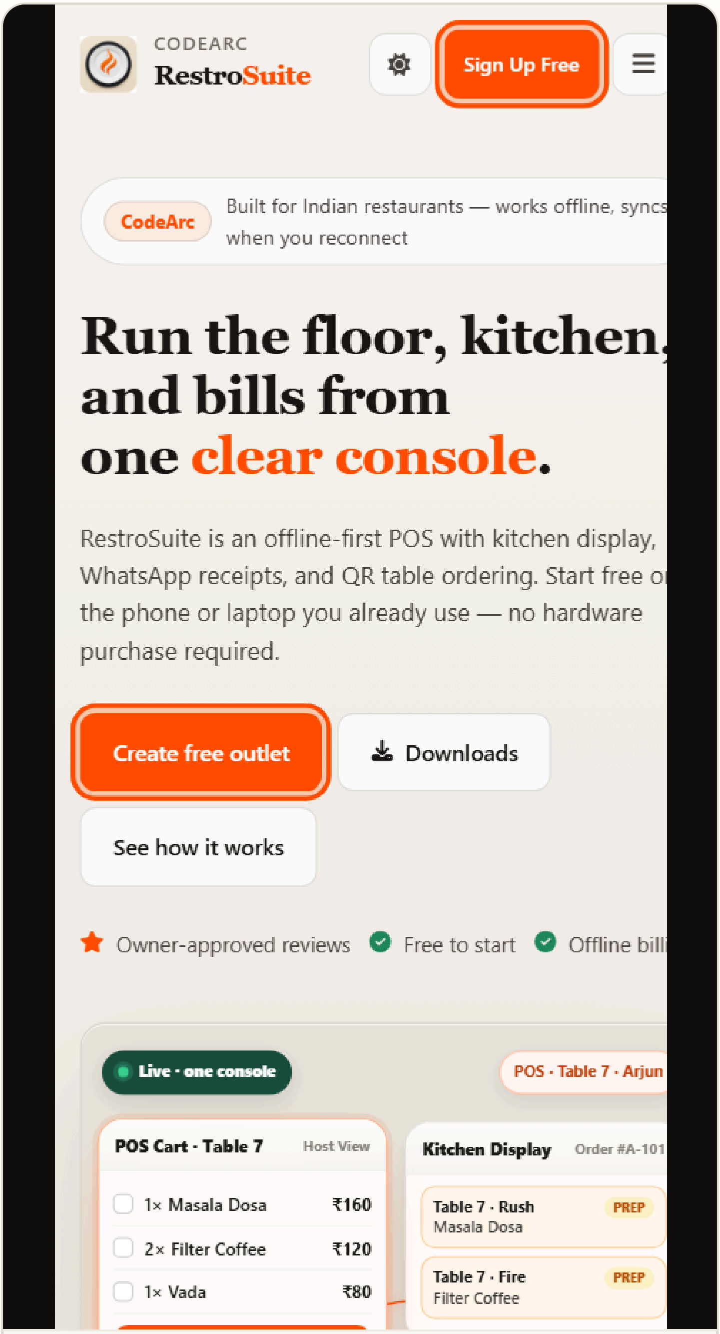
Control / button	Why it is here	What happens when you use it	Where you go next
Search box	Find product	Lists web results	Pick official CodeArc link
restrosuite.codearc.co.in	Real product site	Opens homepage	Homepage
/login.html result	Direct staff entry	Opens Access	Sign in / Register

Tips & warnings

- Bookmark the site for staff. Prefer restrosuite.codearc.co.in.

Homepage — product promise

Goal: Understand offline POS, WhatsApp bills, QR ordering, kitchen display, free launch.



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Homepage — product promise — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Understand offline POS, WhatsApp bills, QR ordering, kitchen display, free launch.

WALKTHROUGH (DO THIS IN ORDER)

1. Read the hero: offline-first restaurant console by CodeArc.
2. Note free during launch / no credit card for trial when shown.
3. Click Sign Up Free (new outlet) or Sign in (existing).

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

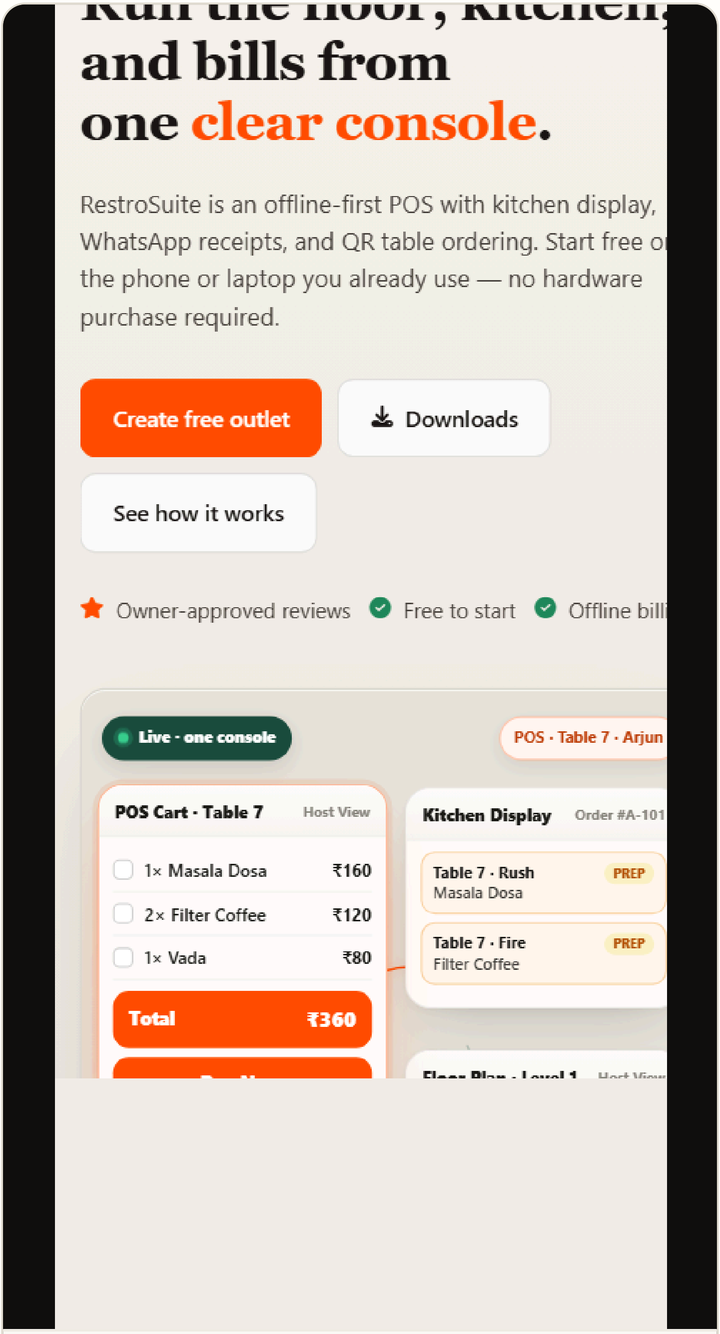
Control / button	Why it is here	What happens when you use it	Where you go next
Sign Up Free / Create free outlet	New owner	Opens register	Register form
Sign in	Existing outlet	Opens Access	Login form
Features / Live Demo / Compare	Evaluate product	Marketing or sandbox	Decide to register

Tips & warnings

- Support for all help: support@codearc.co.in

Homepage — Features, Live Demo, Compare

Goal: See feature list and try the sandbox before registering.



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Homepage — Features, Live Demo, Compare — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: See feature list and try the sandbox before registering.

WALKTHROUGH (DO THIS IN ORDER)

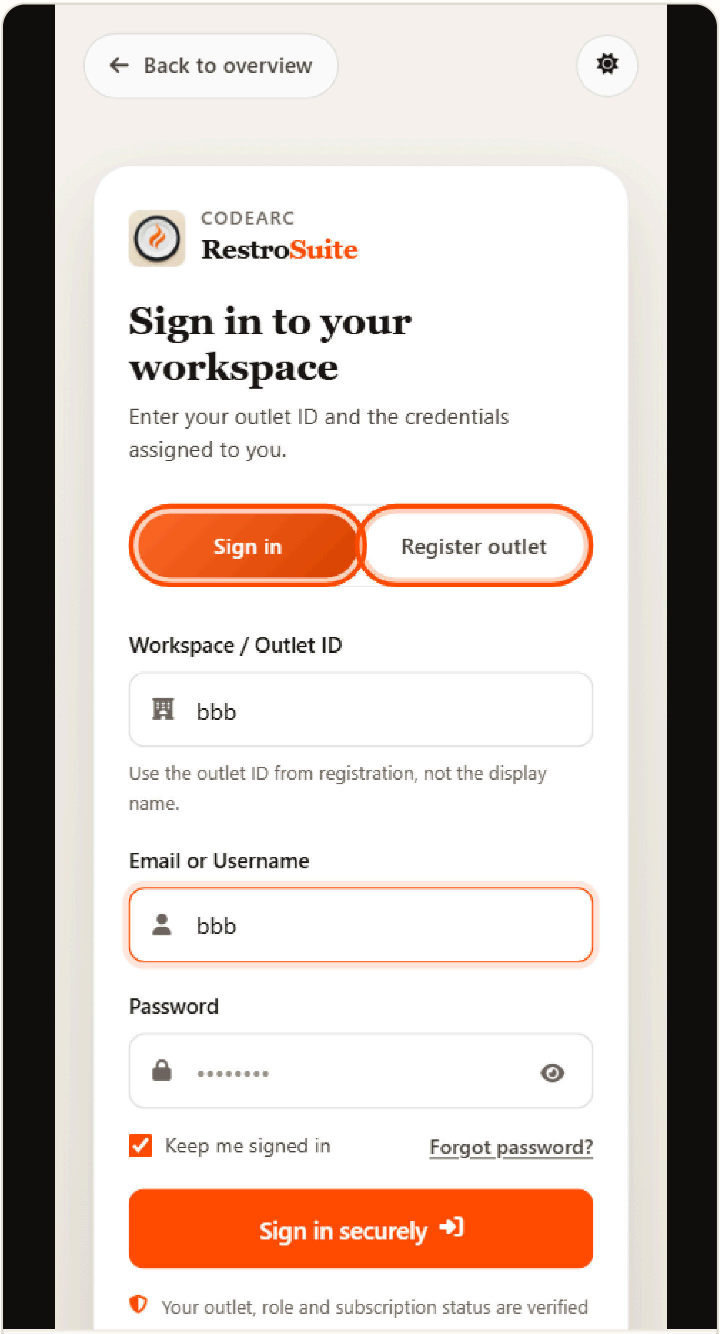
1. Open Features in the top nav (or scroll to Features).
2. Read POS, Kitchen Display, WhatsApp bills, QR table ordering, CRM.
3. Open Live Demo if shown — try a fake Print & Pay without signup.
4. Open Compare if shown — see how RestroSuite differs from paper / other POS.
5. Testimonials / trusted outlets strip is social proof only.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Features nav	Feature list	Scrolls marketing sections	Read POS/KDS/QR/WA
Live Demo	Try without signup	Sandbox bill	Still need real register
Compare	Vs alternatives	Comparison content	Choose RestroSuite

Access page — Sign in vs Register

Goal: Know the two paths: existing staff sign in; new owners register an outlet.



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Access page — Sign in vs Register — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Know the two paths: existing staff sign in; new owners register an outlet.

WALKTHROUGH (DO THIS IN ORDER)

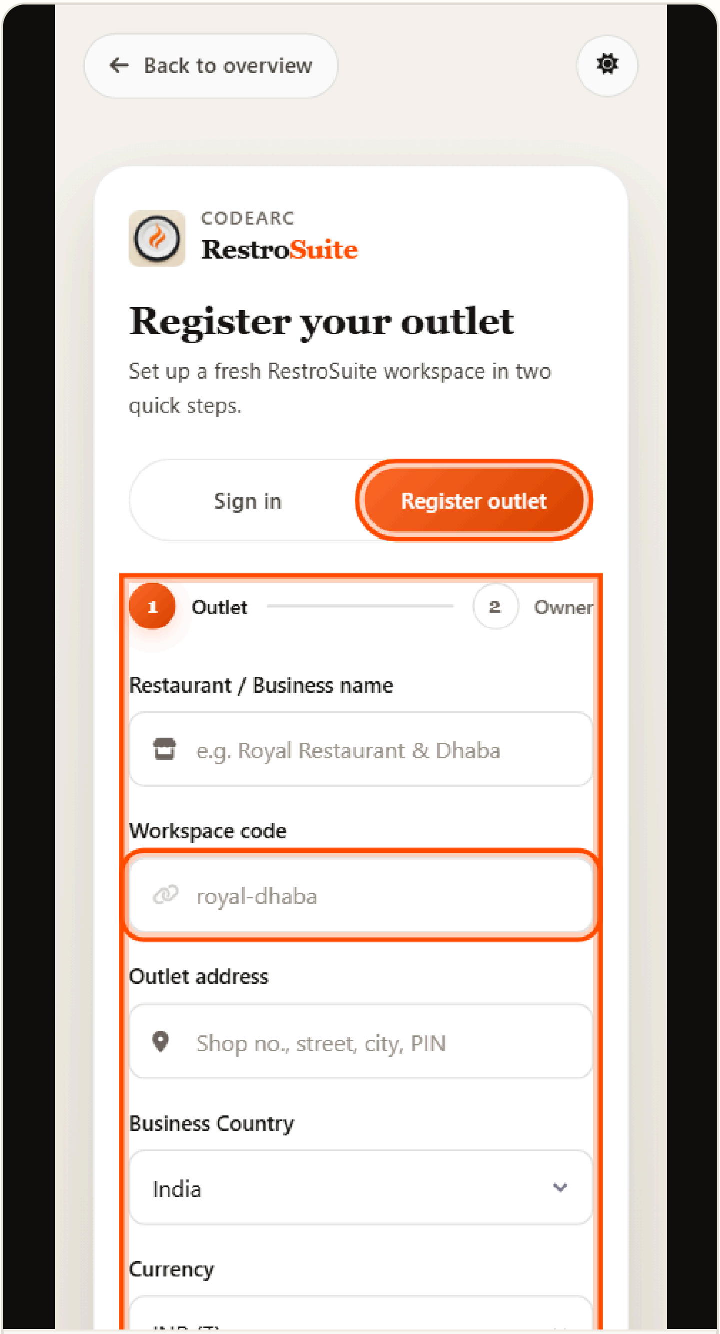
1. Go to https://restrosuite.codearc.co.in/login.html (or Sign in from homepage).
2. Sign in tab = existing workspace + staff username.
3. Register outlet tab = brand-new restaurant workspace.
4. Theme toggle (sun/moon) switches light/dark on this page only until you log in.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Sign in tab	Existing workspace	Shows login fields	Fill credentials
Register outlet tab	New restaurant	Shows register form	Create workspace
Theme toggle	Comfort	Light/dark	Same page
Forgot / Recover	Lost password	Opens recovery	OTP → new password

Register a new outlet — every field

Goal: Create workspace: business name, Outlet ID, owner contact, password, country & currency.



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Register a new outlet — every field — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Create workspace: business name, Outlet ID, owner contact, password, country & currency.

WALKTHROUGH (DO THIS IN ORDER)

1. Click Register outlet.
2. Business / restaurant display name (shown on bills and QR cards).
3. Workspace code / Outlet ID — short slug e.g. royal-dhaba (letters, numbers, hyphens). NOT the display name. Staff type this every day.
4. Owner WhatsApp / phone and email (recovery + support).
5. Country and currency (tax label GST/VAT and ₹ / € symbols).
6. Business type if shown (Restaurant / retail / etc.) — set at registration.
7. Password 10+ characters + confirm. Complete OTP if shown.
8. Submit Create my outlet → wait for success → Sign in with the new Outlet ID.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

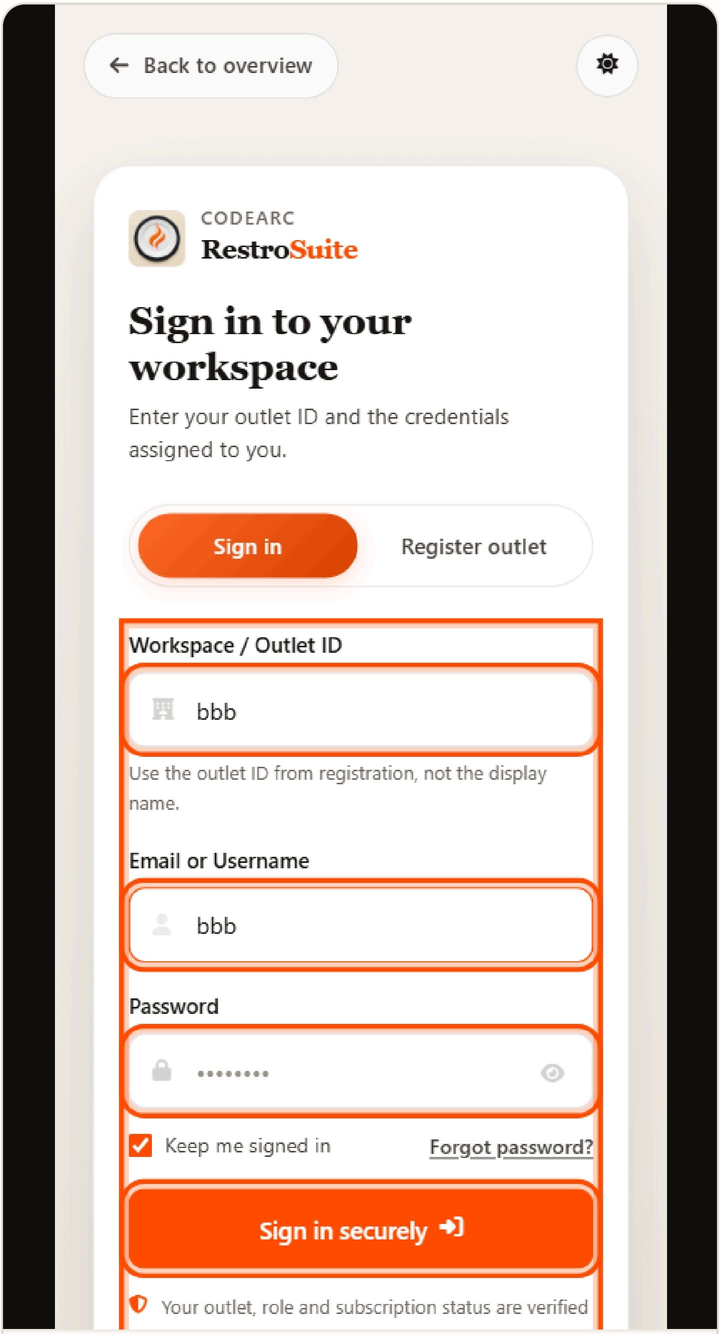
Control / button	Why it is here	What happens when you use it	Where you go next
Business name	Bill header	Stores display name	Next fields
Outlet ID / slug	Daily login key	Creates tenant code	Must write down
Phone / email	Recovery + support	Saves contacts	OTP if enabled
Country / currency	Tax + symbols	Defaults tax pack	GST/₹ etc.
Password + confirm	Owner security	Hashes password	Create outlet
Create my outlet	Provision cloud	Creates workspace	Sign in with new ID

Tips & warnings

- Write down Outlet ID + owner username + password.
- Never share the owner password on the floor — create staff logins under Employees.

Sign in — Outlet ID, user, password

Goal: Enter an existing outlet with staff or owner credentials.



Phone viewport (390×844) · orange outline = focus control

Sign in — Outlet ID, user, password — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Enter an existing outlet with staff or owner credentials.

WALKTHROUGH (DO THIS IN ORDER)

1. Open Sign in tab.
2. Workspace / Outlet ID: e.g. bbb (registration code, not restaurant name).
3. Email or Username: staff or owner username.
4. Password.
5. Optional: Keep me signed in — only on trusted devices.
6. Click Sign in securely → lands on Point of Sale.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

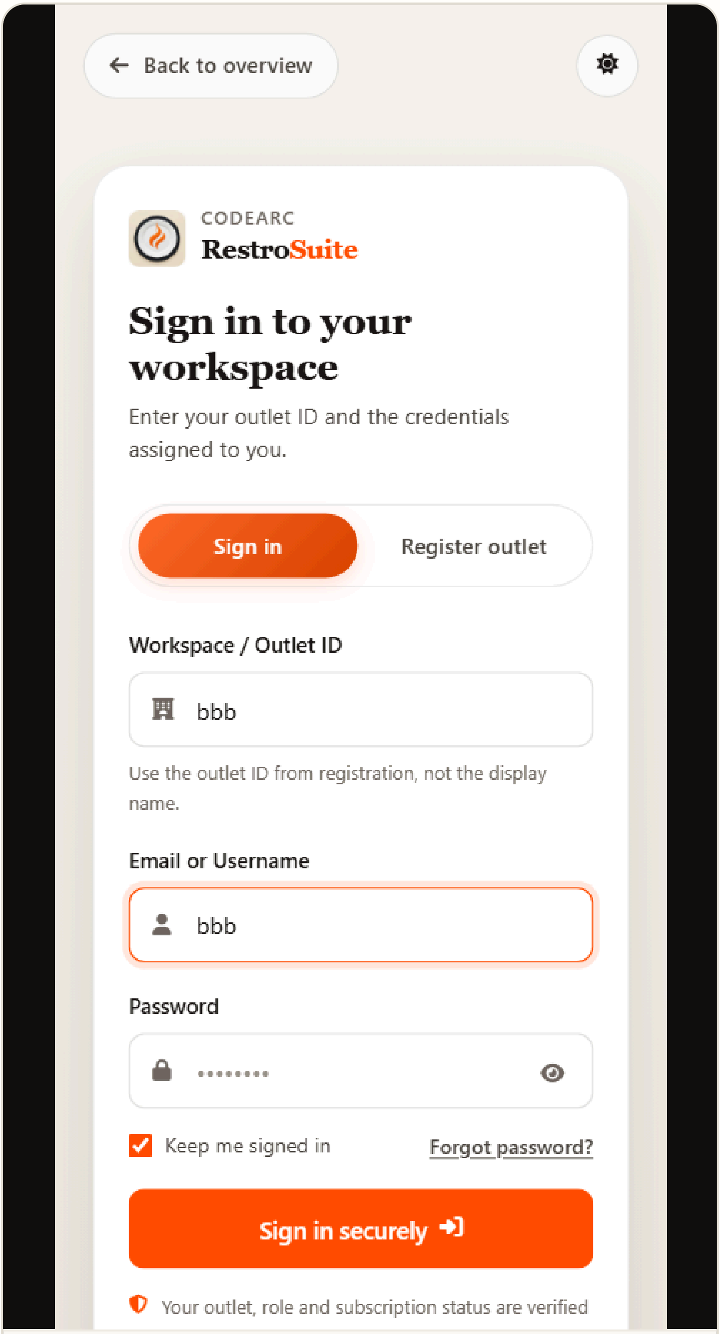
Control / button	Why it is here	What happens when you use it	Where you go next
Outlet ID	Which database	Scopes session	Must match registration
Username	Which person	Loads role tabs	Owner vs cashier menus differ
Password	Prove identity	Validates	Dashboard
Keep me signed in	Trusted device	Remember-me	Skip retype next visit
Sign in securely	Enter console	Redirect dashboard	POS

Tips & warnings

- Wrong Outlet ID is the #1 login error.
- Role (cashier / kitchen / waiter / manager / owner) controls which tabs appear after login.

Forgot password / Recover access

Goal: Reset owner/staff password when locked out.



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Forgot password / Recover access — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Reset owner/staff password when locked out.

WALKTHROUGH (DO THIS IN ORDER)

1. On Access page click Forgot password / Recover access (wording may vary).
2. Enter Outlet ID + registered email or phone.
3. Request code → enter OTP / link from email or WhatsApp.
4. Set a new strong password → return to Sign in.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

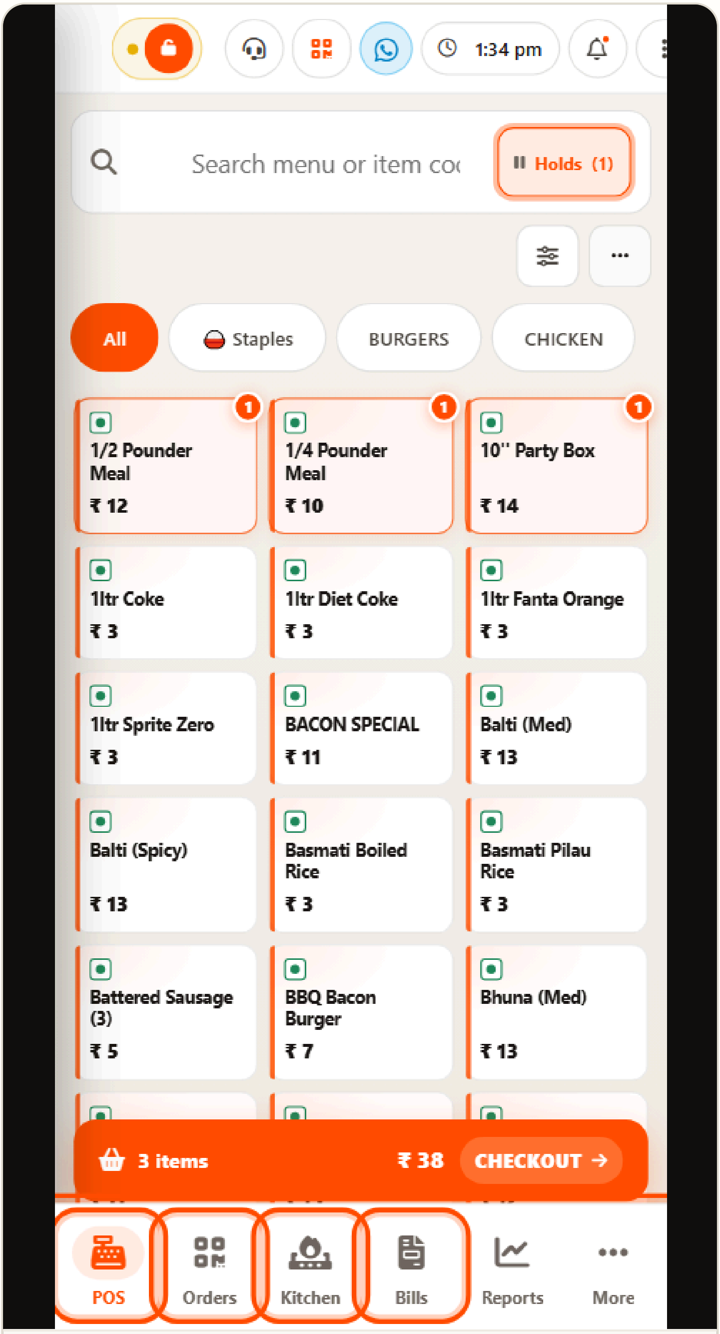
Control / button	Why it is here	What happens when you use it	Where you go next
Recover / Forgot	Locked out	Opens recovery form	Enter Outlet ID + email
Request code	Verify ownership	Sends OTP/email	Enter code
New password	Reset access	Updates credentials	Sign in

Tips & warnings

- If recovery email never arrives, contact support@codearc.co.in with Outlet ID.

After login — mobile layout

Goal: Know where navigation, top bar tools, and the active module live.



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After login — mobile layout — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Know where navigation, top bar tools, and the active module live.

WALKTHROUGH (DO THIS IN ORDER)

1. Bottom bar: POS · Orders · Kitchen · Bills · Reports · More. Other modules open from More → All sections.
2. Main area = active module (starts on POS).
3. Top bar: lock/station, tools, WhatsApp status, time, notifications, version.
4. On POS with items: orange CHECKOUT bar at the bottom.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

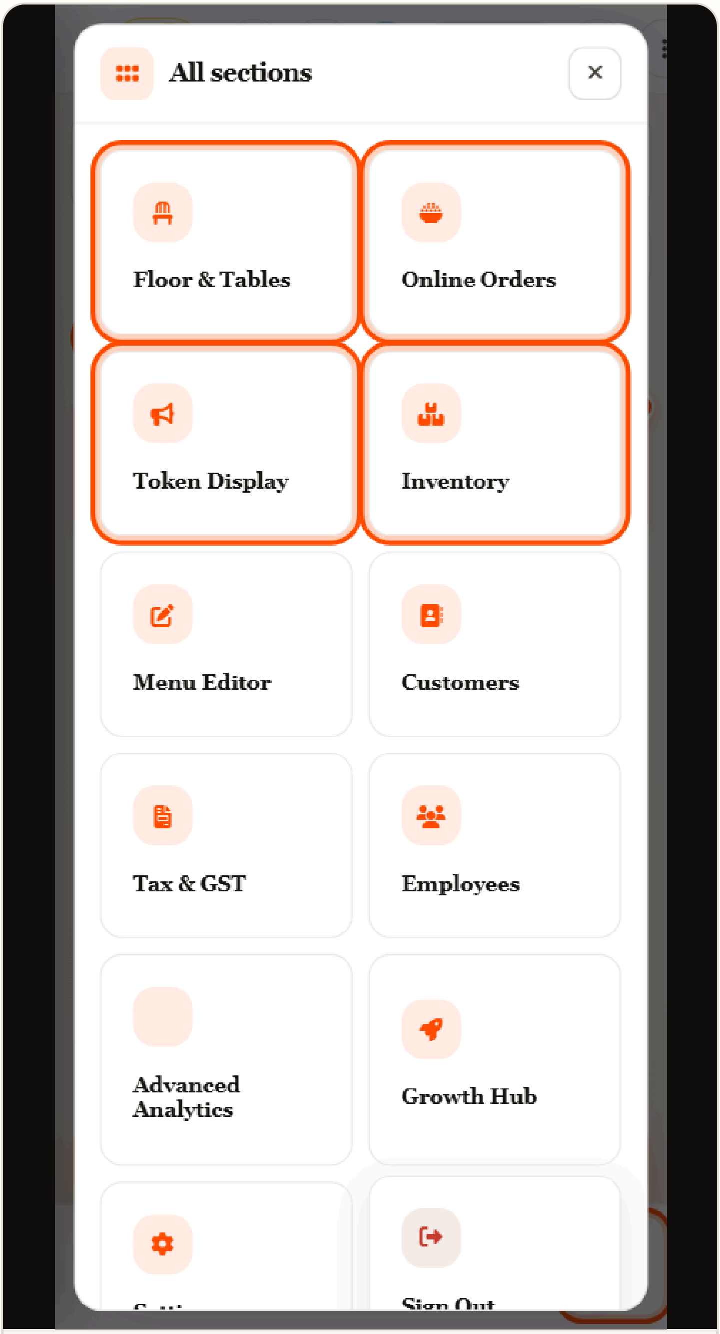
Control / button	Why it is here	What happens when you use it	Where you go next
Sidebar collapse «	More space for work	Toggles sidebar width	Icons-only or full labels
Outlet badge (name/code)	Which workspace	Display / may open profile	Confirm you are on right outlet
Every sidebar link	Jump module	activateTab that screen	See sidebar map step
Main canvas / page title	Active module	Shows title + subtitle	Do the job
Top bar cluster	Global tools	Station, shift, search, support, WA, time, bell, version	Top bar tools step
Settings gear (sidebar or top)	Configure outlet	Opens Settings	Profile/tax/print…
Help	In-app guide	Opens help/demo checklist	Tour steps
Sign out	End session	Clears login (blocked offline sometimes)	Access page
Mobile bottom bar	One-thumb nav	POS Orders Kitchen Bills Reports More	That module
Mobile More (···)	Hidden modules	Opens All sections grid	Floor Inventory Menu Settings…

Tips & warnings

- Click/long-press the version chip to copy the full build id for support tickets.

More menu — every module

Goal: Memorise where each daily job lives.



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More menu — every module — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Memorise where each daily job lives.

WALKTHROUGH (DO THIS IN ORDER)

1. Tap More (⋯) on the bottom bar.
2. All sections grid: Floor & Tables, Online Orders, Token Display (if enabled), Inventory, Menu Editor,
3. Customers, Tax & GST, Employees, Advanced Analytics, Growth Hub, Settings, Sign out.
4. POS · Orders · Kitchen · Bills · Reports stay on the bottom bar for one-tap access.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

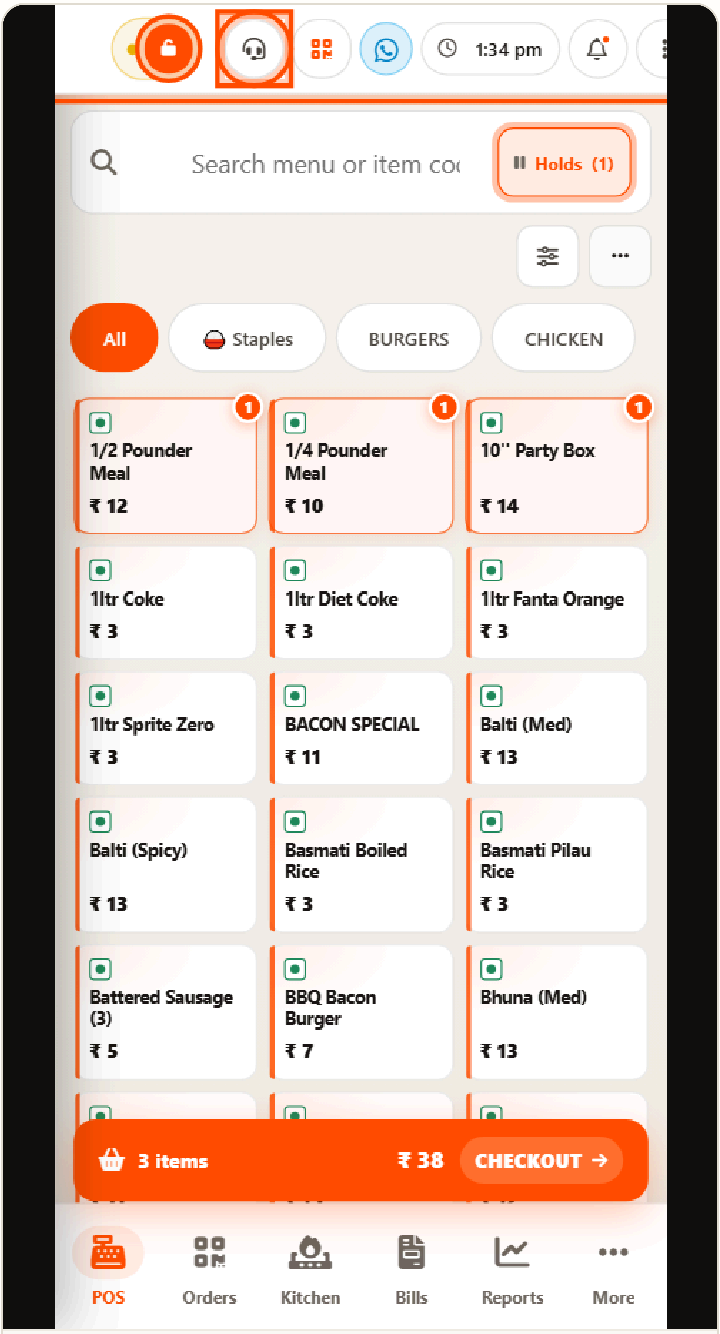
Control / button	Why it is here	What happens when you use it	Where you go next
Point of Sale	Sell & bill	Opens POS	Menu + cart
QR Orders	Guest self-orders	Opens accept/reject queue	Accept → kitchen
Kitchen	Cook display	Opens KDS	Mark ready
Floor & Tables	Dining map	Opens floor	Seat / QR / transfer
Online Orders	Delivery channels	Opens online queue	Accept/reject
Bills	History	Opens bills list	Search/export/refund
Kitchen Setup (coach)	Link kitchen tablet	Opens checklist modal	Not a full tab
Inventory	Stock	Opens stock levels	Recipes/PO/waste…
Menu Editor	Catalog prices GST	Opens editor	Add/edit items
Employees	Staff HR	Opens directory	Add role logins
Customers	CRM	Opens customers	Dues/loyalty
Tax & GST	Compliance view	Opens tax workspace	GSTR export
Reports	Sales KPIs	Opens reports	Charts + CSV
Analytics	Trends	Opens analytics	Peaks / top items
Growth Hub	Extra ops	Opens tile launcher	Reservations, offers…
Settings	Outlet config	Opens settings panes	Profile → Danger zone
Help	Learn	Demo checklist / guide	Guided tour
Sign out	Leave	Ends session	Login

Tips & warnings

- Restricted roles never see Super-Admin or Gateway (those are CodeArc ops only).

Top bar tools — station, search, support, alerts

Goal: Use global tools without leaving the current module.



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Top bar tools — station, search, support, alerts — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Use global tools without leaving the current module.

WALKTHROUGH (DO THIS IN ORDER)

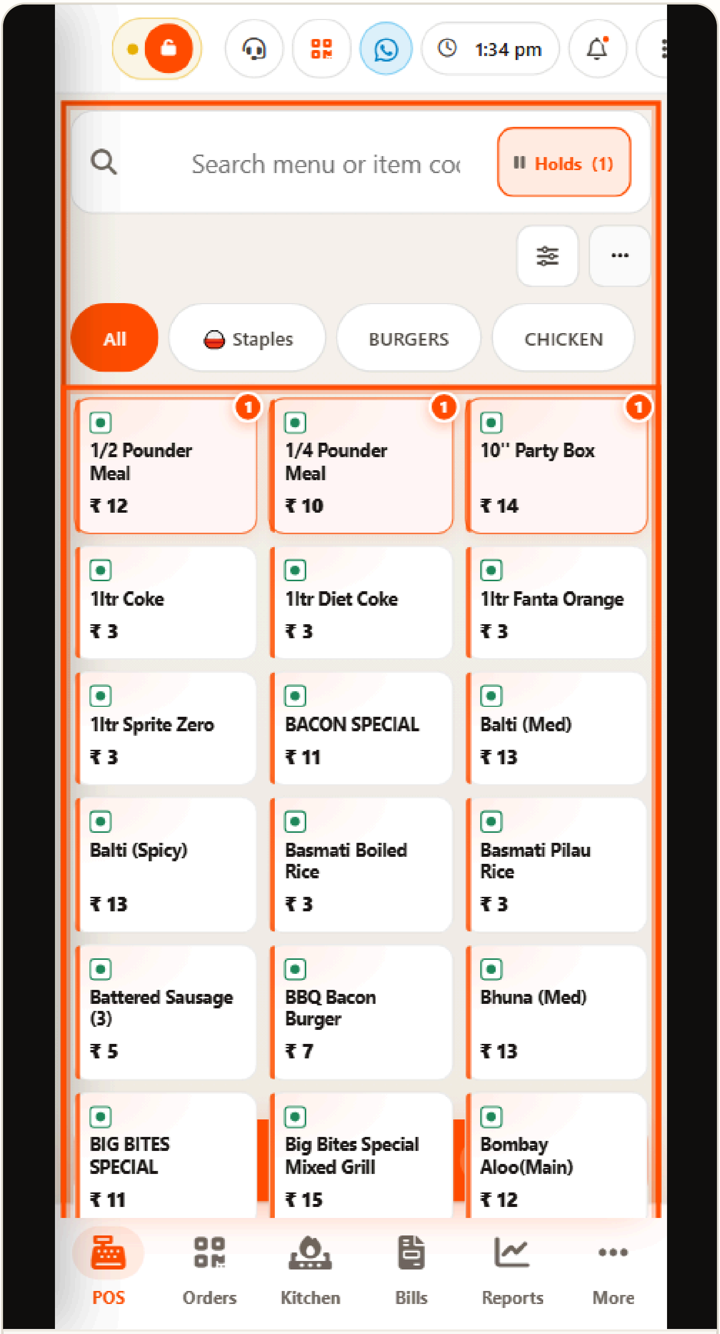
1. Station label (e.g. Counter 1) — rename when multiple devices bill; reports filter by station.
2. Shift chip — Open / Close shift (cash float + Z-report).
3. Global search — jump to menu items, bills, or modules when available.
4. Support / call menu — contact options for support@codearc.co.in.
5. WhatsApp icon — green = gateway connected; red/grey = bills may not send.
6. Bell — notifications (low stock, QR orders, system).
7. Theme / density controls if shown.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Station label (Counter 1…)	Name this device	Renames station for reports	Z-report by station
Shift open/close chip	Cash session	Opens float / Z modal	Shift discipline
Global search	Jump anywhere	Finds menu/bills/modules	Target screen
Support / Call menu	Human help	Shows contact options	Email support@codearc.co.in
WhatsApp status icon	Gateway health	Green=ok / red=down	Settings → WhatsApp
Clock	Local time	Display only	—
Bell notifications	Alerts	QR orders, low stock, system	Act on alert
Theme toggle (if shown)	Light/dark	Switches theme	Same screen
Version chip (v209…)	Support build id	Click copies full version	Paste to support email
Lock / licence icon (if shown)	Session/lease status	May open reconnect	Retry if locked

POS home — menu grid + cart shell

Goal: Sell takeaway, dine-in, or delivery from one counter screen.



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POS home — menu grid + cart shell — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Sell takeaway, dine-in, or delivery from one counter screen.

WALKTHROUGH (DO THIS IN ORDER)

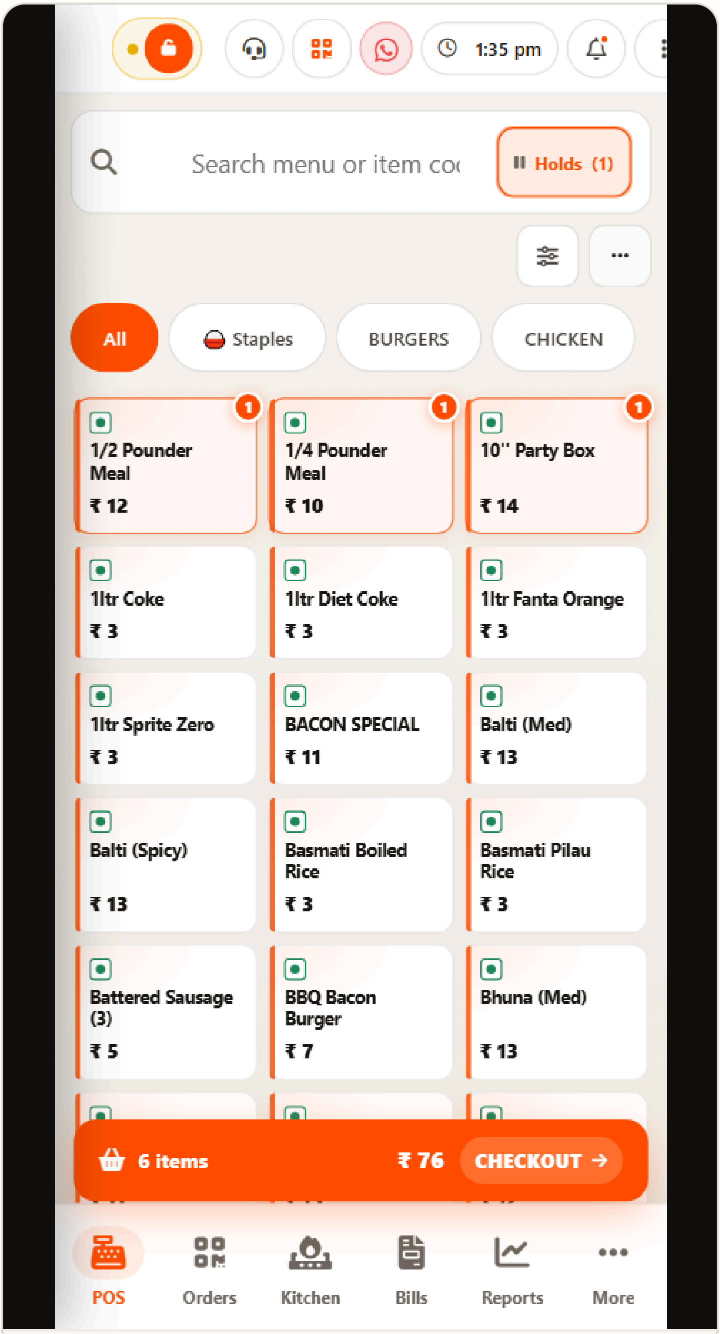
1. Open Point of Sale (default after login).
2. Menu search box filters by name or item code.
3. Category chips filter the grid; sort and +/− card size adjust layout.
4. Tap a tile to add a line to the cart.
5. Cart shows lines, subtotal, tax, grand total.
6. With items: orange CHECKOUT bar opens the cart sheet.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Menu search box	Find item by name/code in rush	Filters grid live	Matching tiles only
Holds button (menu bar)	Open parked orders list	Shows held carts count	Resume or delete a hold
Sort control	Order tiles A–Z / popular / etc.	Reorders grid	Same items, new order
Card size − (btn-grid-dec)	Smaller tiles	More items on screen	Same menu
Card size + (btn-grid-inc)	Larger tiles	Easier tapping	Same menu
Category chips (All / Staples / ...)	Browse one section	Filters by category	Only that category
Menu item tile	Add to bill	Adds line qty +1 (badge on tile)	Cart total updates
Veg/non-veg icon on tile	Dietary cue	Display only	—
Price on tile	Show sell price	Display only	—
Order type: Takeaway bag icon	Walk-in / parcel	Sets channel Takeaway	No table required
Order type: Dine-in utensils	Table service	Sets Dine-in	Table + covers appear
Order type: Delivery bike	Home delivery	Sets Delivery	Address fields appear
Cart count pill	How many lines	Display only	—
Clear cart (trash)	Abort whole order	Empties all lines after confirm if asked	Empty cart hint
Cart empty hint	Guidance	Shows “Tap menu items”	Add first item
Back to menu (mobile)	Return from cart sheet	Closes cart overlay	Menu grid
CHECKOUT bar (mobile)	Open cart to pay	Opens cart/payment sheet	Payment methods

Order type — Takeaway · Dine-in · Delivery

Goal: Correct channel so table, delivery address, and packaging rules apply.



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Order type — Takeaway · Dine-in · Delivery — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Correct channel so table, delivery address, and packaging rules apply.

WALKTHROUGH (DO THIS IN ORDER)

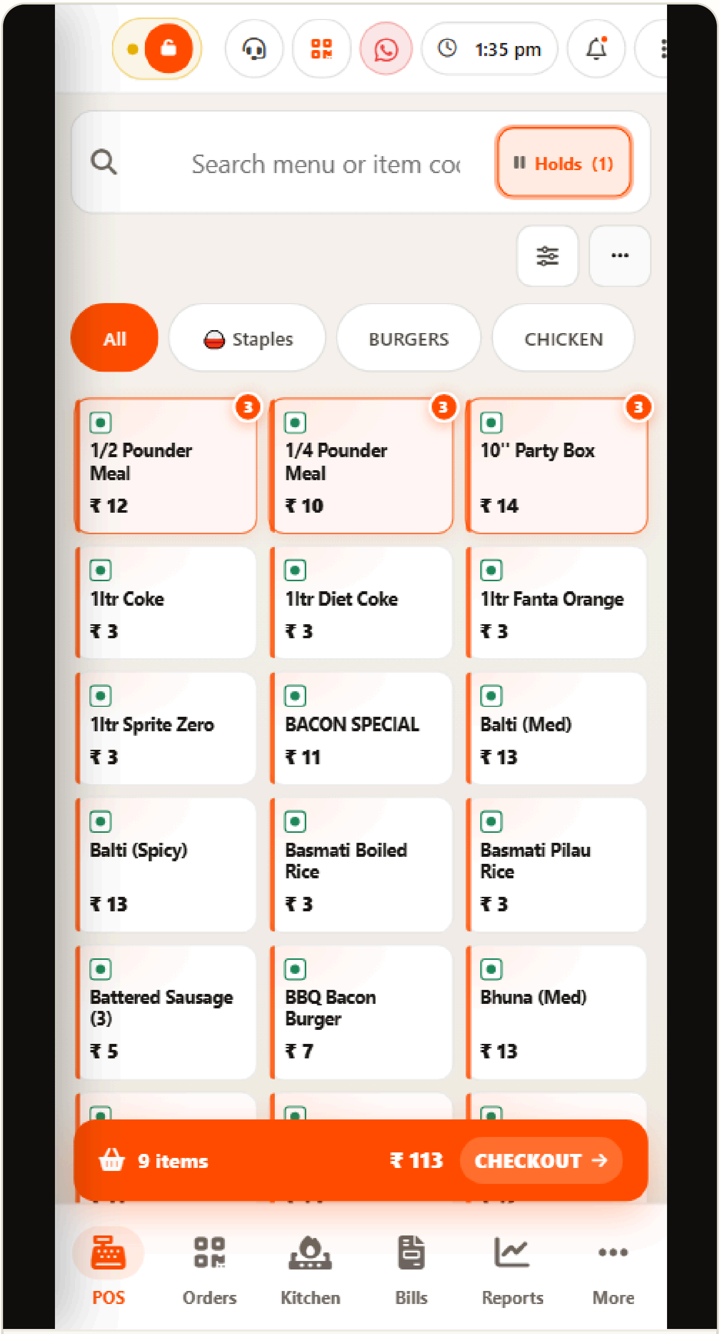
1. Bag icon = Takeaway (default walk-in).
2. Utensils icon = Dine-in — pick Table + covers (pax).
3. Bike icon = Delivery — fill address / phone fields when shown.
4. Change type before settling; packaging (Takeaway pack) may deduct inventory on takeaway/delivery.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Takeaway (bag)	Parcel / walk-in	Order type = Takeaway	Packaging rules may apply
Dine-in (utensils)	Seated guests	Order type = Dine-in	Table + covers required for floor
Delivery (bike)	Send out	Order type = Delivery	Address / phone fields
Table dropdown (#cart-table)	Bind to floor table	Links cart to table #	Floor shows occupied
Covers / pax (#cart-covers)	Guest count	Stores covers number	Reports / floor info
Change table (btn-change-table)	Move open dine-in	Swap table binding	Floor updates
Delivery address / notes fields	Where to deliver	Saved on bill	Rider / online context

Build the cart — qty, notes, portions

Goal: Build an accurate order during rush.



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Build the cart — qty, notes, portions — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Build an accurate order during rush.

WALKTHROUGH (DO THIS IN ORDER)

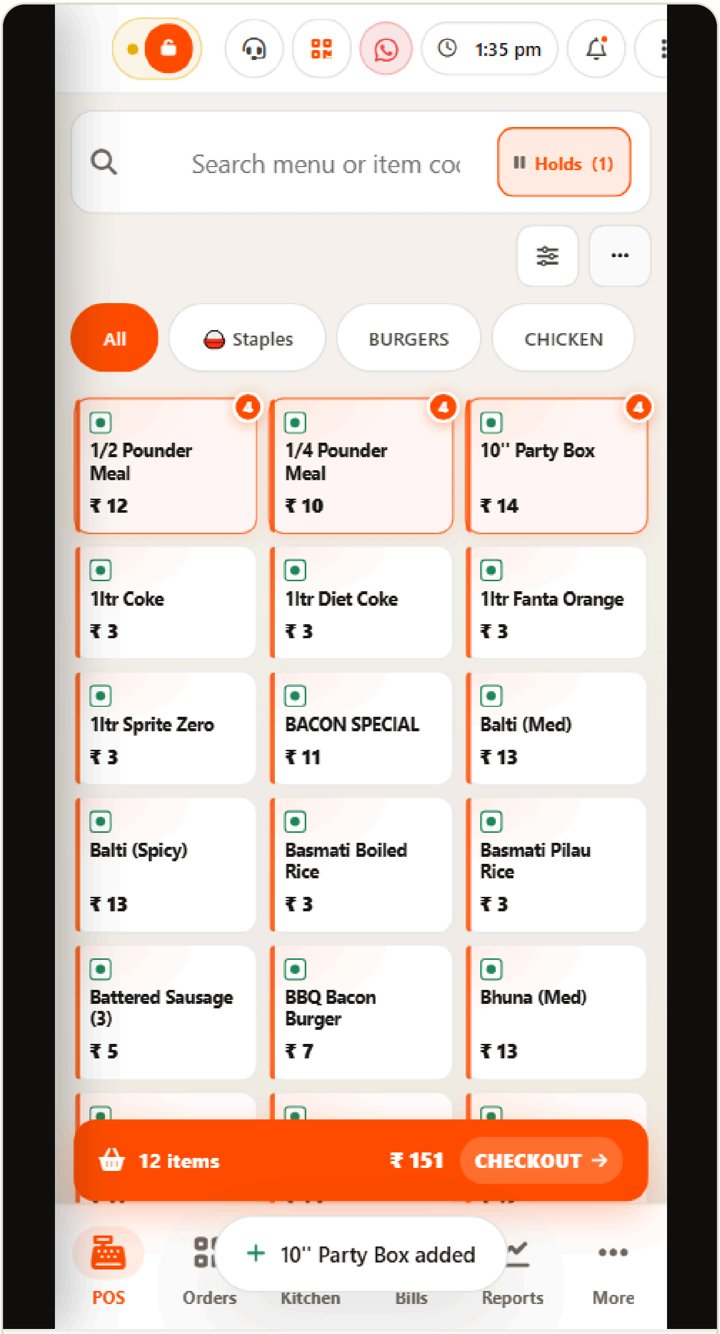
1. Tap category then item tiles — lines appear with qty badges.
2. Use + / − on a line to change quantity; qty 0 removes the line.
3. Open line note for kitchen instructions (“less spicy”, “no onion”).
4. Portion / size buttons when the item has variants.
5. Clear cart (trash) only when the whole order is abandoned.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Item tile again	Increase qty or new line	+1 or new cart line	Totals update
Line + button	Add one more	qty++	Tax/total recalc
Line − button	Reduce one	qty−− ; 0 removes line	Tax/total recalc
Line note / long-press line	Kitchen instructions	Opens note editor	Note on KOT/KDS
Portion / size buttons	Half/full/variant	Changes price & label	Line updates
Clear cart	Scrap order	Empties cart	Empty state
Cart lines list (#cart-items)	Review order	Scroll lines	Edit qty/notes

Customer on the bill — Walk-in vs named guest

Goal: Link name + phone for WhatsApp bills, CRM, Due credit, and loyalty.



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Customer on the bill — Walk-in vs named guest — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Link name + phone for WhatsApp bills, CRM, Due credit, and loyalty.

WALKTHROUGH (DO THIS IN ORDER)

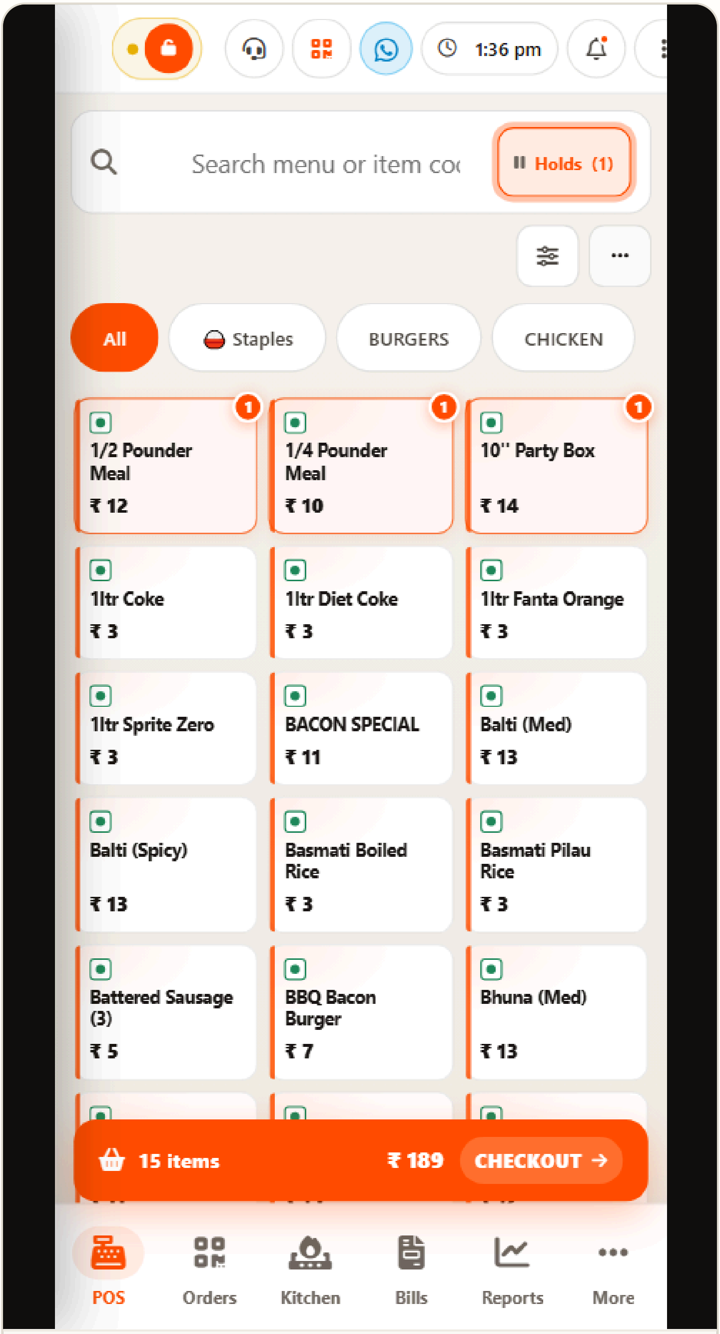
1. Cart customer toggle starts as Walk-in.
2. Expand Add customer — enter name and mobile.
3. Phone is required for WhatsApp PDF after settle and for Due (credit) sales.
4. If guest already exists in Customers, dues banner may show outstanding balance.
5. Customer profiles also auto-build when you bill with a phone number.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Walk-in / Add customer toggle	Anonymous vs named	Expands name+phone fields	Enter guest details
Customer name field	Print on bill / CRM	Stores name	Bill header & CRM
Customer phone field	WhatsApp + CRM key	Stores mobile	WA bill + dues lookup
Customer dropdown (if shown)	Pick existing	Links known guest	History/dues load
Dues banner	Outstanding credit warning	Shows balance	Collect or use Due carefully

Tips, promo codes, and more cart options

Goal: Apply optional tip and coupon before payment.



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Tips, promo codes, and more cart options — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Apply optional tip and coupon before payment.

WALKTHROUGH (DO THIS IN ORDER)

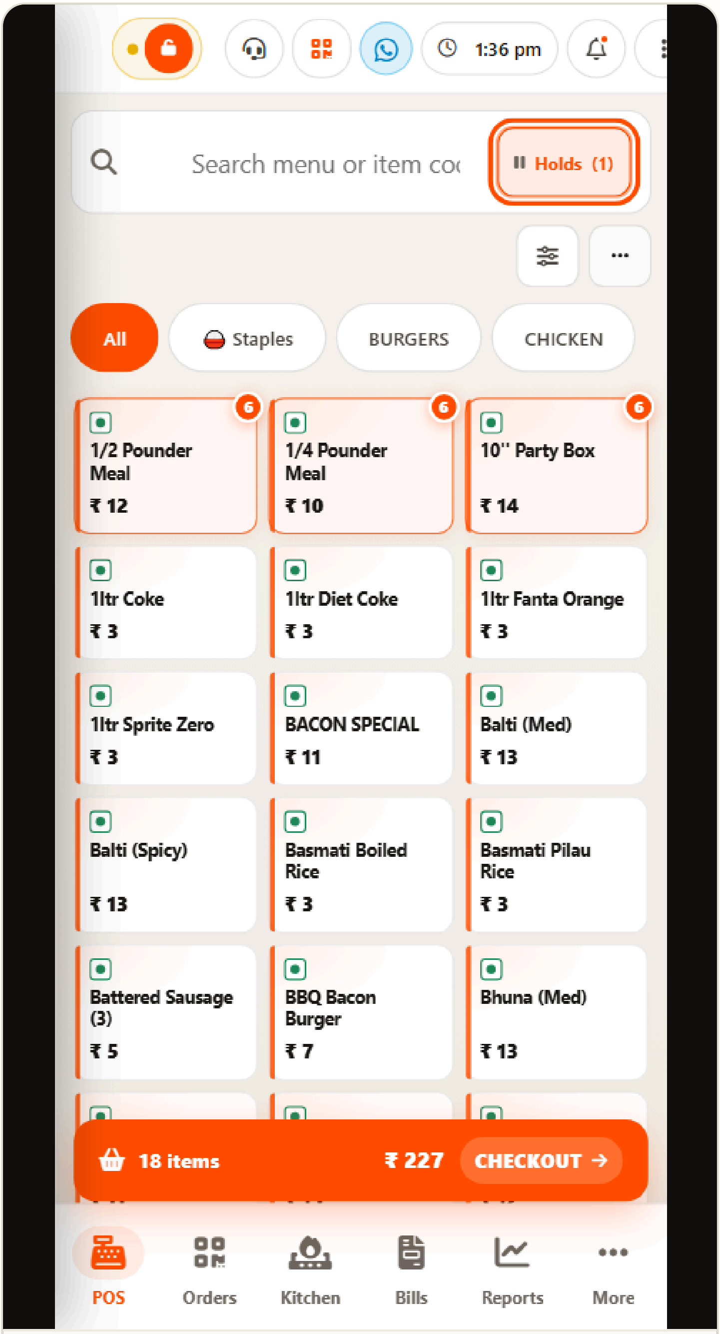
1. Open More options / cart details accordion if collapsed.
2. Tip: No tip · 5% · 10% (or custom if shown).
3. Promo code: type code → Apply; Clear removes it; badge shows active offer.
4. Discount controls (if role allows) reduce subtotal before tax.
5. Tax lines follow Settings (calculate tax) + per-item GST slab from Menu Editor.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
More options accordion	Reveal tip & promo	Expands panel	Tip/promo controls
Tip: No tip	Skip gratuity	Tip = 0	Grand total without tip
Tip: 5% / 10%	Quick tip	Adds % of subtotal	Grand total up
Promo code input	Enter coupon	Types code	Apply
Apply promo	Validate offer	Discounts cart if valid	Badge shows code
Clear promo (×)	Remove coupon	Restores prices	Badge hidden
Promo applied badge	Active offer reminder	Display only	—
Tax lines in footer	GST breakdown	Display from settings+slabs	—
Subtotal / Grand total	What guest pays	Display only	Choose payment

Hold order and Send KOT

Goal: Park a cart for later or fire kitchen tickets without settling cash yet.



Phone viewport (390×844) · orange outline = focus control

Hold order and Send KOT — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Park a cart for later or fire kitchen tickets without settling cash yet.

WALKTHROUGH (DO THIS IN ORDER)

1. Hold — saves the current cart as a held order (resume later from Holds list).
2. Right-click / long-press Hold (desktop) often opens the held-orders list.
3. KOT — Send kitchen ticket to KDS without Print & Pay (cooks start prep).
4. After KOT, you can still add items and settle later.
5. Holds counter on the menu bar shows how many parked orders exist.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

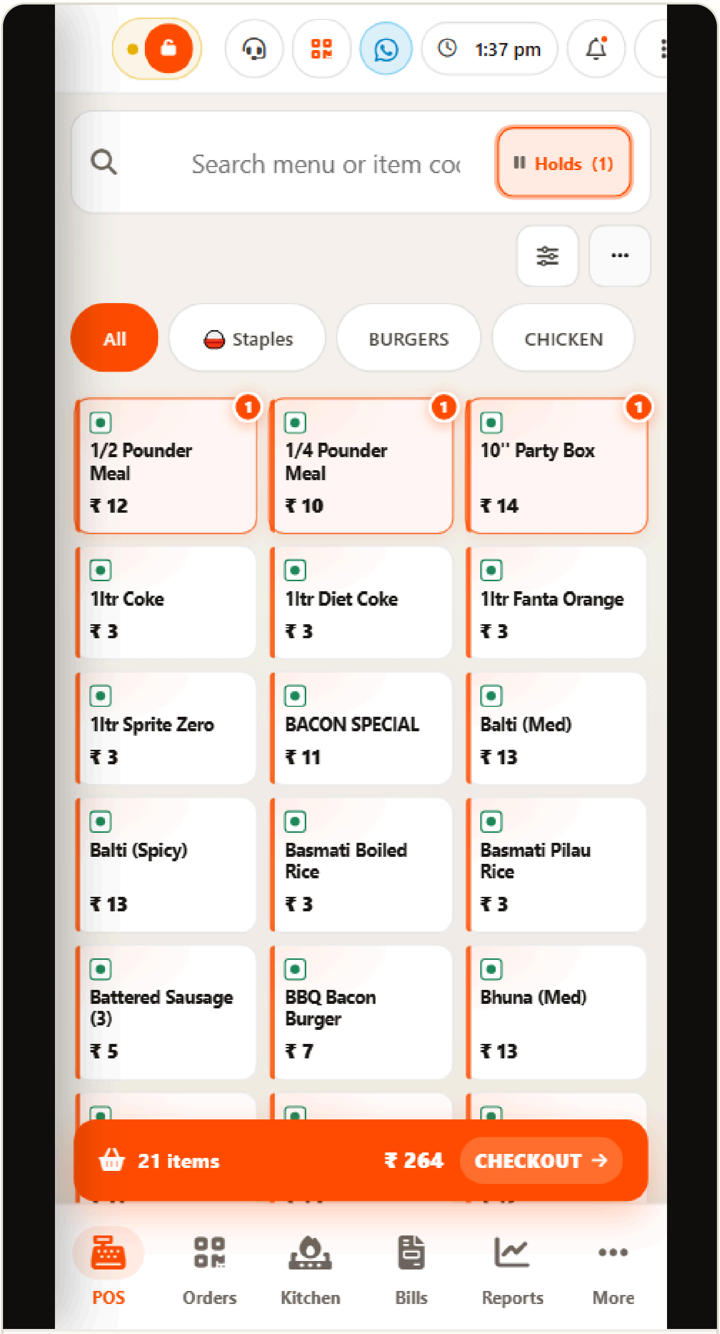
Control / button	Why it is here	What happens when you use it	Where you go next
Hold (btn-hold-current)	Park cart for later	Saves held order	Cart may clear; resume from Holds
Holds list (right-click / Holds button)	Find parked orders	Lists holds	Resume or discard
KOT (btn-kot)	Fire kitchen without pay	Sends ticket to KDS	Cooks see items; cart can stay open
Held count badge	How many parked	Display only	Open Holds list

Tips & warnings

- Dine-in tables also show held state on Floor & Tables.

Payment methods and Print & Pay

Goal: Collect money and finish the bill cleanly.



Phone viewport (390×844) · orange outline = focus control

Payment methods and Print & Pay — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Collect money and finish the bill cleanly.

WALKTHROUGH (DO THIS IN ORDER)

1. Check subtotal, tax, tip, promo, grand total.
2. Cash — optional cash received + denomination shortcuts; change due shows.
3. UPI — mark counter UPI collected.
4. Card — card machine tender.
5. Due — credit sale; requires customer; increases CRM dues.
6. Split — allocate across Cash / UPI / Card / Due with rest-to and half helpers.
7. Print & Pay — creates paid bill, deducts recipe stock if linked, may fire KOT, opens settled modal.
8. On settled: thermal print, WhatsApp PDF, or close.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

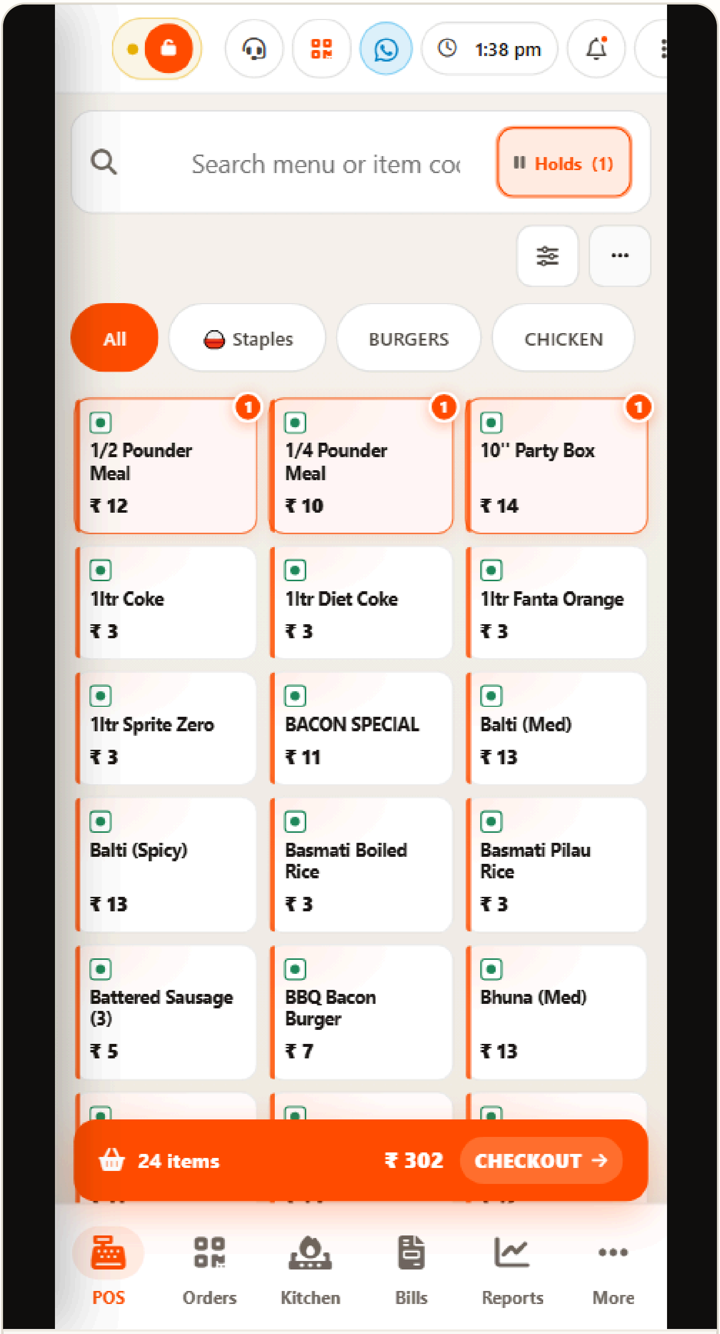
Control / button	Why it is here	What happens when you use it	Where you go next
Cash tender	Cash drawer sale	Selects Cash method	Optional cash-received UI
UPI tender	UPI / QR counter pay	Selects UPI	Settle as UPI
Card tender	Card machine	Selects Card	Settle as Card
Due tender	Credit / tab	Selects Due — needs customer	CRM dues increase
Split tender	Multi-pay one bill	Opens split amounts	Allocate Cash/UPI/Card/Due
Cash received / change UI	Count notes	Shows change due	Print & Pay
Print & Pay (btn-checkout)	Finish sale	Creates paid bill, stock deduct, print/WA options	Bill settled modal
Settled: Print thermal	Paper receipt	Sends to printer/bridge	Physical bill
Settled: WhatsApp PDF	Digital bill	Queues gateway send	Guest phone
Settled: Close	Back to next order	Closes modal	Empty POS cart

Tips & warnings

- Never use Due for anonymous walk-in — attach a phone first.

Split tender and cash denominations

Goal: Handle multi-tender and exact cash quickly.



Phone viewport (390×844) · orange outline = focus control

Split tender and cash denominations — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Handle multi-tender and exact cash quickly.

WALKTHROUGH (DO THIS IN ORDER)

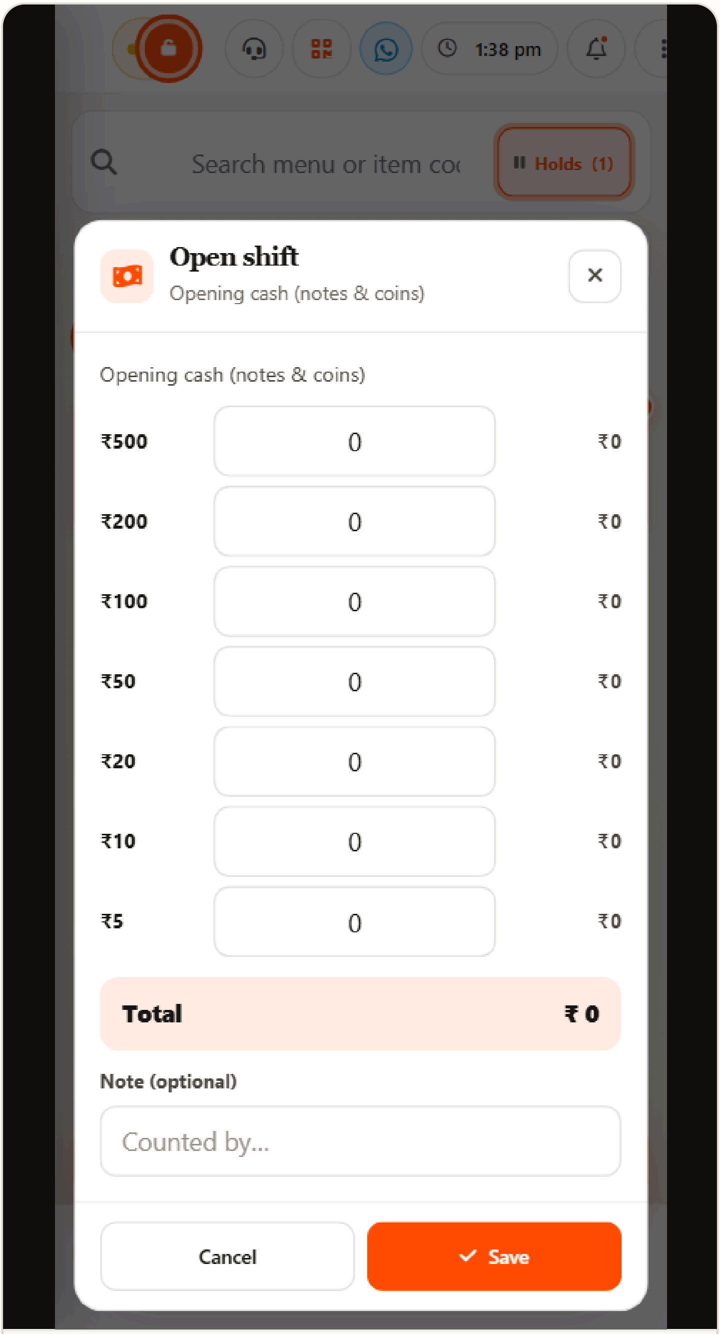
1. Select Split payment method.
2. Enter amounts per tender; use →₹ / →UPI / →Card / →Due / ½ / clear helpers.
3. For Cash alone: exact (=), ₹100 / 200 / 500 / 2k shortcuts, CLR.
4. Totals must match grand total before Print & Pay enables (when enforced).

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Split method button	Multi tender	Opens split host	Enter per-method amounts
→₹ rest to cash	Fill remainder	Puts leftover on cash	Balanced total
→UPI / →Card / →Due helpers	Fill remainder to that tender	Assigns leftover	Balanced total
½ helper	Half cash half UPI	Splits 50/50	Edit if needed
Clear split	Reset amounts	Zeros split fields	Re-enter
Cash exact (=)	Exact amount	Cash received = total	No change
₹100 / 200 / 500 / 2k buttons	Quick notes	Adds to cash received	Change calculates
CLR denomination	Reset cash input	Clears cash received	Re-enter
Print & Pay	Settle split bill	Saves multi-tender payment	Settled modal

Open / close shift — float and Z-report

Goal: Start and end the day with clear cash discipline.



Phone viewport (390×844) · orange outline = focus control

Open / close shift — float and Z-report — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Start and end the day with clear cash discipline.

WALKTHROUGH (DO THIS IN ORDER)

1. Top bar Shift: Open shift or Close shift.
2. Open: enter opening cash by denomination (notes & coins) + optional note.
3. All bills on this station tag the open shift.
4. Close: enter counted cash → variance vs expected → Print / CSV Z-report.
5. Preview Z (if shown) before locking the shift.
6. Multi-device: set station label so Z-reports separate counters.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Open shift	Start float	Records opening cash	Bill against shift
Close shift	End float	Count + variance	Z-report
Z CSV/Print	Audit pack	Downloads/prints	Accounts
Station label	Device name	Tags bills	Filter reports

Floor & Tables — seating map

Goal: See free / dining / held / QR / billed tables at a glance.

Phone viewport (390×844) · orange outline = focus control

Floor & Tables — seating map — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: See free / dining / held / QR / billed tables at a glance.

WALKTHROUGH (DO THIS IN ORDER)

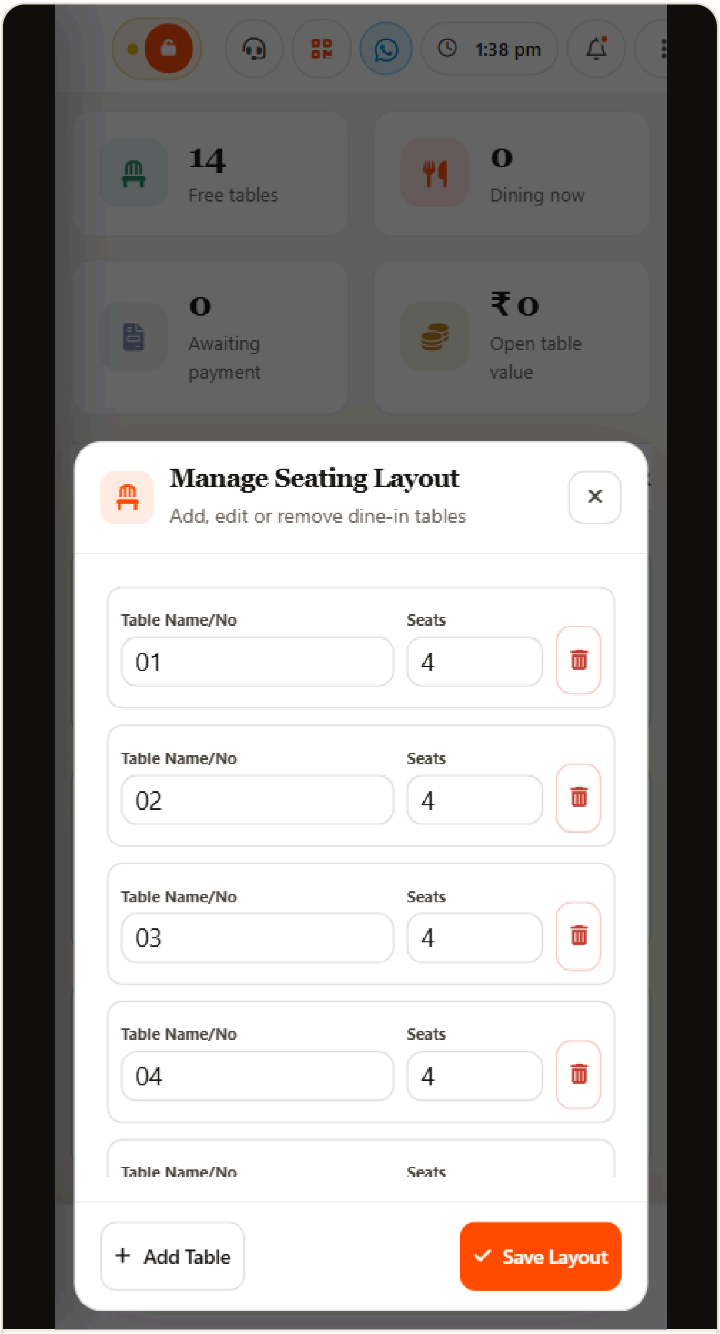
1. Open Floor & Tables from More.
2. KPI cards: free tables, dining now, awaiting payment, open table value.
3. Legend colours: Available, Dining, QR pending, Held, Bill printed.
4. Tap free table → Seat & order → POS bound to that table.
5. Occupied: checkout, transfer, hold, clear/free (confirm carefully).
6. Refresh, Scan table (staff camera), Open all QR / Close all QR, Clear all open.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
KPI: Free tables	How many empty	Display only	—
KPI: Dining now	Seated tables	Display only	—
KPI: Awaiting payment	Billed not cleared	Display only	—
KPI: Open table value	₹ still open	Display only	—
Colour legend	State meaning	Display only	Read before acting
Free table card	Seat guests	Seat & order / actions	POS for that table
Occupied / dining card	Work open check	Checkout, transfer, hold, clear	POS or free table
QR pending badge	Guest ordered	Jump to QR Orders	Accept queue
Held badge	Parked order on table	Resume hold	POS cart restored
Bill printed state	Await clear	Collect & free table	Available again
Scan table	Staff camera link	Opens scanner	Not guest menu
Refresh	Reload map	Fetches latest states	Updated colours
Open all QR	Enable self-order	Opens guest QR all tables	Guests can order
Close all QR	Disable self-order	Closes guest QR	Service only
Clear all open	Emergency free all	Frees dining/held/billed	Confirm carefully — data loss risk
Edit Tables	Change plan	Opens layout editor	Add/rename/seats
Print Table QRs	Print tents	Opens print modal	QR print step
Table count chip	How many tables	Display only	—

Edit tables — seats and layout

Goal: Add, rename, or resize tables so the map matches the room.



Phone viewport (390×844) · orange outline = focus control

Edit tables — seats and layout — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Add, rename, or resize tables so the map matches the room.

WALKTHROUGH (DO THIS IN ORDER)

1. Click Edit Tables on the Floor toolbar.
2. Add table numbers, seat counts, sections if offered.
3. Save layout — all stations sync the same floor plan.
4. Cancel discards unsaved layout edits.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Edit Tables	Start layout change	Opens editor UI	Modify tables
Add table / seat count fields	Match real room	Creates/updates table	Save layout
Save layout	Persist for all stations	Cloud/local sync	Floor map updates everywhere
Cancel	Abort edit	Discards changes	Floor unchanged

Print Table QR tents

Goal: Put scannable Order food + Call waiter cards on every table.

Phone viewport (390×844) · orange outline = focus control

Print Table QR tents — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Put scannable Order food + Call waiter cards on every table.

WALKTHROUGH (DO THIS IN ORDER)

1. Print Table QRs (or View QR on one table).
2. Choose card size Mini → Full or custom mm.
3. Toggle Wi-Fi name/password, welcome line, Powered by (configure Wi-Fi under Settings → Outlet profile first).
4. Live preview updates as you change options.
5. Print 100% scale (not Fit-to-page). Table number is always printed.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Print Table QRs	Open mass print	Modal with preview	Configure size
Card size presets (Mini...Full)	Fit table stand	Rebuilds card CSS	Live preview
Custom mm size	Exact print size	Custom dimensions	Preview updates
Wi-Fi name/password toggles	Guest connectivity	Shows/hides on card	Set values in Settings profile first
Welcome line toggle	Hospitality text	Shows/hides line	Preview updates
Powered by toggle	Brand line	Shows/hides CodeArc mark	Preview updates
Live preview card	What prints	Display only	Check table number + QR
Print N cards / Print card	Output	Browser print dialog	Print at 100% scale
Cancel	Abort	Closes modal	Floor map

Tips & warnings

- Guests scan with their phone camera — not the staff Scan table button.

Open all QR / Close all QR sessions

Goal: Bulk-control whether guests can place self-orders right now.

Phone viewport (390×844) · orange outline = focus control

Open all QR / Close all QR sessions — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Bulk-control whether guests can place self-orders right now.

WALKTHROUGH (DO THIS IN ORDER)

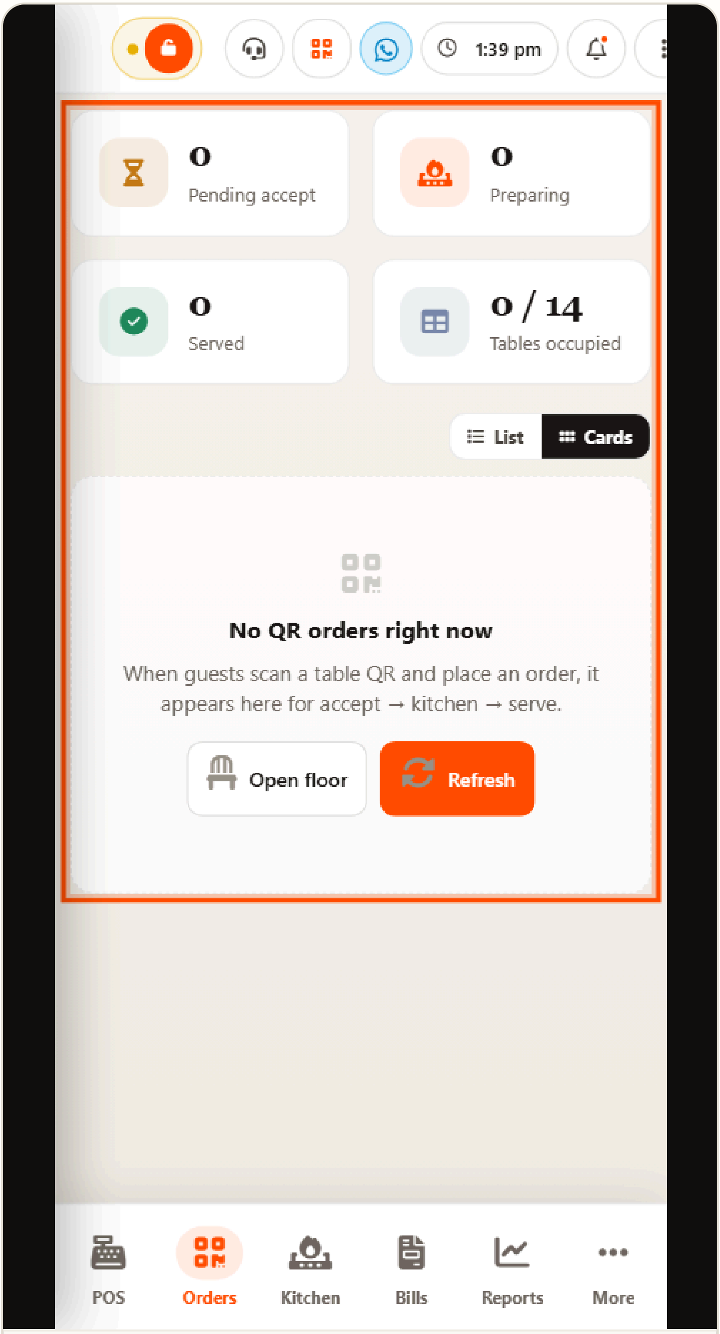
1. Open all QR — enables guest ordering on every table.
2. Close all QR — stops new guest orders (service-only).
3. Per-table QR state still shows on cards (QR pending badge when guests ordered).
4. Staff Scan table is for staff app camera linking — not guest menus.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Open all QR	Allow guest self-order	Enables QR sessions	Guests scan & order
Close all QR	Stop new guest orders	Disables sessions	Staff-only ordering
Staff Scan table	Staff tool only	Camera to link staff actions	Never for guest menus
Per-table QR state on cards	Visual status	Badge when pending	QR Orders queue

QR Orders queue — accept / reject

Goal: Process orders guests place from table QR codes.



Phone viewport (390×844) · orange outline = focus control

QR Orders queue — accept / reject — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Process orders guests place from table QR codes.

WALKTHROUGH (DO THIS IN ORDER)

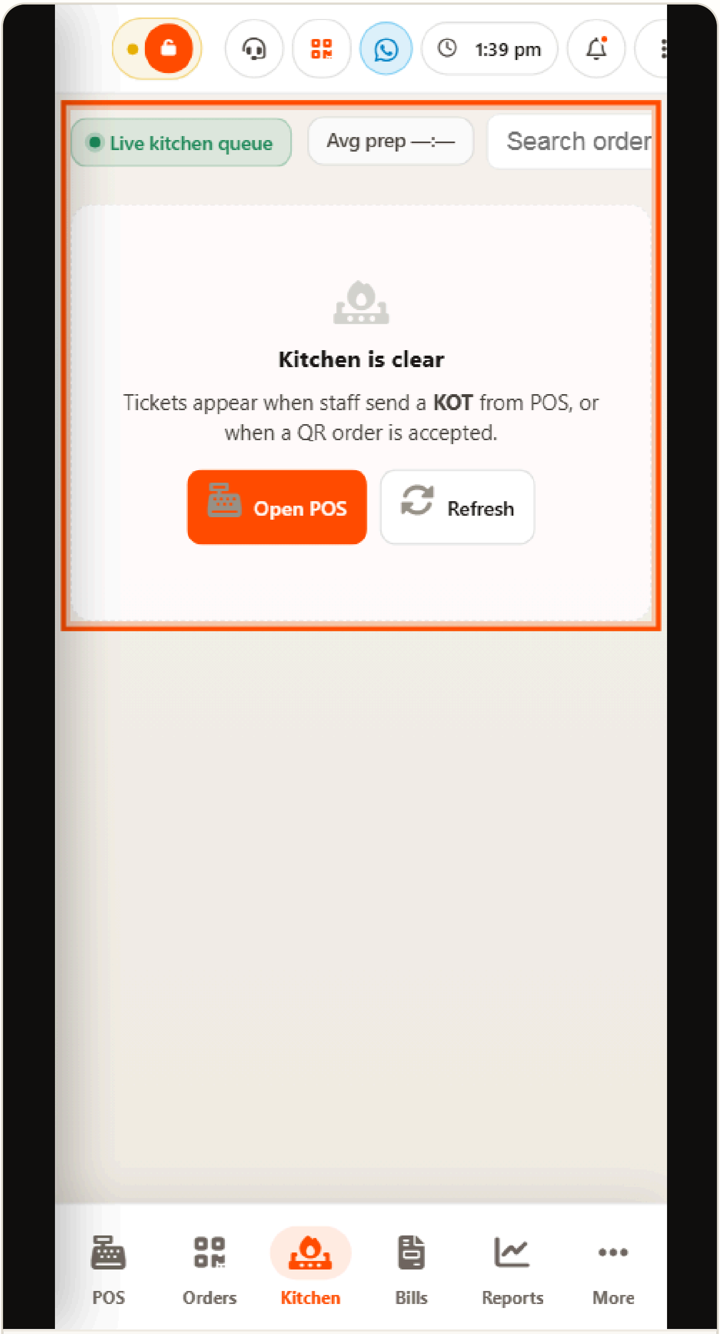
1. Open QR Orders (sidebar or bottom Orders on mobile).
2. Stats: Pending accept, Preparing, Served, Tables occupied.
3. List / Cards view toggle.
4. Accept → kitchen/KDS; Reject for tests or wrong table.
5. Amend shared table order before cooks start (when enabled).
6. Open floor / Refresh shortcuts.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Accept	Take guest order	To kitchen	KDS ticket
Reject	Decline	Drops ticket	Guest may reorder
List/Cards	View mode	Layout change	Same queue
Open floor	Jump map	Floor tab	Seat context

Kitchen Display (KDS)

Goal: Cooks see tickets and mark items ready without paper KOTs.



Phone viewport (390×844) · orange outline = focus control

Kitchen Display (KDS) — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Cooks see tickets and mark items ready without paper KOTs.

WALKTHROUGH (DO THIS IN ORDER)

1. Open Kitchen (or dedicated kds.html on a kitchen tablet).
2. Tickets appear from POS KOT, accepted QR orders, or online accepts.
3. Mark preparing → ready; clear when plated.
4. Search order / avg prep chips help during rush.
5. Use a bright tablet, landscape, fixed on the pass.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

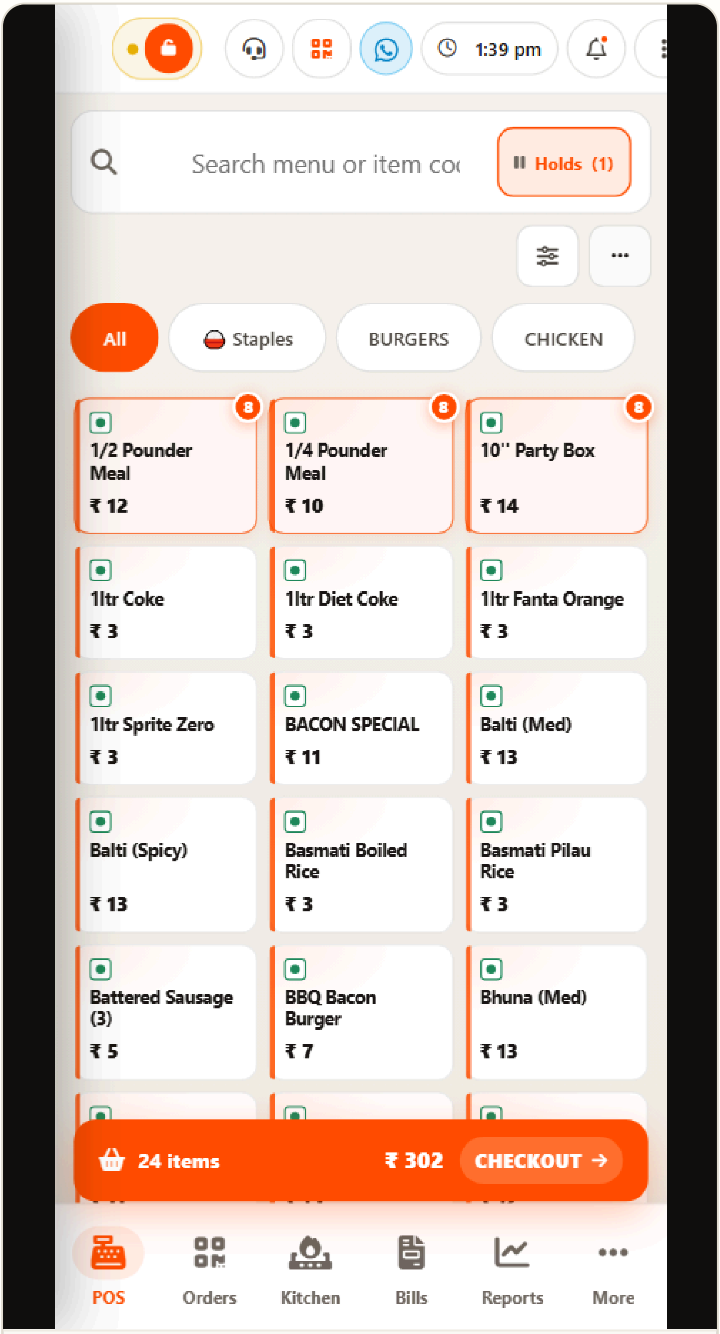
Control / button	Why it is here	What happens when you use it	Where you go next
Ticket card	One order	Shows items	Progress status
Ready / done	Food finished	Advances status	Service
Clear	Remove board	Deletes finished	Clean KDS
Open POS	Jump sell	POS tab	Counter

Tips & warnings

- Kitchen role logins can land directly on KDS.

Kitchen Setup coach (link kitchen tablet)

Goal: Follow the in-app checklist to put a kitchen device on KDS.



Phone viewport (390×844) · orange outline = focus control

Kitchen Setup coach (link kitchen tablet) — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Follow the in-app checklist to put a kitchen device on KDS.

WALKTHROUGH (DO THIS IN ORDER)

1. Open Kitchen Setup from sidebar coach / More (wording: Kitchen Setup).
2. Follow checklist: open kitchen URL or role login, network, full-screen, sound if offered.
3. Confirm tickets appear when POS sends KOT.
4. Close coach when done — it does not replace the Kitchen tab itself.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Kitchen Setup coach	Device checklist	Opens guided steps	Kitchen tablet ready
Open Kitchen URL / role login	Dedicated device	Loads KDS	Tickets appear

Online Orders queue

Goal: One place for delivery-channel and manual online tickets.

Phone viewport (390×844) · orange outline = focus control

Online Orders queue — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: One place for delivery-channel and manual online tickets.

WALKTHROUGH (DO THIS IN ORDER)

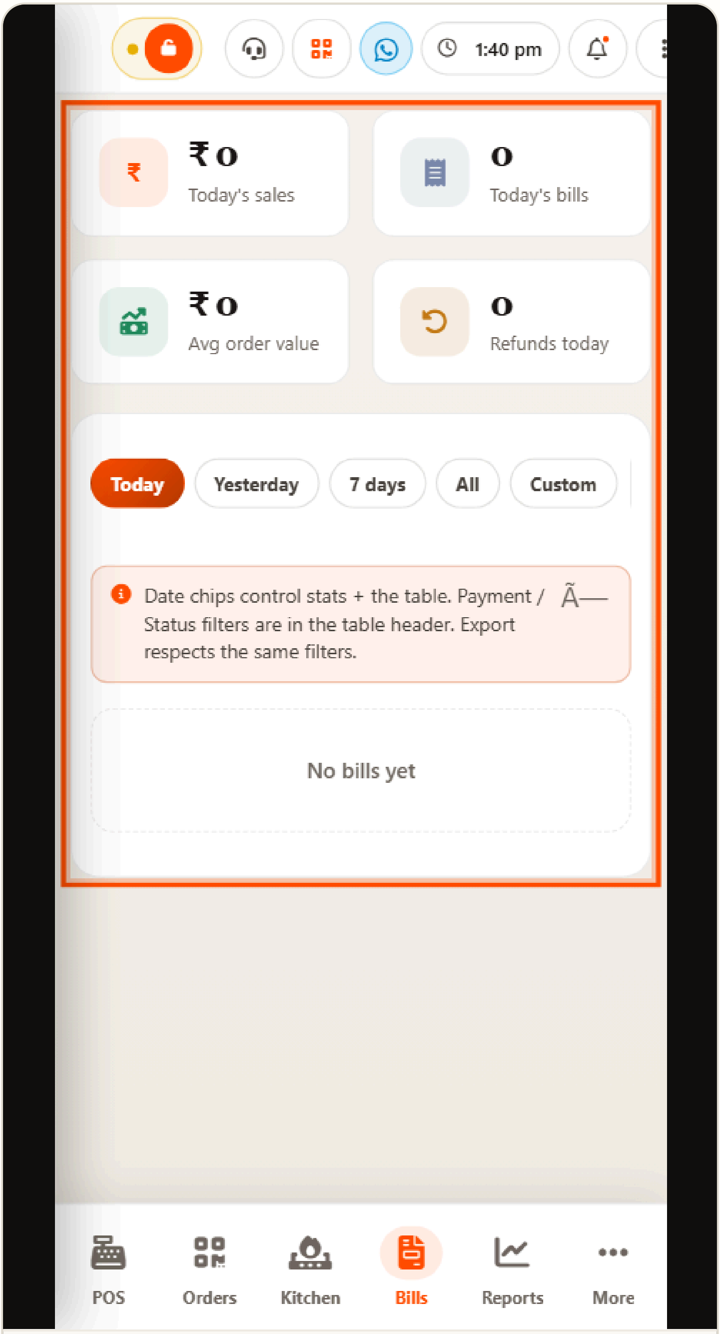
1. Open Online Orders from More.
2. Review items, customer, and channel.
3. Accept (to kitchen) or Reject.
4. Phone orders: create manual online order when the button exists, then process like POS/online flow.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Accept	Take order	Kitchen/billing	Fulfil
Reject	Cannot fulfil	Declines	Channel notified if linked
Manual online	Phone order	Creates ticket	Same flow

Bills list — search and open invoice

Goal: Find any settled invoice for reprint, audit, or refund.



Phone viewport (390×844) · orange outline = focus control

Bills list — search and open invoice — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Find any settled invoice for reprint, audit, or refund.

WALKTHROUGH (DO THIS IN ORDER)

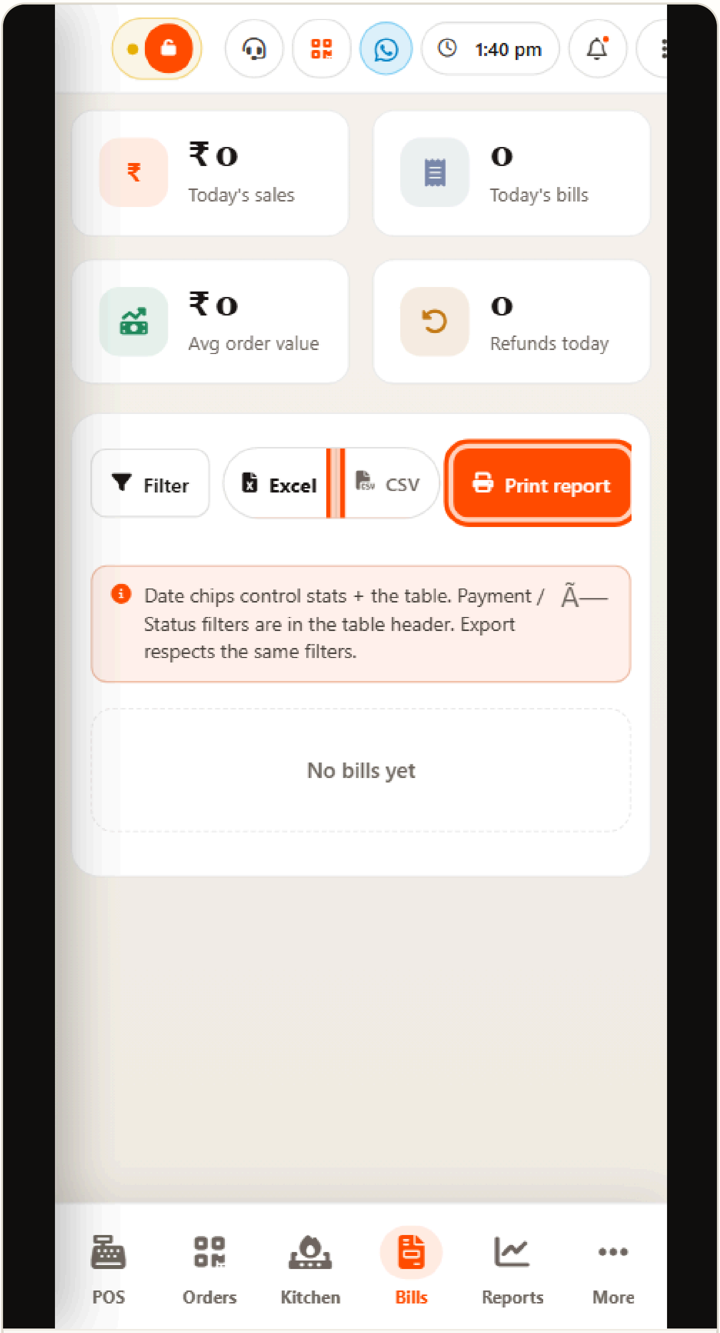
1. Open Bills.
2. Date chips: Today, Yesterday, 7 days, All, Custom (+ Apply).
3. KPI cards: Today sales, bills, AOV, refunds.
4. Search by bill no, phone, or customer name.
5. Payment / status filters live in the table header (Filter button explains).
6. Open a row for totals, tax, tender, station, line items.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Today / Yesterday / 7 days / All / Custom chips	Pick period	Filters stats + table	Matching bills
Custom from/to + Apply	Exact range	Applies date filter	Updated list
KPI: Today sales / bills / AOV / refunds	At-a-glance	Display only	—
Search box (bills-search)	Find by no/phone/name	Filters rows	Matching invoices
Filter button	Explains table filters	Hint for payment/status columns	Use header filters
Payment filter (table header)	Cash/UPI/Card/Due only	Filters rows	Narrow list
Status filter (table header)	Paid/refunded/etc.	Filters rows	Narrow list
Bill row	Open invoice	Detail / actions	Reprint refund export line
Hint dismiss	Hide tip banner	Closes hint	More table space

Bills export, print day report, refund

Goal: Hand data to accounts and correct mistakes safely.



Phone viewport (390×844) · orange outline = focus control

Bills export, print day report, refund — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Hand data to accounts and correct mistakes safely.

WALKTHROUGH (DO THIS IN ORDER)

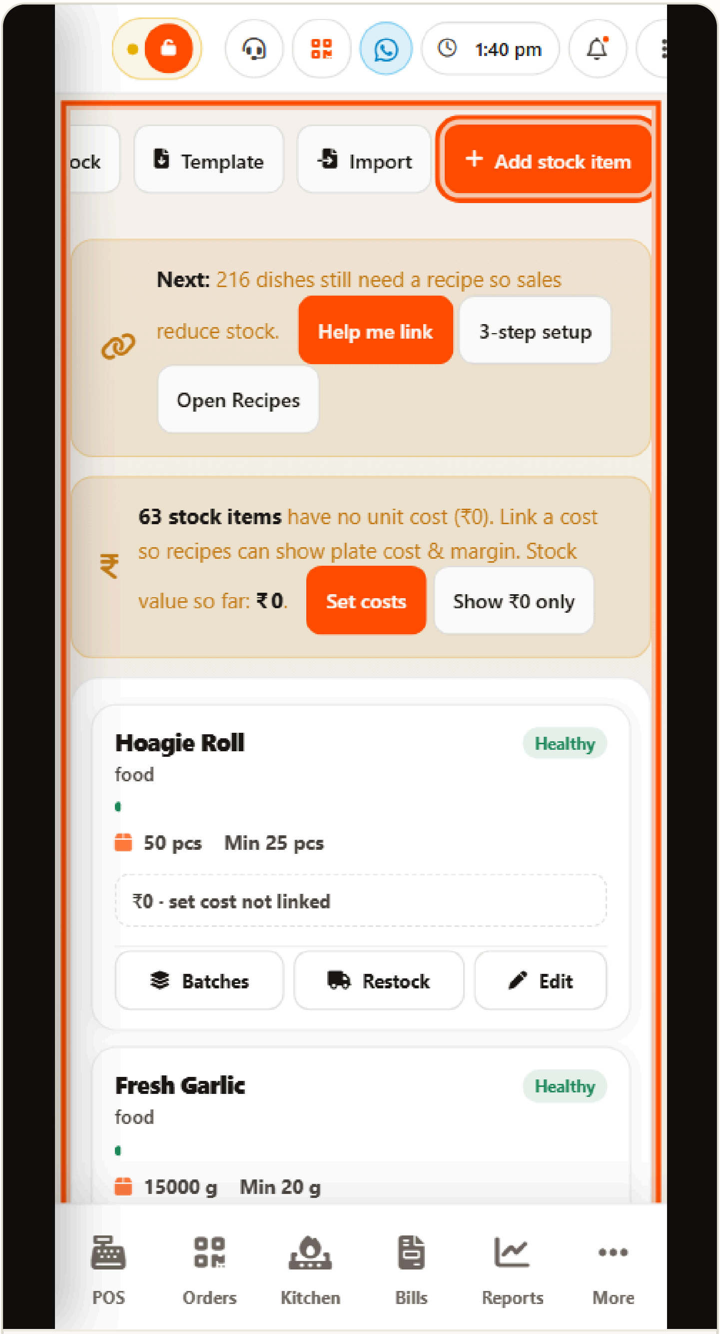
1. Excel export — Summary + Bills + Line items workbook (recommended for CA).
2. CSV export — plain file for scripts/imports.
3. Print report — A4/PDF sales summary for the selected range.
4. Reprint thermal / browser print from bill detail.
5. Refund / void — may require manager PIN (Settings → Security).

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Excel export	CA multi-sheet pack	Summary + Bills + Lines workbook	Open in Excel
CSV export	Raw import file	Downloads CSV	Scripts / Tally import
Print report	Day/period A4 summary	Browser/PDF print	Manager file
Reprint from detail	Lost paper	Prints again	Same receipt
Refund / void	Correct mistake	May ask manager PIN then reverse	Status refunded; stock restore if linked

Inventory — Stock levels

Goal: Track ingredients, min levels, costs, and health status.



Phone viewport (390×844) · orange outline = focus control

Inventory — Stock levels — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Track ingredients, min levels, costs, and health status.

WALKTHROUGH (DO THIS IN ORDER)

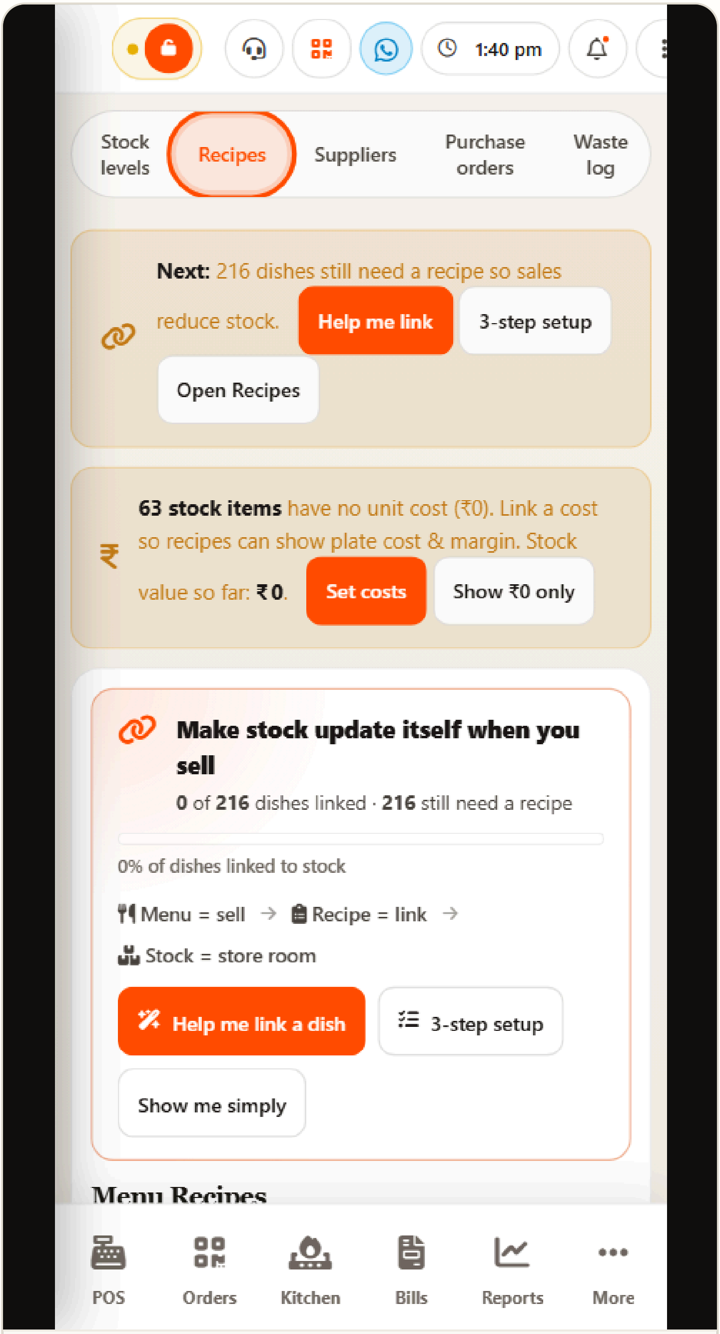
1. More → Inventory.
2. Stock levels tab (default).
3. Add stock item: name, unit, qty, min/reorder, optional unit cost.
4. Export CSV, Low stock CSV, Template, Import for bulk.
5. Variance (theoretical usage vs stock), Prep batch, Takeaway pack packaging rules.
6. Auto-draft POs from low stock when banner offers it.
7. Restock / Edit / Batches on each row.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Stock levels tab	On-hand list	Shows stock panel	Manage qty
Recipes / Suppliers / Purchase orders / Waste tabs	Other stock domains	Switches sub-panel	That sub-screen
Search stock	Find ingredient	Filters table	Matching rows
Category / status filters	Narrow list	Filters rows	Food/packaging/low only
Add stock item	New ingredient	Opens add form	Row in list
Export inventory	Backup CSV	Downloads all stock	Archive
Low stock CSV	Reorder list	Downloads below-min items	Call supplier
Template + Import	Bulk load	CSV in/out	Many items
Variance	Theory vs actual	Opens variance tool	Investigate loss
Prep	Batch production	Use stock to make stock	Updated qty
Takeaway pack	Packaging rules	Auto-use on takeaway/delivery	Settings for packs
Auto-draft POs banner	Reorder help	Drafts purchase orders	PO list
Restock / Edit / Batches on row	Maintain item	Qty or cost edit	Healthy / low status
Set costs / Show ₹0 only	Costing focus	Filters or prompts unit cost	Recipe margin ready

Inventory — Recipes (link dish → ingredients)

Goal: Sales auto-deduct stock when recipes are linked.



Phone viewport (390×844) · orange outline = focus control

Inventory — Recipes (link dish → ingredients) — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Sales auto-deduct stock when recipes are linked.

WALKTHROUGH (DO THIS IN ORDER)

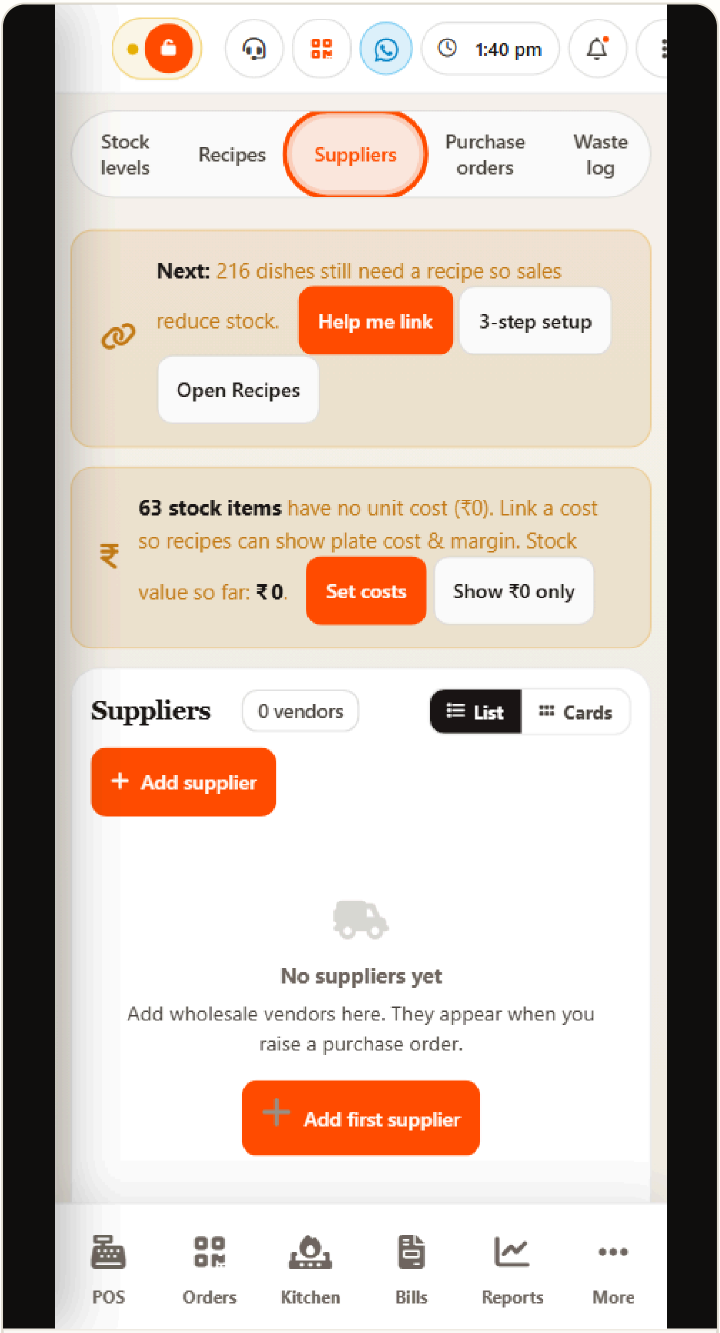
1. Open Recipes sub-tab under Inventory.
2. Each menu item can list ingredients + qty + unit.
3. Bulk Import Recipes: lines like Menu Item, Ingredient, Qty, Unit.
4. Unlinked dishes warn that selling will not reduce stock.
5. Also reachable from Menu Editor recipe fields and Growth Hub Recipe Costing.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Recipes tab	Link dish→stock	Shows recipe grid	Edit lines
Bulk Import Recipes	Fast link	Parses lines	Many recipes

Inventory — Suppliers

Goal: Store vendor contacts for purchasing.



Phone viewport (390×844) · orange outline = focus control

Inventory — Suppliers — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Store vendor contacts for purchasing.

WALKTHROUGH (DO THIS IN ORDER)

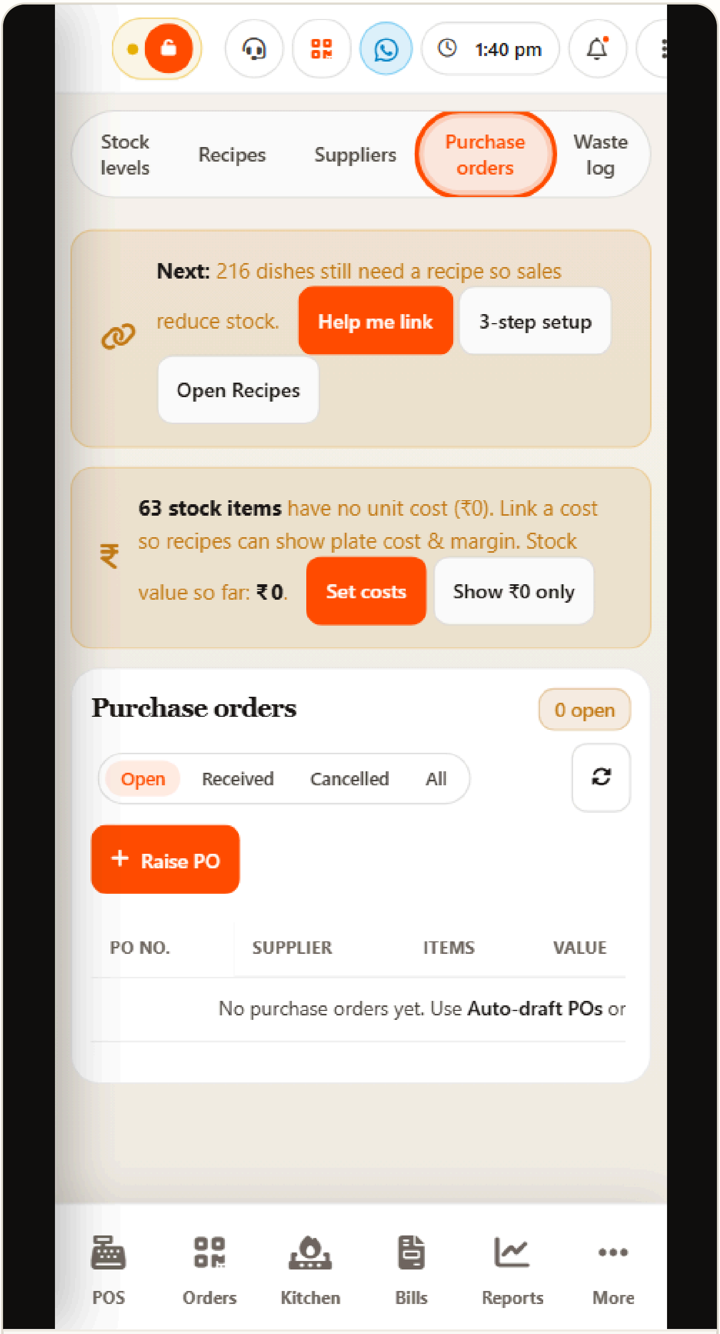
1. Open Suppliers sub-tab.
2. Add supplier name, phone, items they supply when fields exist.
3. Use with Purchase orders for restocking.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Suppliers tab	Vendors	Supplier list	Add supplier
Add supplier	New vendor	Saves contact	Use on PO

Inventory — Purchase orders

Goal: Raise and track stock purchase orders.



Phone viewport (390×844) · orange outline = focus control

Inventory — Purchase orders — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Raise and track stock purchase orders.

WALKTHROUGH (DO THIS IN ORDER)

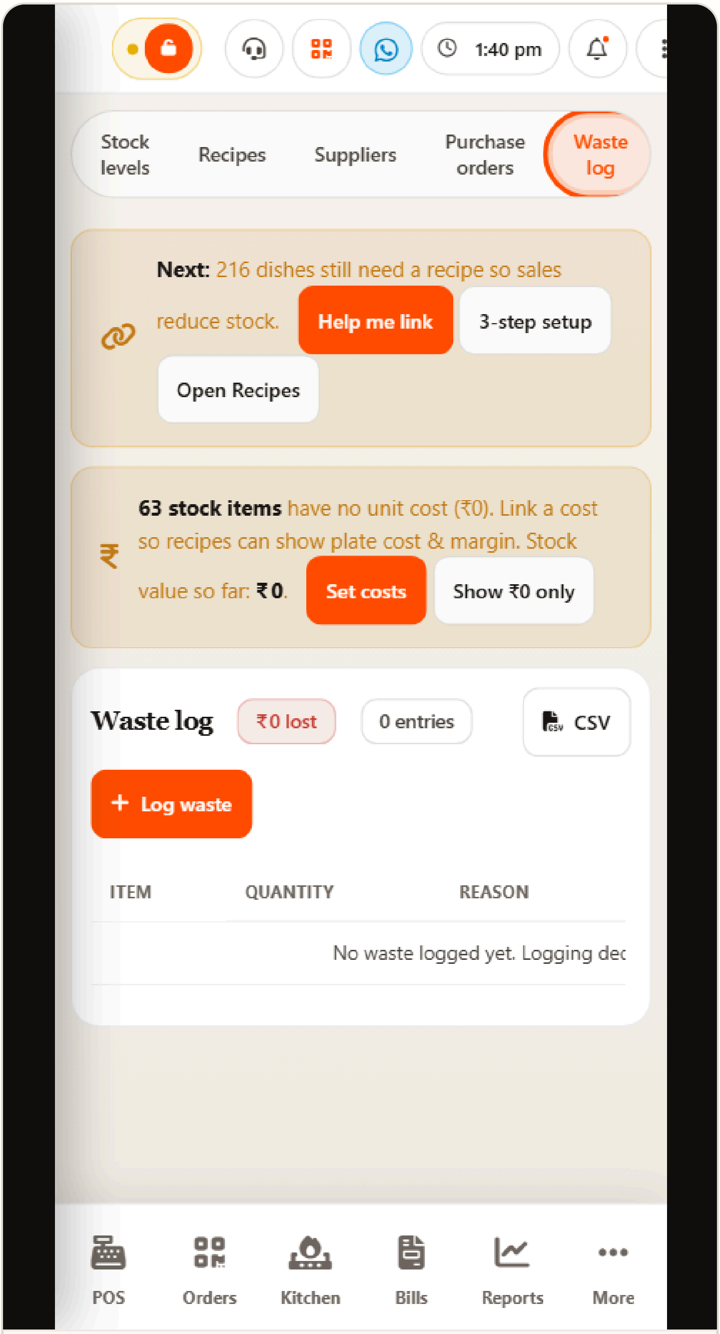
1. Open Purchase orders sub-tab.
2. Create PO: supplier, lines, quantities, expected date.
3. Track status received / partial / closed.
4. Receiving stock should update Stock levels.
5. Growth Hub also has a Purchase Orders tile for the same domain.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Purchase orders tab	Buy stock	PO list	Create PO
Receive PO	Goods in	Increases stock	Stock levels up

Inventory — Waste log

Goal: Record spoilage and waste so stock and costing stay honest.



Phone viewport (390×844) · orange outline = focus control

Inventory — Waste log — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Record spoilage and waste so stock and costing stay honest.

WALKTHROUGH (DO THIS IN ORDER)

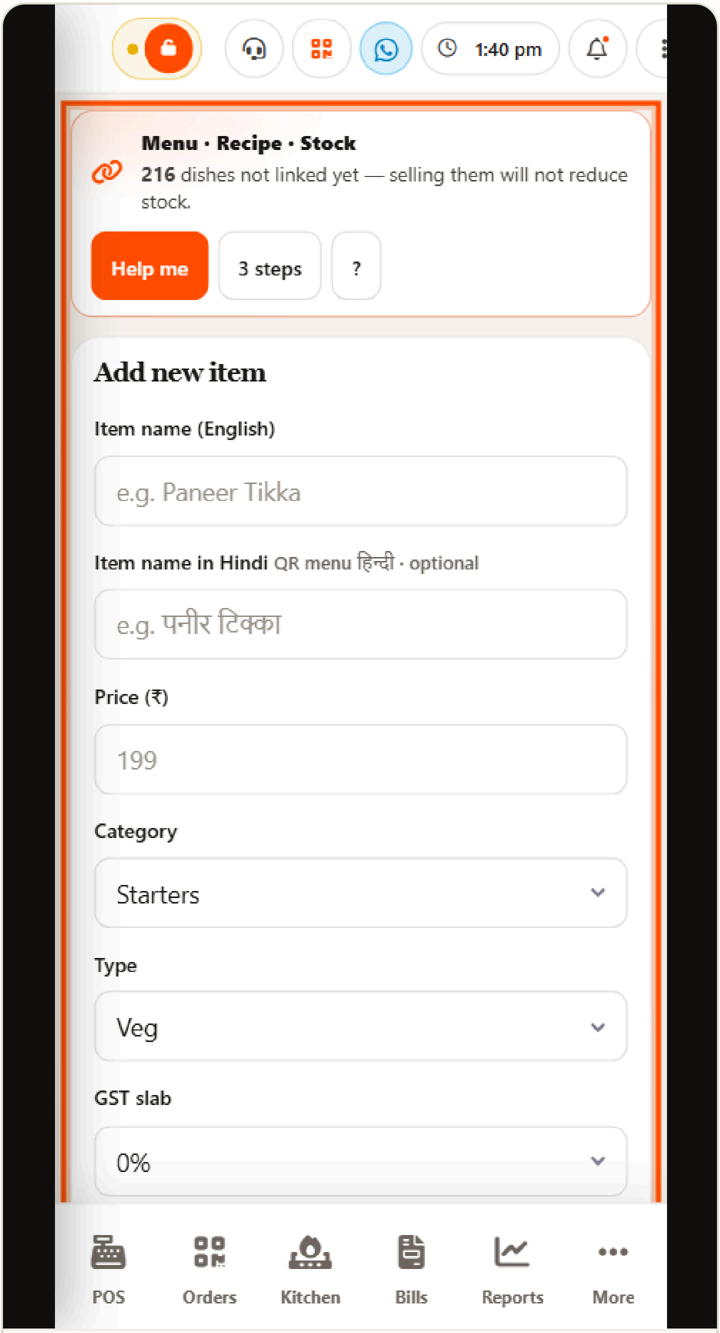
1. Open Waste log sub-tab.
2. Log item, qty, reason (spoil / expire / spillage), date.
3. Waste reduces on-hand stock and feeds variance analysis.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Waste log tab	Spoilage	Waste list	Add waste row
Log waste	Record loss	Drops stock	Variance honest

Menu Editor — add item, price, GST slab

Goal: Publish what POS and guest QR both sell.



Phone viewport (390×844) · orange outline = focus control

Menu Editor — add item, price, GST slab — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Publish what POS and guest QR both sell.

WALKTHROUGH (DO THIS IN ORDER)

1. More → Menu Editor.
2. Add new item: English name, optional Hindi name (QR), price, category.
3. Type Veg/Non-veg, GST slab (0/5/12/18...), Sold as plate/etc., recipe servings.
4. Flags: Best seller, Today's special, Staple, Offer water.
5. Add-ons (extra ghee...), Uses from store (recipe qty).
6. Save — item appears on POS after sync/refresh.
7. Toggle Available off for sold-out.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

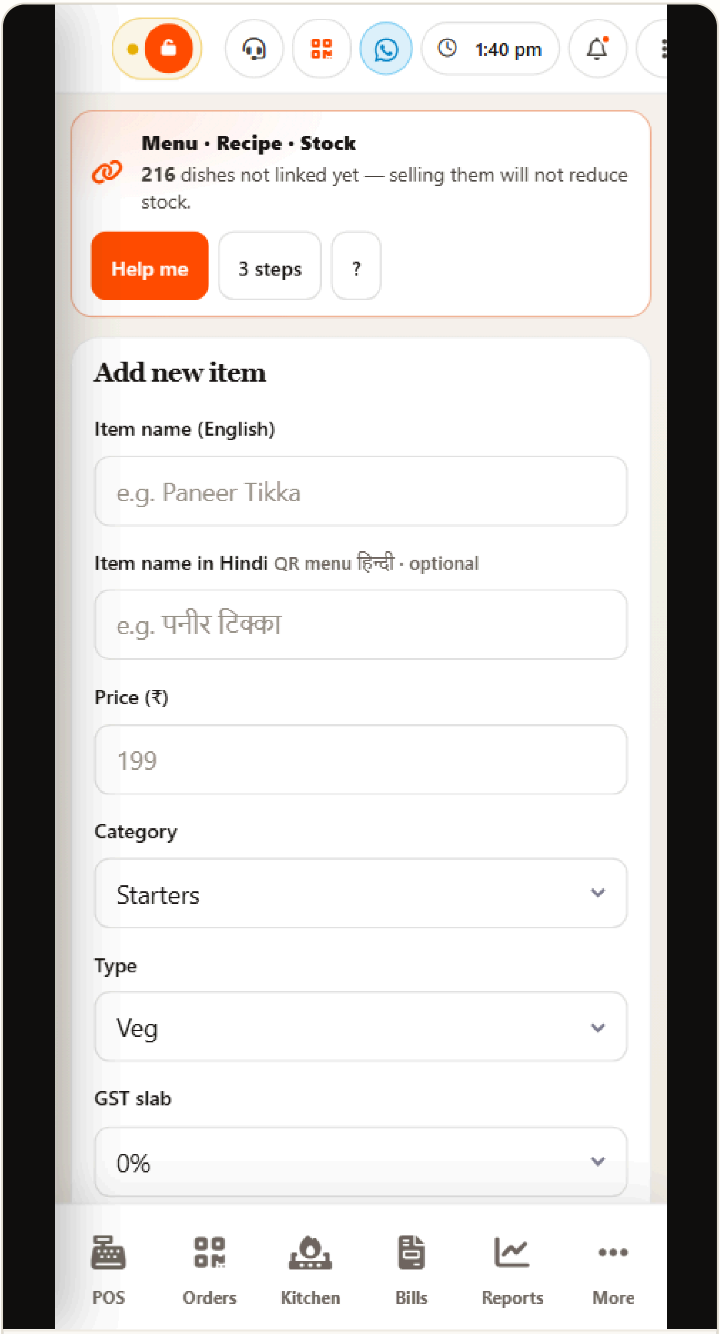
Control / button	Why it is here	What happens when you use it	Where you go next
Add item fields	New sellable	Fills form	Save
GST slab	Item tax	Sets taxCategory	POS tax uses it
Available toggle	Sold-out	Hides from POS	Re-enable later
Save	Publish	Writes menu	POS/QR update

Tips & warnings

- India: most restaurant food often 5%; packaged drinks may be higher — confirm with your CA.

Menu import / export / enable all

Goal: Bulk-load or backup the catalog.



Phone viewport (390×844) · orange outline = focus control

Menu import / export / enable all — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Bulk-load or backup the catalog.

WALKTHROUGH (DO THIS IN ORDER)

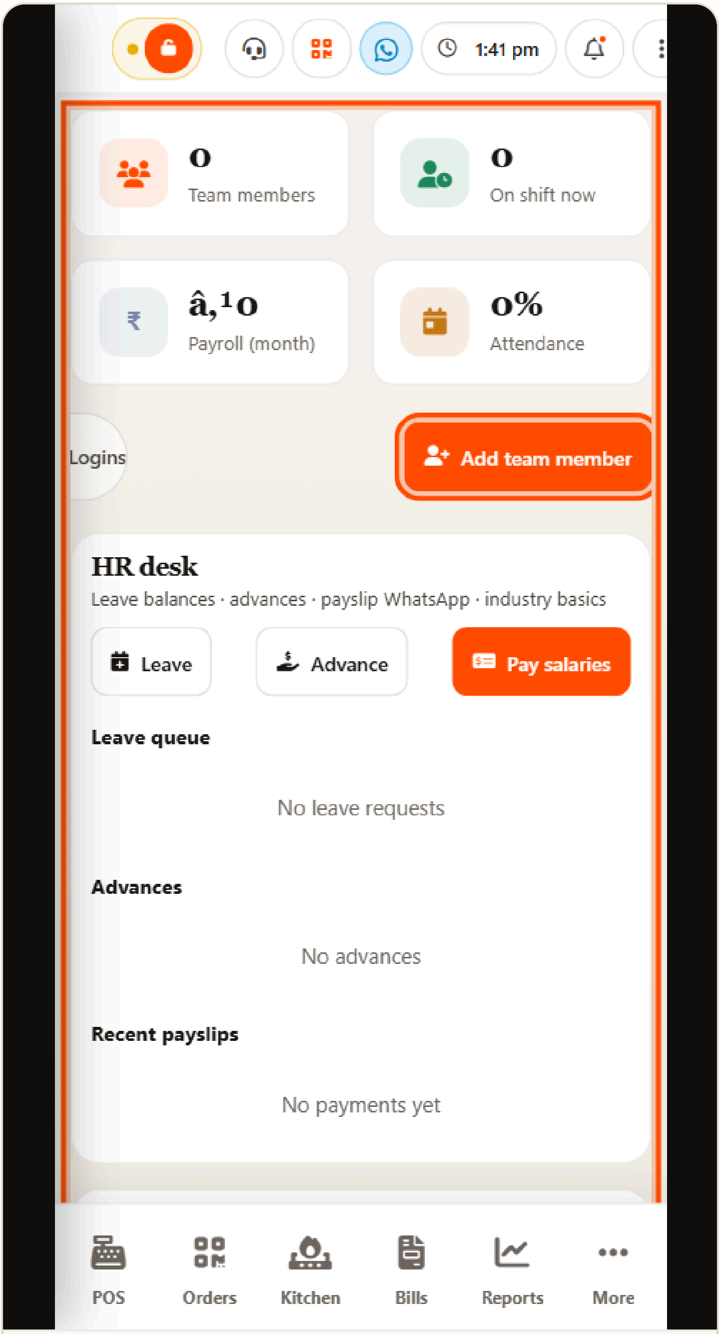
1. Export full menu CSV.
2. Download Template then Import for bulk create/update.
3. Enable All turns every item available at once.
4. Disable individual items with the Available toggle per row.
5. Edit / delete icons on each row.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Export	Backup catalog	CSV file	Archive
Template + Import	Bulk load	Creates items	POS grid fills
Enable All	Unblock menu	All available	Full sell list

Employees — Directory & add team member

Goal: Give each staff member their own login and role.



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Employees — Directory & add team member — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Give each staff member their own login and role.

WALKTHROUGH (DO THIS IN ORDER)

1. More → Employees.
2. Directory segment (default): team list.
3. Add team member: name, username, password, role (cashier, waiter, kitchen, manager…).
4. Role limits which tabs they see after login.
5. Deactivate when someone leaves — do not share owner password.
6. KPIs: team members, on shift, payroll month, attendance % when populated.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

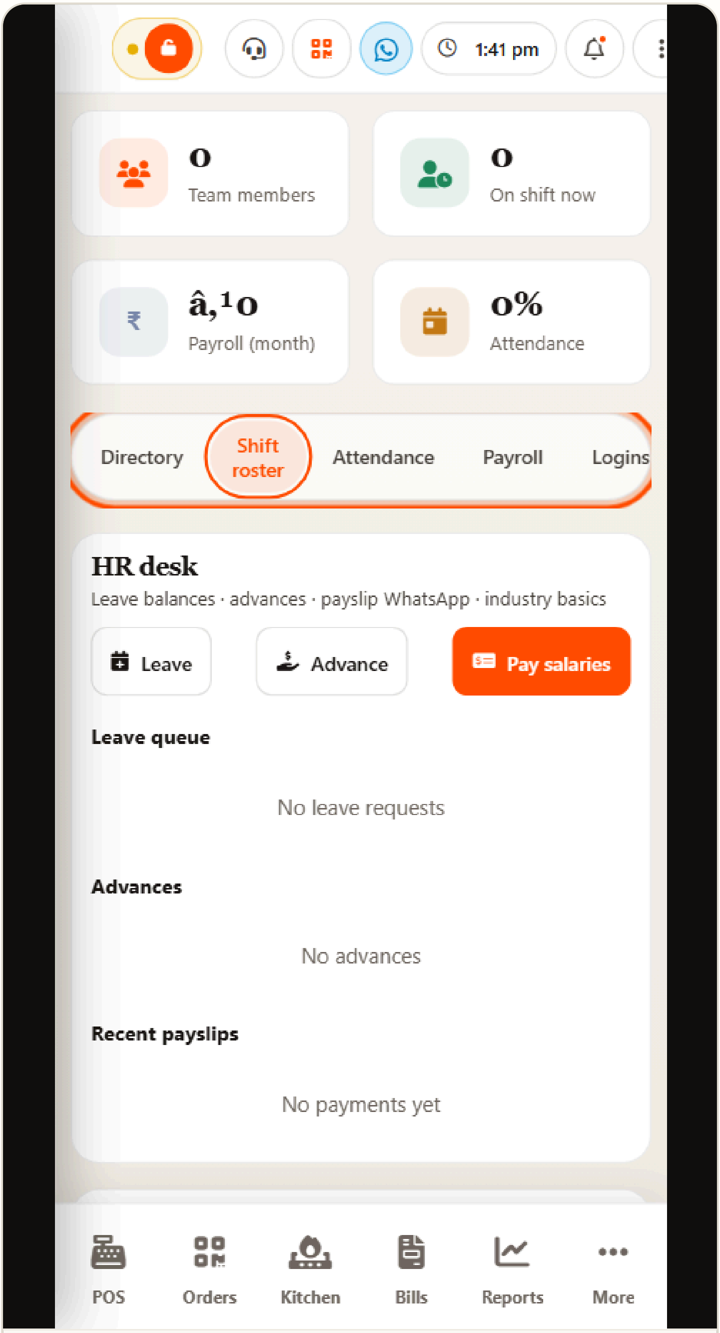
Control / button	Why it is here	What happens when you use it	Where you go next
Add team member	New staff	Creates login	They can sign in
Role	Permission set	Hides tabs	Safer cashier
Deactivate	Ex-staff	Blocks login	Cannot enter

Tips & warnings

- Test one cashier login on a spare device before rush hour.

Employees — Shift roster

Goal: Plan who works which shifts.



Phone viewport (390×844) · orange outline = focus control

Employees — Shift roster — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Plan who works which shifts.

WALKTHROUGH (DO THIS IN ORDER)

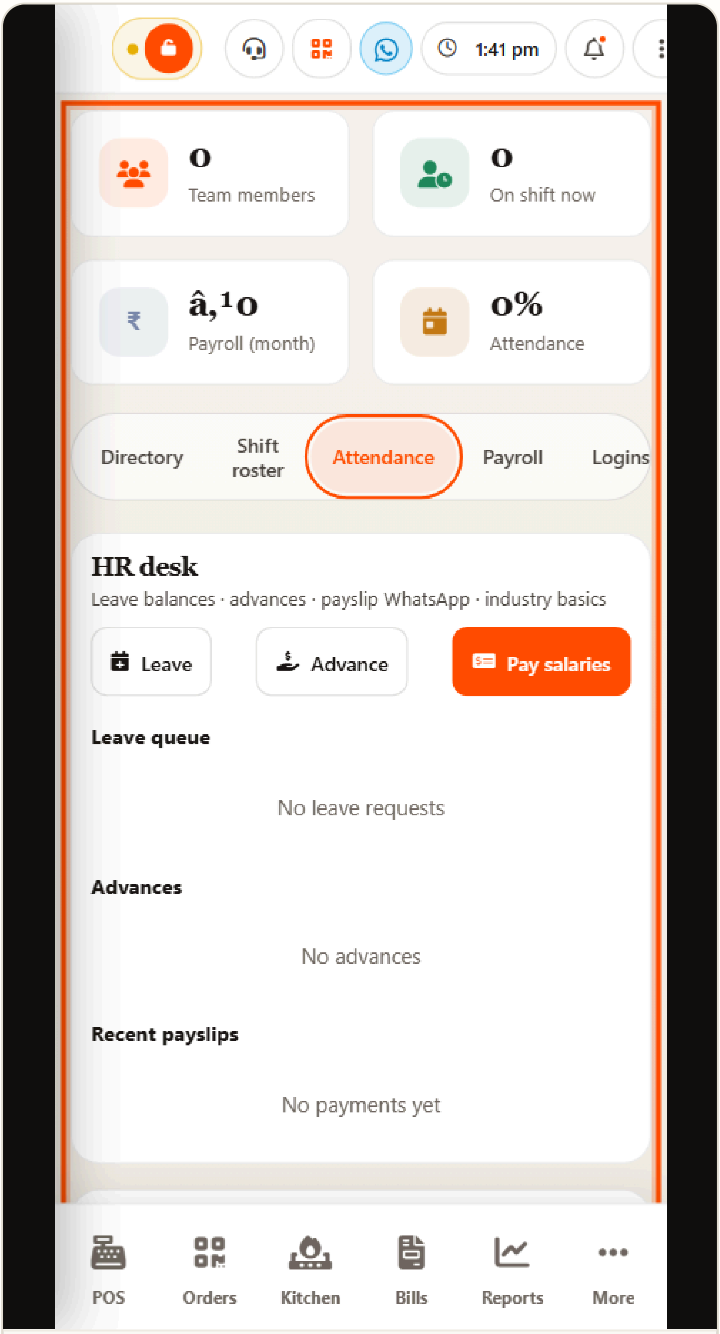
1. Open Shift roster segment.
2. Assign staff to dayparts / stations when the roster UI is filled.
3. Use with Attendance for actuals vs plan.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Shift roster	Plan shifts	Roster UI	Assign staff

Employees — Attendance

Goal: Track presence for payroll and discipline.



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Employees — Attendance — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Track presence for payroll and discipline.

WALKTHROUGH (DO THIS IN ORDER)

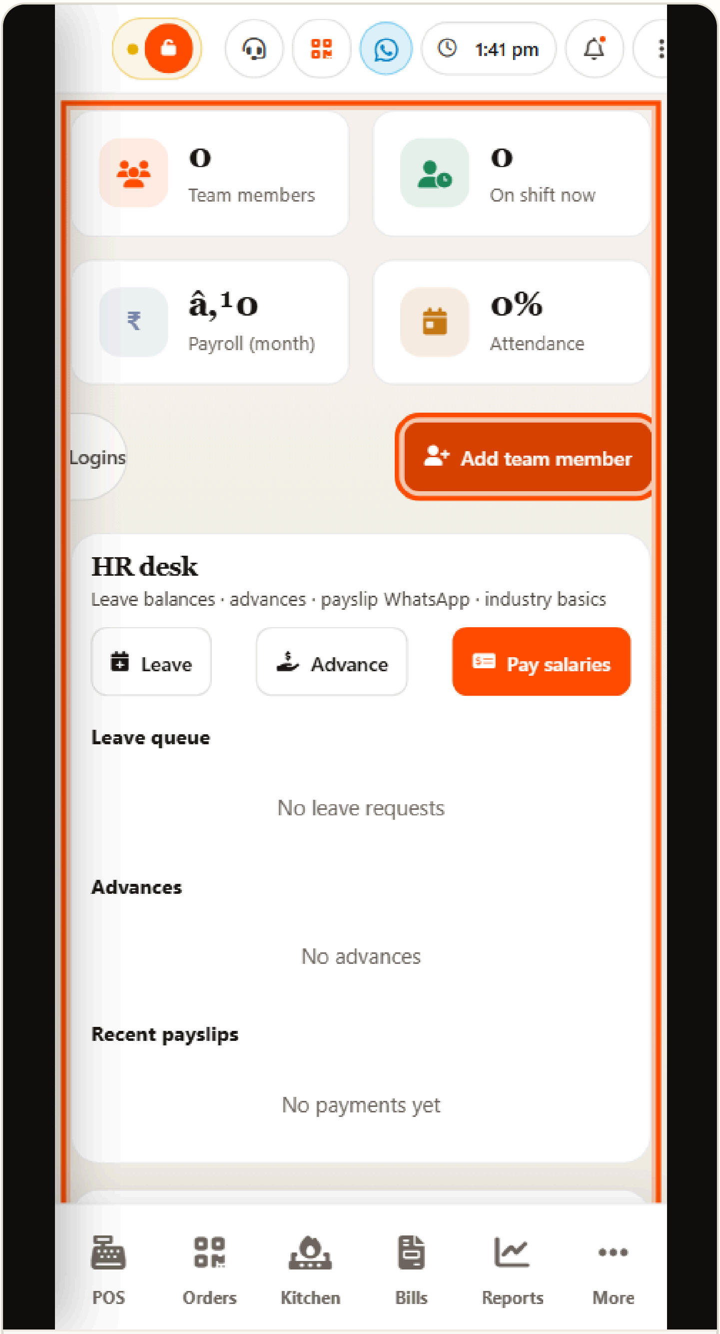
1. Open Attendance segment.
2. Mark present / leave as offered by the UI.
3. Leave queue and advances also appear under HR desk shortcuts.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Attendance	Presence	Mark present/leave	Payroll input

Employees — Payroll & advances

Goal: Run basic payroll and advances inside the outlet.



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Employees — Payroll & advances — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Run basic payroll and advances inside the outlet.

WALKTHROUGH (DO THIS IN ORDER)

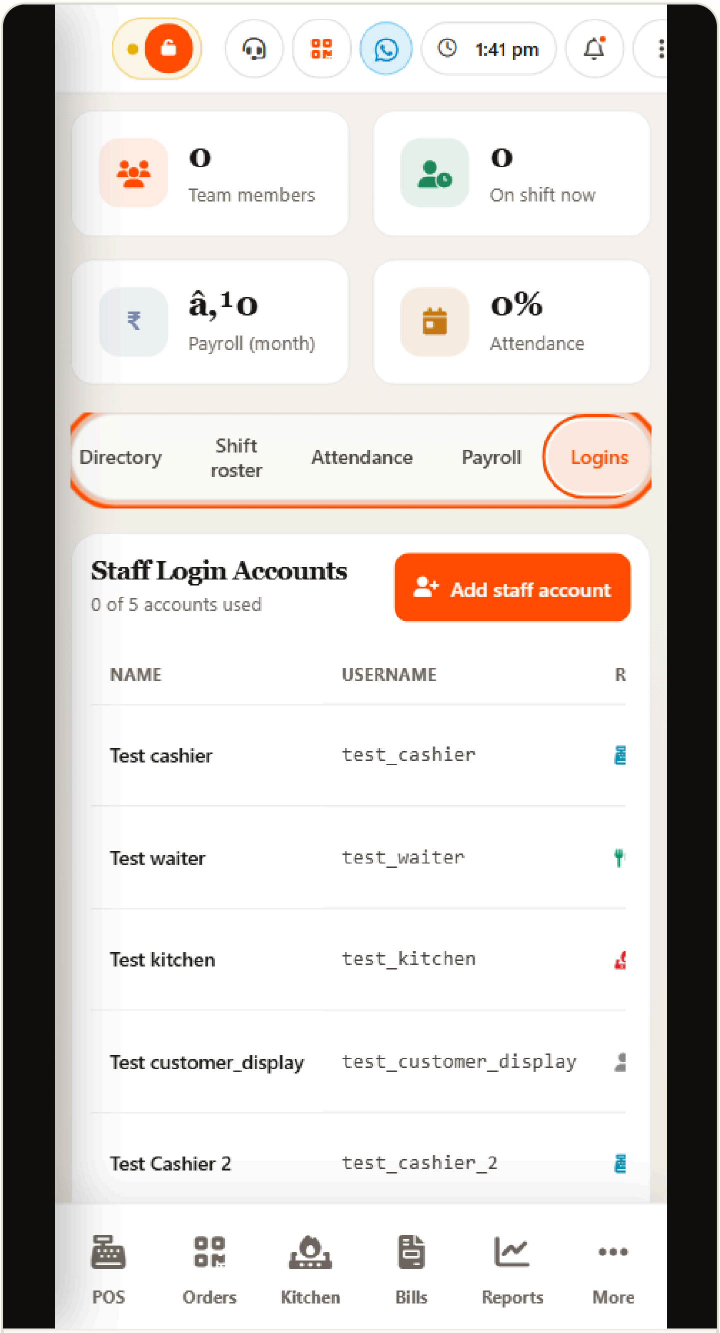
1. Open Payroll segment.
2. Pay salaries, record advances, view recent payslips when enabled.
3. WhatsApp payslip options may appear if gateway is connected.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Pay salaries	Run payroll	Records payslips	Staff paid
Advance	Early pay	Records advance	Balances dues

Employees — Logins (credentials & access)

Goal: Reset passwords and review login access without recreating staff.



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Employees — Logins (credentials & access) — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Reset passwords and review login access without recreating staff.

WALKTHROUGH (DO THIS IN ORDER)

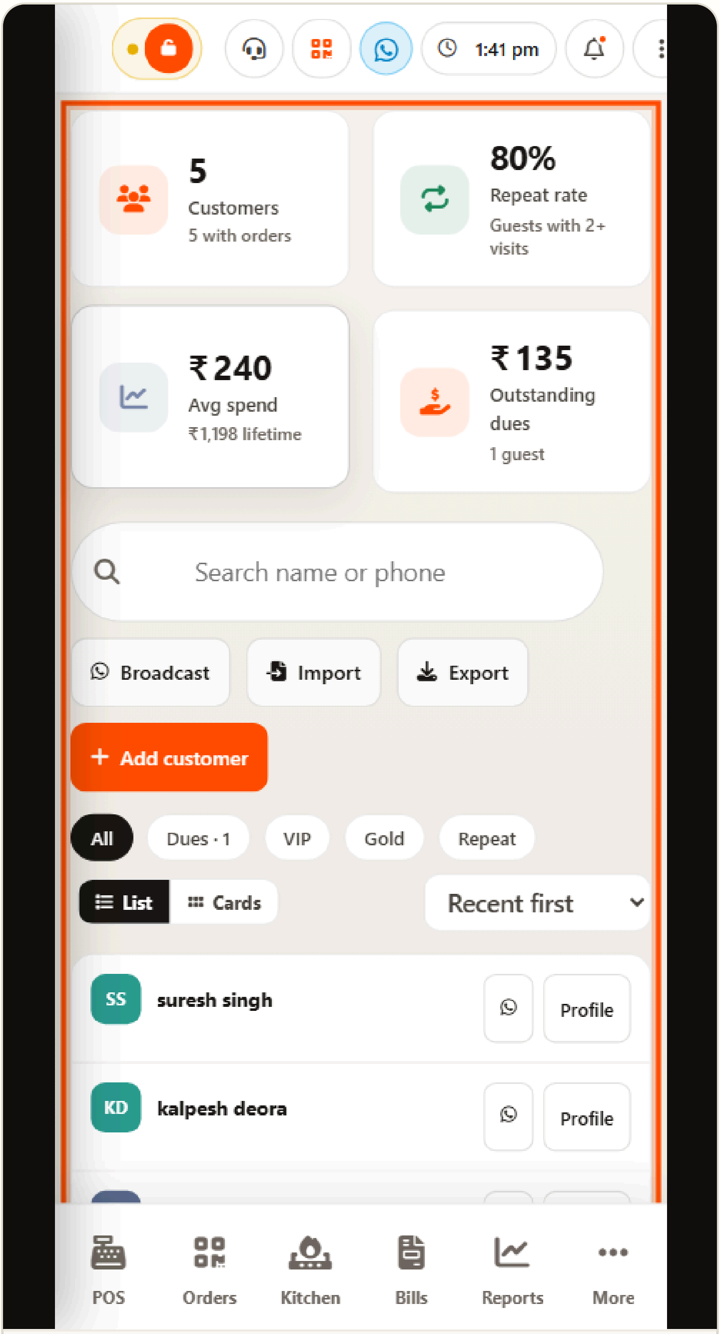
1. Open Logins segment.
2. Reset password, disable login, review last activity when shown.
3. Settings → Team & roles complements this for permission policy.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Logins segment	Credentials	Lists access	Reset password
Reset password	Unlock staff	New secret	They sign in

Customers — CRM list

Goal: Know regulars, visits, spend, loyalty points, dues.



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Customers — CRM list — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Know regulars, visits, spend, loyalty points, dues.

WALKTHROUGH (DO THIS IN ORDER)

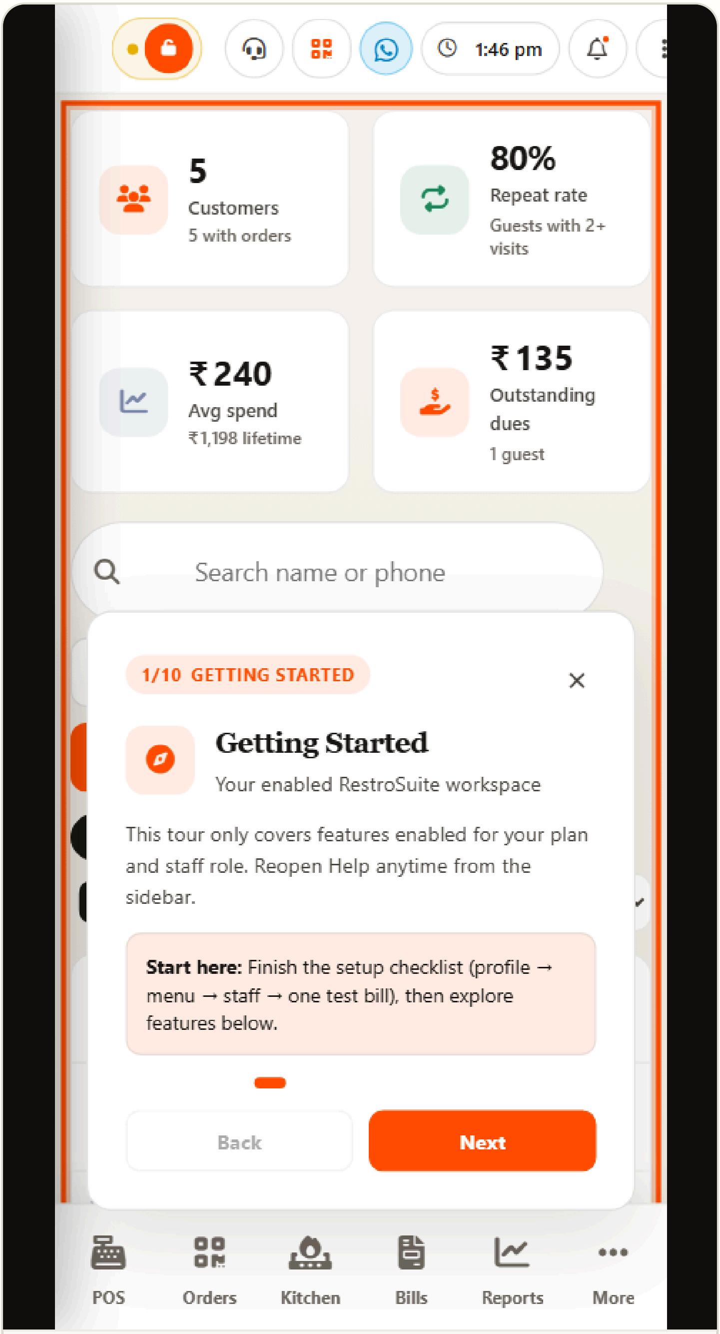
1. More → Customers.
2. Search by name or phone.
3. Cards/list show visits, spend, points, dues badge.
4. Profiles also build when POS bills include a phone number.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Search	Find guest	Filters CRM	Open card
Customer card	Profile	History/points/dues	Act

Customers — settle dues & notes

Goal: Collect credit balances and store guest notes.



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Customers — settle dues & notes — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Collect credit balances and store guest notes.

WALKTHROUGH (DO THIS IN ORDER)

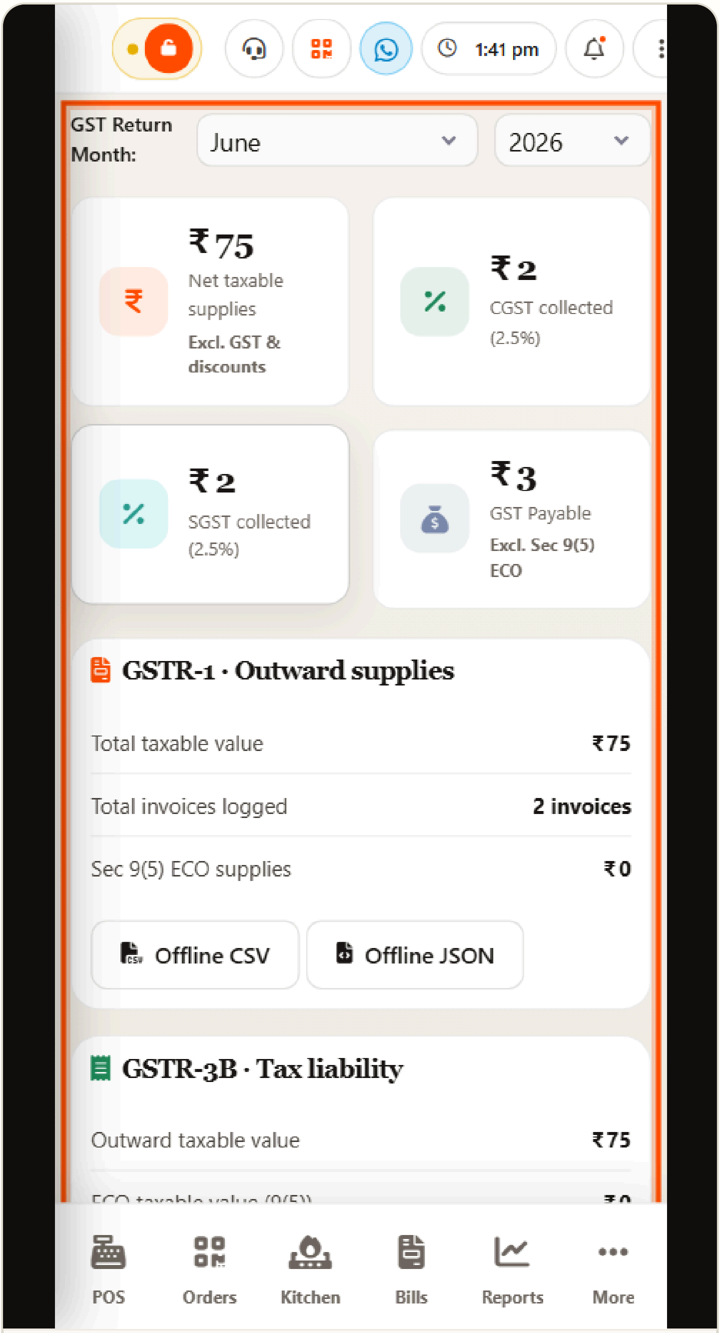
1. Open a customer card with dues.
2. Settle Dues: Cash / UPI / Card → receipt / WhatsApp when available.
3. Add notes (preferences, allergies) for waiters.
4. Loyalty points adjust with settings under Taxes & pricing / Loyalty program.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Settle dues	Collect credit	Payment modal	Dues down + receipt
Notes	Preferences	Saves text	Waiters see later

Tax & GST workspace

Goal: See tax collected and export packs for your CA.



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Tax & GST workspace — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: See tax collected and export packs for your CA.

WALKTHROUGH (DO THIS IN ORDER)

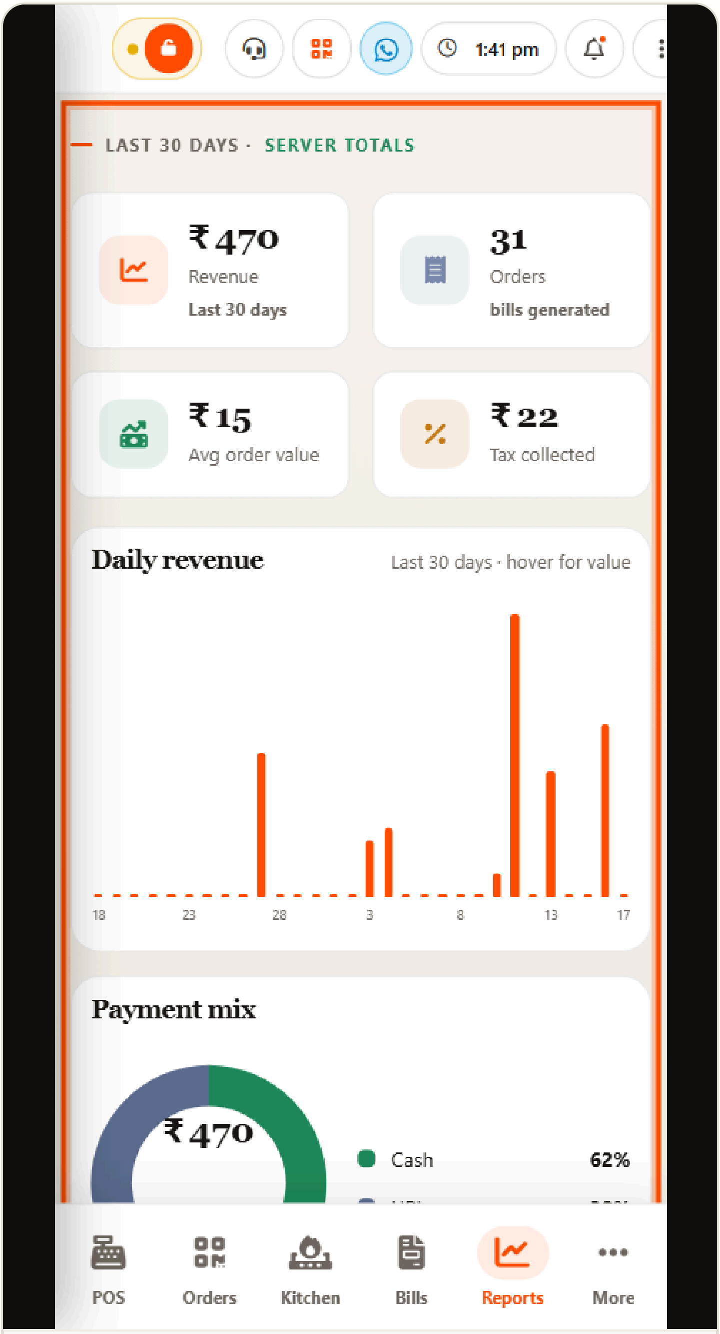
1. More → Tax & GST.
2. Review period stats (taxable supplies, CGST/SGST style totals when India).
3. Download GSTR-ready report / period exports.
4. Rate slabs if editable — country tax packs.
5. Remember: per-item GST is Menu Editor; outlet toggles are Settings → Taxes & pricing.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Period controls	Tax window	Filters totals	Updated stats
Download GSTR-ready	CA pack	File download	Accountant
Rate slabs	Configure rates	Edits tax_rates	POS uses packs

Sales Reports — KPIs and charts

Goal: See revenue, orders, payment mix, tax for chosen periods.



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Sales Reports — KPIs and charts — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: See revenue, orders, payment mix, tax for chosen periods.

WALKTHROUGH (DO THIS IN ORDER)

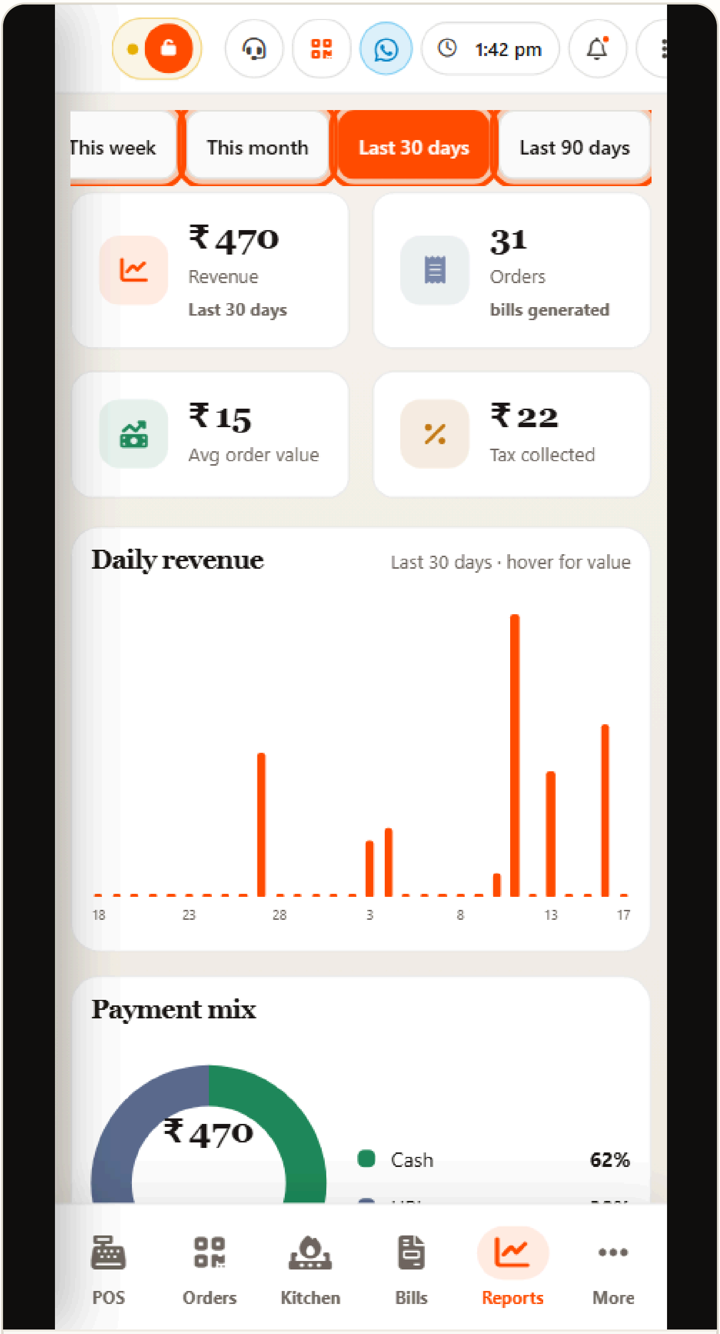
1. Open Reports.
2. Period: Today, This week, This month, Last 30 / 90 days (labels may vary).
3. KPI cards: Revenue, Orders, AOV, Tax collected.
4. Daily revenue bars + Payment mix donut (Cash / UPI / Card…).
5. Top categories + Tax summary sections when shown.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Period chips	Time range	Recomputes KPIs	New charts
Payment mix	Tender split	Donut chart	Cash discipline
Daily revenue	Busy days	Bar chart	Staffing

Reports — GSTR CSV and accountant pack

Goal: Download files for compliance and books.



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Reports — GSTR CSV and accountant pack — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Download files for compliance and books.

WALKTHROUGH (DO THIS IN ORDER)

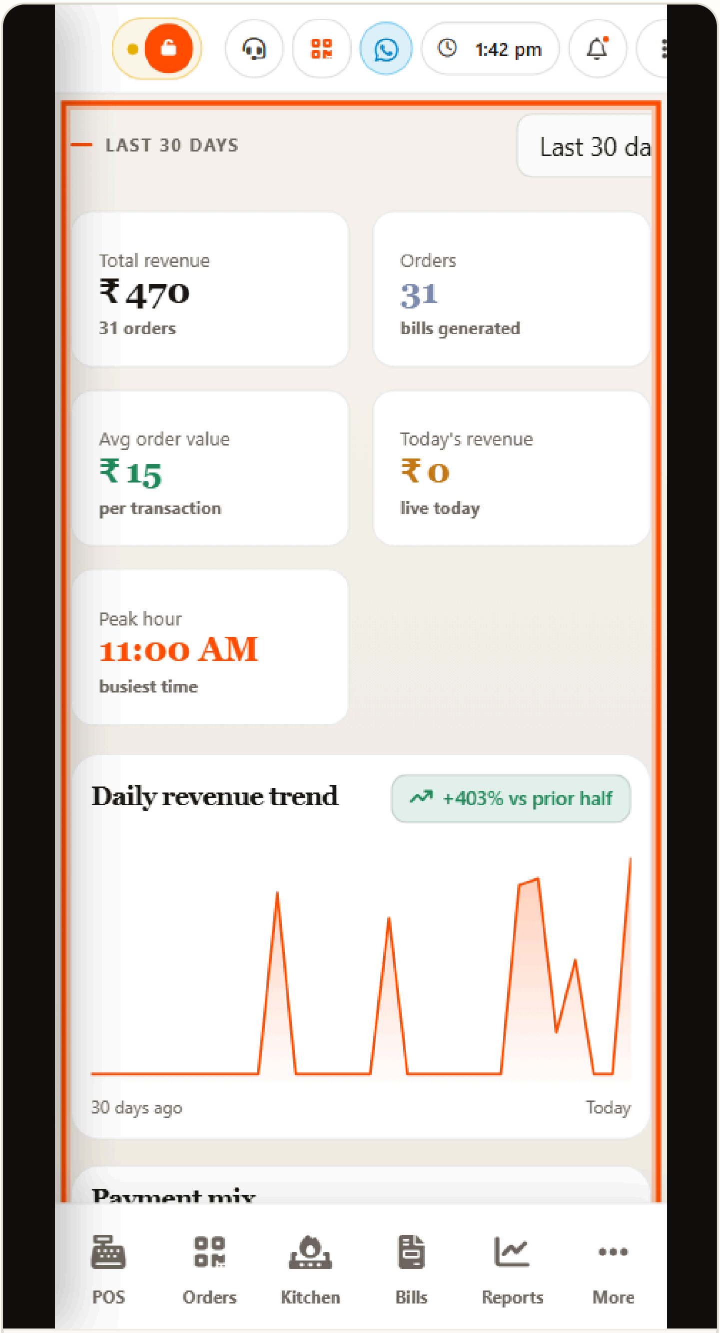
1. Download GSTR-ready CSV / day pack buttons on Reports or Tax tab.
2. Cross-check totals with Bills Excel export for the same dates.
3. Server totals badge means figures include cloud-synced bills when online.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
GSTR CSV	Compliance	Download	CA software
Cross-check Bills Excel	Reconcile	Match totals	Trust numbers

Analytics — trends, peaks, bestsellers

Goal: Go deeper than daily total for staffing and menu decisions.



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Analytics — trends, peaks, bestsellers — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Go deeper than daily total for staffing and menu decisions.

WALKTHROUGH (DO THIS IN ORDER)

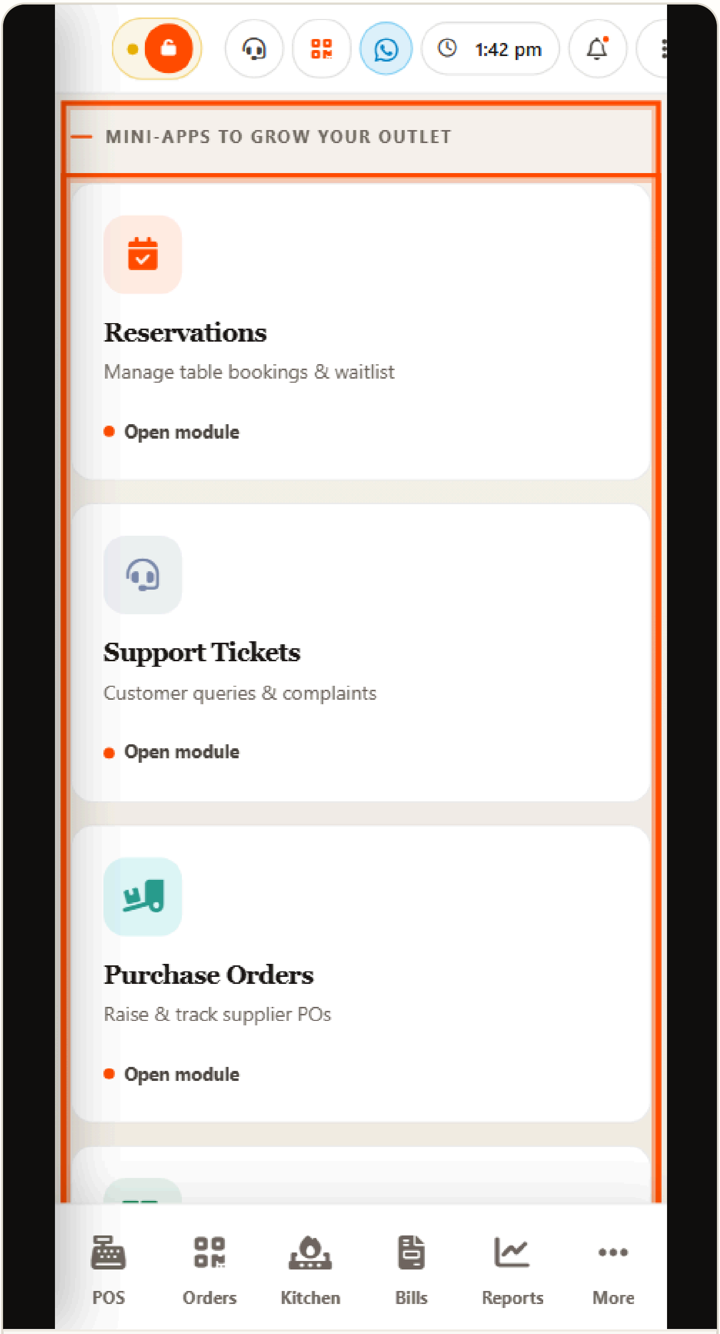
1. More → Advanced Analytics.
2. Choose period and refresh if needed.
3. Revenue trend, peak hours, top items / categories.
4. Use before changing staffing or promos.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Period	Range	Reloads analytics	Trends
Top items / peak hours	Insights	Rankings	Ops decisions

Growth Hub launcher

Goal: Open ops tools beyond pure billing.



Phone viewport (390×844) · orange outline = focus control

Growth Hub launcher — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Open ops tools beyond pure billing.

WALKTHROUGH (DO THIS IN ORDER)

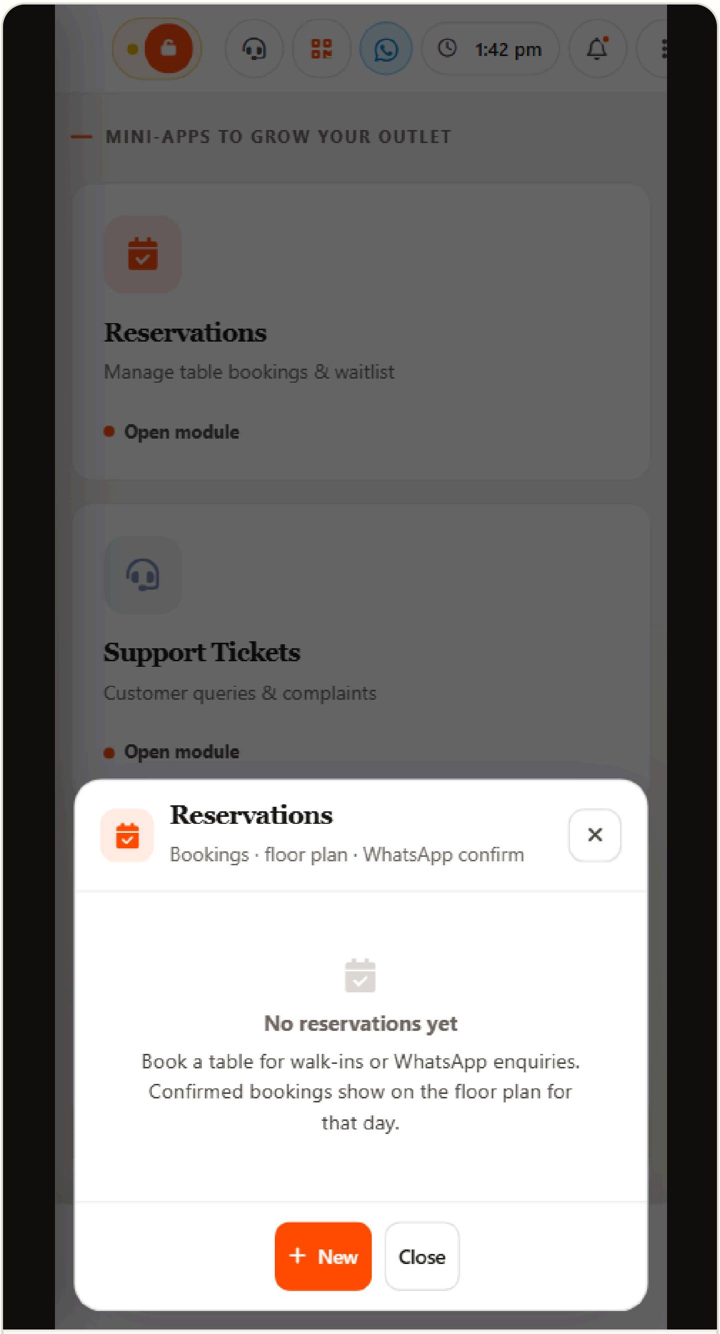
1. More → Growth Hub.
2. Tiles: Reservations, Support Tickets, Purchase Orders, Recipe Costing,
3. Offers & Coupons, WhatsApp Campaigns, Feedback & Reviews, Loyalty Program.
4. Tap a tile to open that module.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Each hub tile	Open module	Loads tool	Complete form

Growth Hub — Reservations

Goal: Manage table bookings and waitlist.



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Growth Hub — Reservations — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Manage table bookings and waitlist.

WALKTHROUGH (DO THIS IN ORDER)

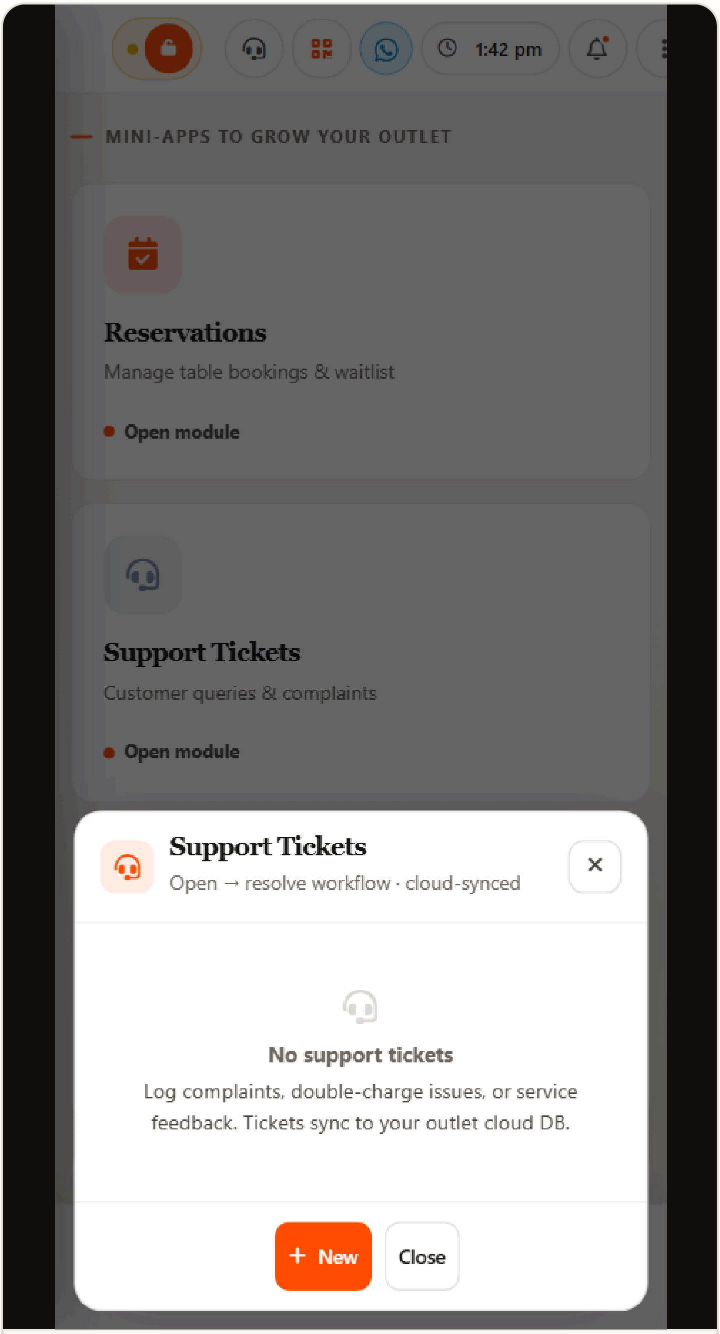
1. Open Reservations tile.
2. Add guest name, phone, party size, time.
3. Seat / No-show / Cancel actions on each booking.
4. Coordinate with Floor when guests arrive.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Add reservation	Book table	Saves booking	Seat on arrival
Seat / No-show / Cancel	Lifecycle	Updates status	Floor coordination

Growth Hub — Support tickets

Goal: Track guest complaints and service issues inside the outlet.



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Growth Hub — Support tickets — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Track guest complaints and service issues inside the outlet.

WALKTHROUGH (DO THIS IN ORDER)

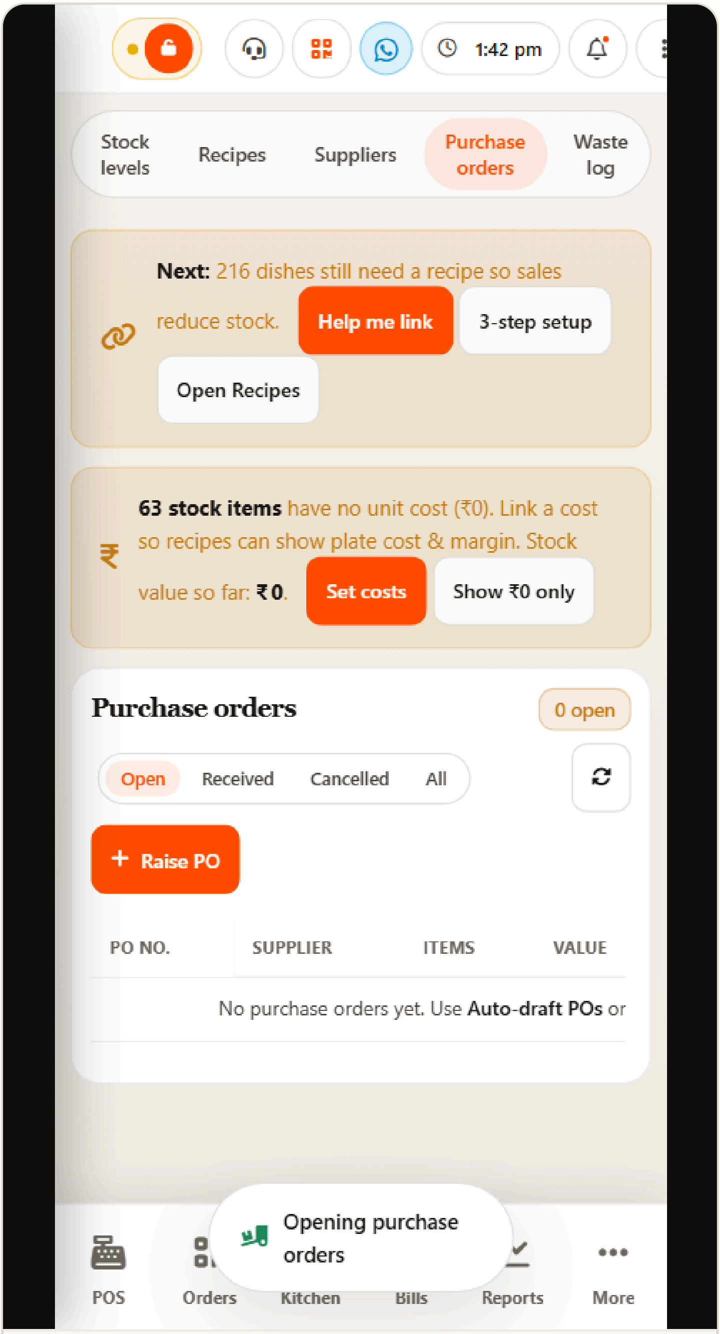
1. Open Support Tickets tile.
2. Log issue, priority, customer link when available.
3. Resolve / Waiting / Reopen workflow buttons.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
New ticket	Log complaint	Creates ticket	Assign/resolve
Resolve / Waiting	Workflow	Status change	Closed loop

Growth Hub — Purchase Orders

Goal: Raise supplier POs from Growth Hub (pairs with Inventory → PO).



Phone viewport (390×844) · orange outline = focus control

Growth Hub — Purchase Orders — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Raise supplier POs from Growth Hub (pairs with Inventory → PO).

WALKTHROUGH (DO THIS IN ORDER)

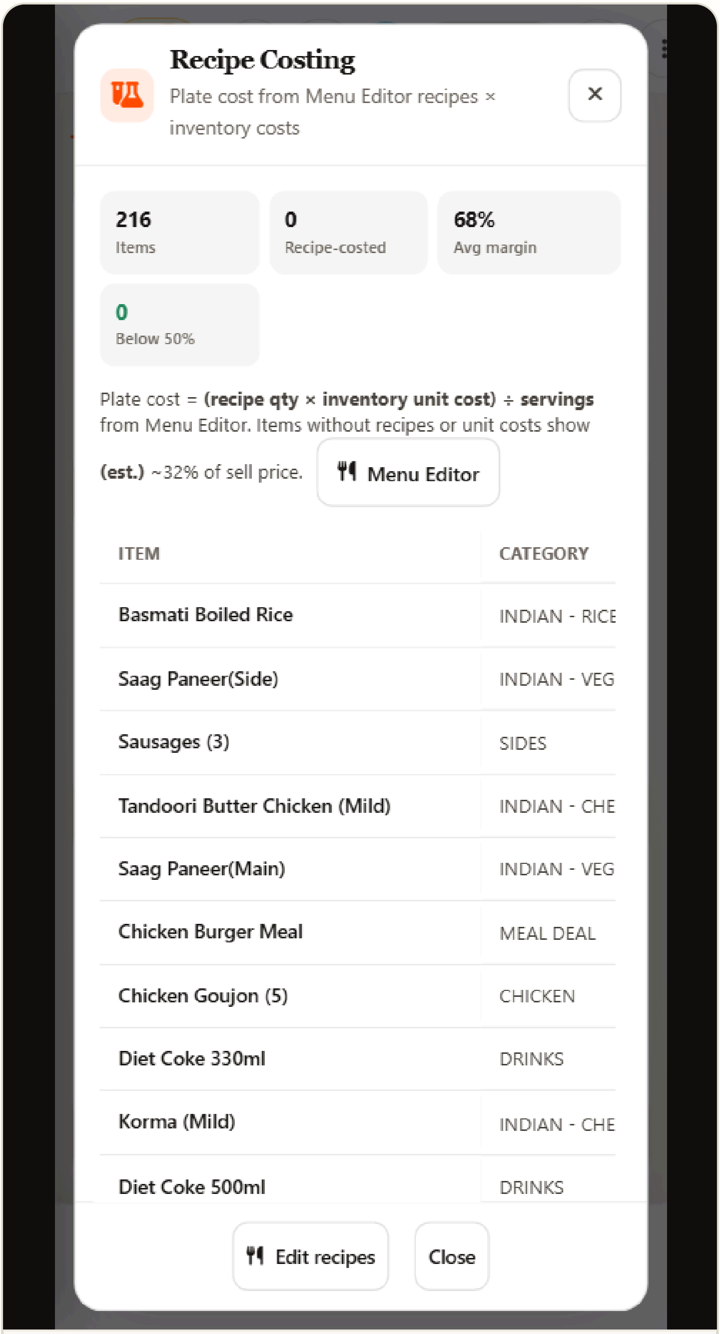
1. Open Purchase Orders tile.
2. Create PO lines and track fulfilment.
3. Receive stock into Inventory when goods arrive.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Create PO	Order stock	PO document	Supplier
Receive	Goods in	Stock up	Inventory

Growth Hub — Recipe Costing

Goal: Calculate plate cost and margin before setting menu price.



Phone viewport (390×844) · orange outline = focus control

Growth Hub — Recipe Costing — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Calculate plate cost and margin before setting menu price.

WALKTHROUGH (DO THIS IN ORDER)

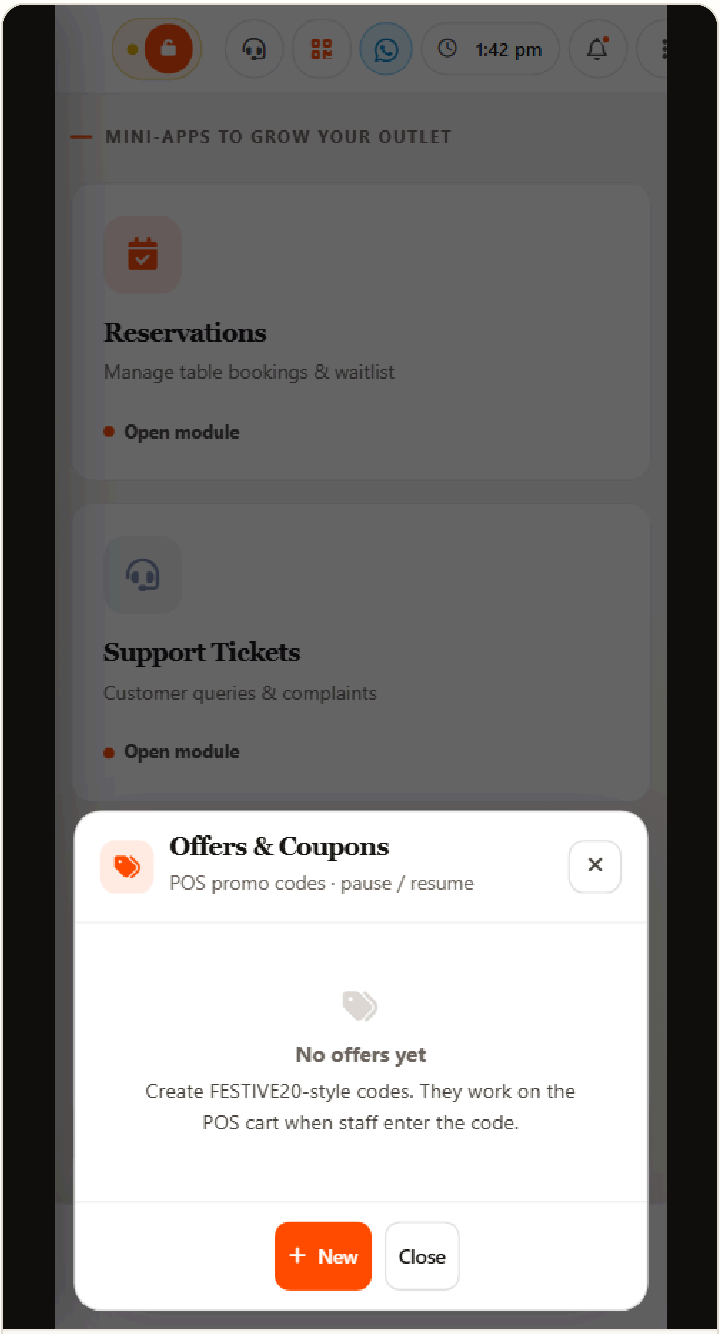
1. Open Recipe Costing tile.
2. Select dish + ingredients with unit costs from Inventory.
3. Read plate cost vs selling price margin.
4. Update Menu price if margin is too thin.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Select dish	Cost focus	Loads recipe	See plate cost
Unit costs	Ingredient price	Margin math	Adjust menu price

Growth Hub — Offers & Coupons

Goal: Build promo codes for POS Apply promo.



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Growth Hub — Offers & Coupons — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Build promo codes for POS Apply promo.

WALKTHROUGH (DO THIS IN ORDER)

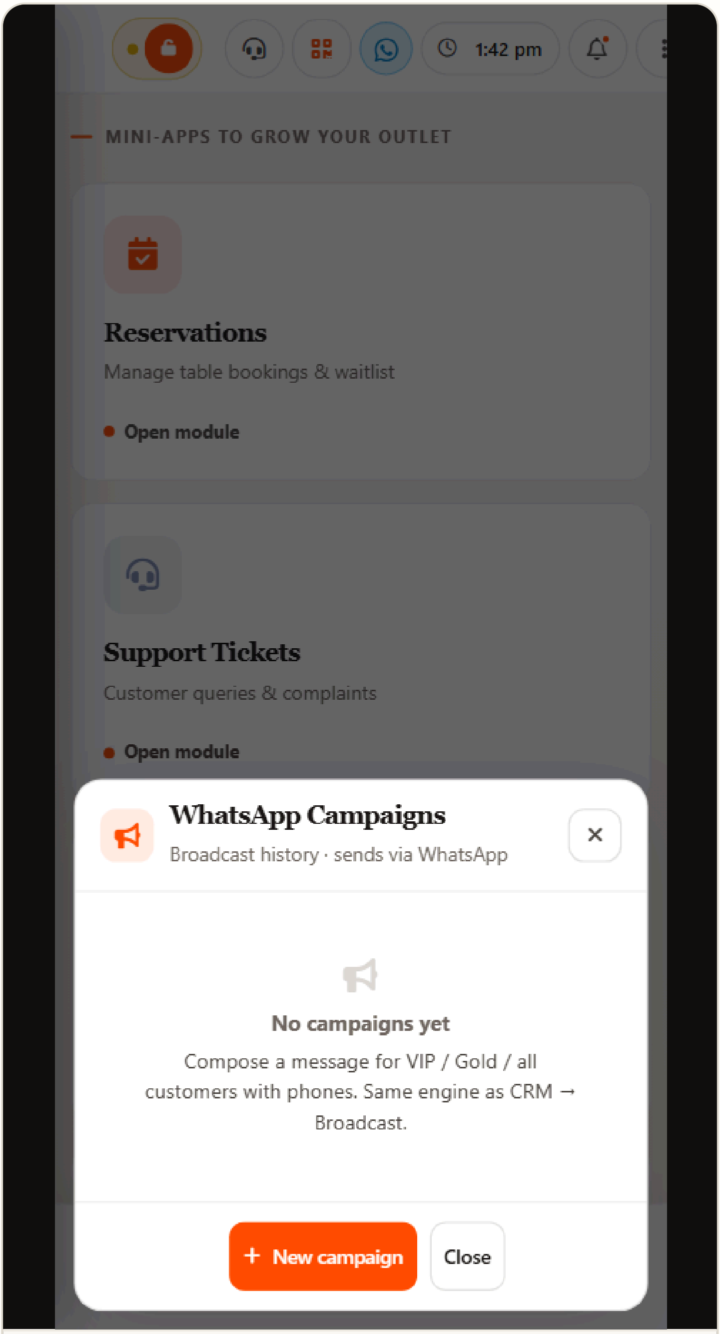
1. Open Offers & Coupons tile.
2. Create code, discount type (% or flat), validity.
3. Activate / Pause offers.
4. Staff enter the code on POS cart → Apply.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Create offer	Promo code	Saves coupon	POS Apply
Activate / Pause	Control validity	Toggles offer	Cashiers can/cannot use

Growth Hub — WhatsApp Campaigns

Goal: Broadcast to your customer list when gateway is connected.



Phone viewport (390×844) · orange outline = focus control

Growth Hub — WhatsApp Campaigns — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Broadcast to your customer list when gateway is connected.

WALKTHROUGH (DO THIS IN ORDER)

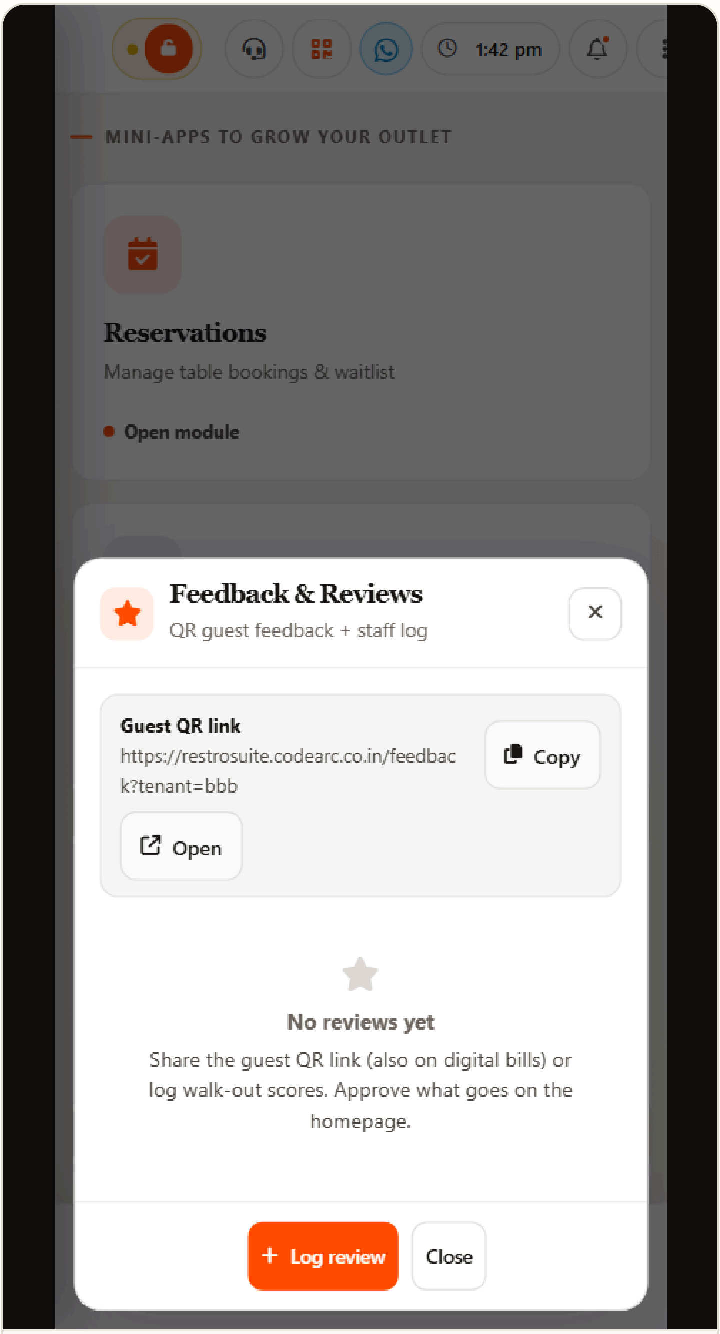
1. Open WhatsApp Campaigns tile.
2. Draft message; pick audience (all customers / segment).
3. Requires Settings → WhatsApp gateway online.
4. Respect local messaging rules; avoid spam.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Draft campaign	Broadcast	Message composer	Send to list
Audience	Who receives	Customer segment	Gateway must be green

Growth Hub — Feedback & Reviews

Goal: Collect and respond to guest ratings.



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Growth Hub — Feedback & Reviews — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Collect and respond to guest ratings.

WALKTHROUGH (DO THIS IN ORDER)

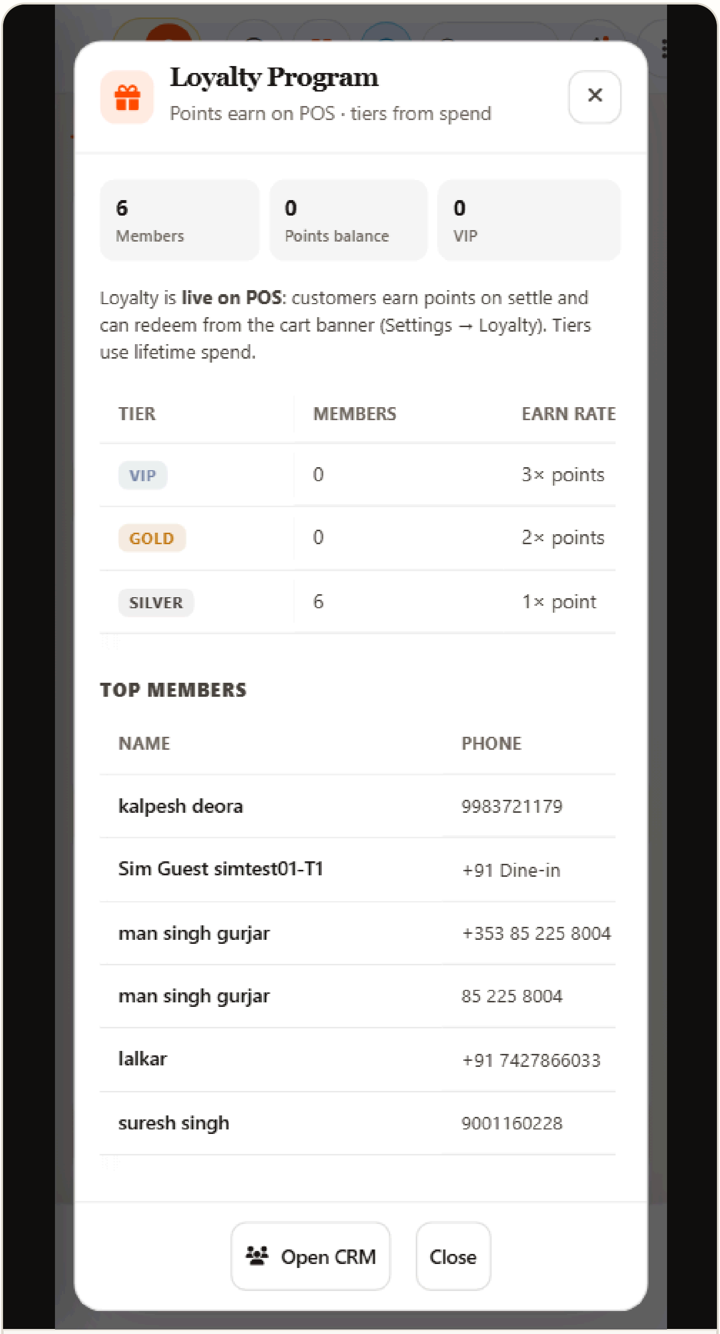
1. Open Feedback & Reviews tile.
2. View ratings and comments.
3. Respond or flag issues into Support Tickets.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Reviews list	Guest voice	Ratings	Respond / escalate

Growth Hub — Loyalty Program

Goal: Configure points, tiers, and rewards for repeat guests.



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Growth Hub — Loyalty Program — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Configure points, tiers, and rewards for repeat guests.

WALKTHROUGH (DO THIS IN ORDER)

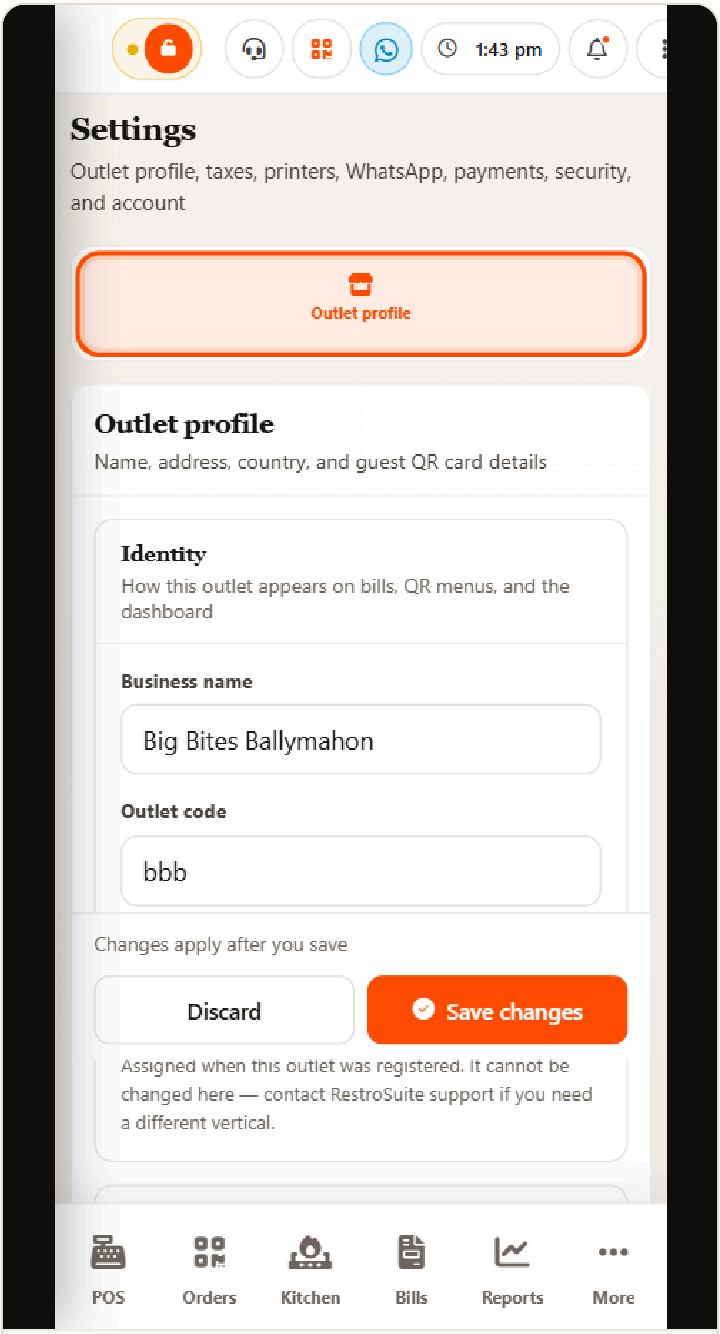
1. Open Loyalty Program tile.
2. Set earn rules and redeem rules.
3. Points appear on customer profiles when phone is on the bill.
4. Cross-check Settings → Taxes & pricing loyalty toggles if present.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Earn/redeem rules	Points program	Saves policy	CRM points move

Settings → Outlet profile

Goal: Name, address, phone, country, currency, GSTIN, guest QR Wi-Fi.



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Settings → Outlet profile — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Name, address, phone, country, currency, GSTIN, guest QR Wi-Fi.

WALKTHROUGH (DO THIS IN ORDER)

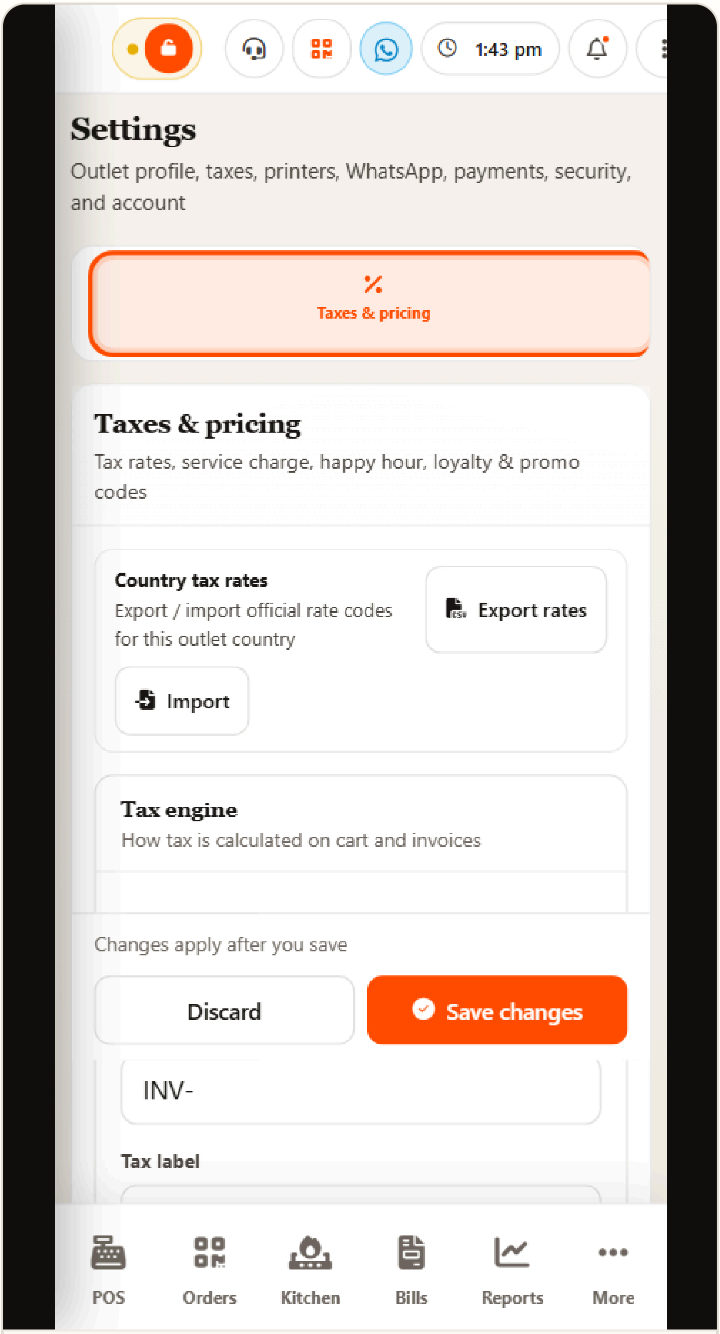
1. More → Settings → Outlet profile.
2. Business name, address, phone — print on bills and QR cards.
3. Outlet code is read-only (assigned at registration).
4. Country & currency drive tax labels and money format.
5. GSTIN for legal invoices.
6. Guest QR: Wi-Fi name, password, welcome line for table tents.
7. Save changes — syncs to stations.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Left nav: Outlet profile	This pane	Shows identity form	Edit fields
Business name	Bill + QR header	Saves display name	Prints update
Outlet code (read-only)	Login slug	Cannot edit	Contact support to change
Address / phone	Contact on bills	Saves fields	Prints update
Country select	Tax pack + dial	Updates locale	Tax label GST/VAT
Currency select	Money symbol	₹ € $ etc.	POS prices format
GSTIN	Legal invoice id	Prints on bill	Compliance
Guest Wi-Fi name/password	QR tent lines	Stored for print	Print Table QRs
Welcome line	QR hospitality text	Stored for print	QR cards
Discard	Abort edits	Reloads saved	Unchanged
Save changes	Persist	Cloud + local sync	All stations update

Settings → Taxes & pricing

Goal: Tax on/off, default rate, inclusive pricing, service charge, happy hour, loyalty/promo.



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Settings → Taxes & pricing — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Tax on/off, default rate, inclusive pricing, service charge, happy hour, loyalty/promo.

WALKTHROUGH (DO THIS IN ORDER)

1. Calculate taxes ON for registered GST outlets.
2. Tax label (GST) and default Tax rate % when item has no slab.
3. Inclusive pricing ON if menu prices already include tax.
4. Service charge % for dine-in when used.
5. Show HSN on invoice when you maintain codes.
6. Happy hour / loyalty / promo related toggles in the same pane when shown.
7. Save. Per-item rates still come from Menu Editor GST slab.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

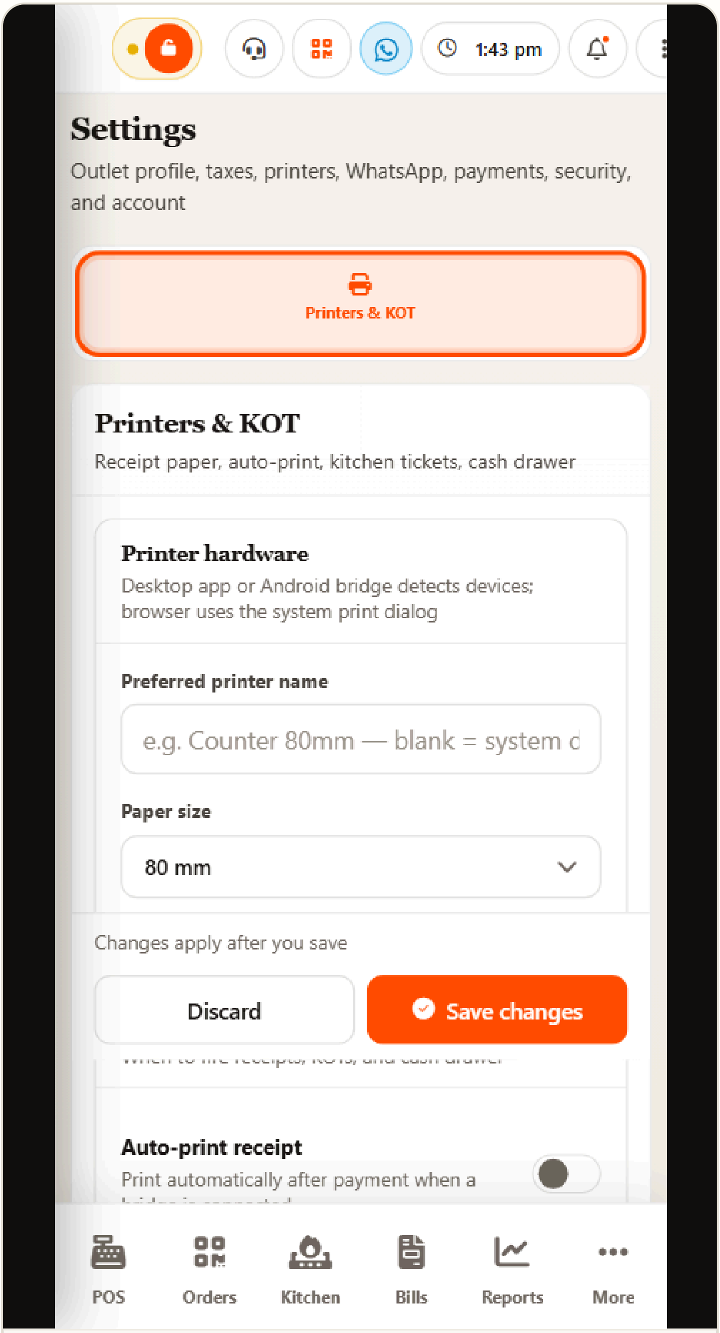
Control / button	Why it is here	What happens when you use it	Where you go next
Calculate taxes toggle	Master tax on/off	Enables tax engine	Cart shows tax lines
Tax label (GST)	Word on bill	Saves label	Print wording
Default tax rate %	Fallback when item has no slab	Saves %	Menu slabs still win per item
Inclusive pricing toggle	Prices include tax?	Changes tax math	Grand total behaviour
Service charge %	Dine-in auto charge	Adds % when enabled	Cart total
Show HSN toggle	Print HSN codes	Shows HSN on invoice	If codes maintained
Happy hour / promo / loyalty blocks	Pricing extras	Saves toggles/rules	POS promos & points
Save	Persist tax policy	Writes settings	New bills use rules

Tips & warnings

- OFF Calculate taxes = no tax on cart/print (special cases only).

Settings → Printers & KOT

Goal: Paper receipts, auto-print, kitchen tickets, cash drawer.



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Settings → Printers & KOT — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Paper receipts, auto-print, kitchen tickets, cash drawer.

WALKTHROUGH (DO THIS IN ORDER)

1. Preferred printer name / USB thermal bridge when using desktop or Android print.
2. Auto-print bill / auto KOT toggles.
3. Paper width (58/80mm) when offered.
4. Cash drawer pulse after cash sale if hardware supports it.
5. Test print before service.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

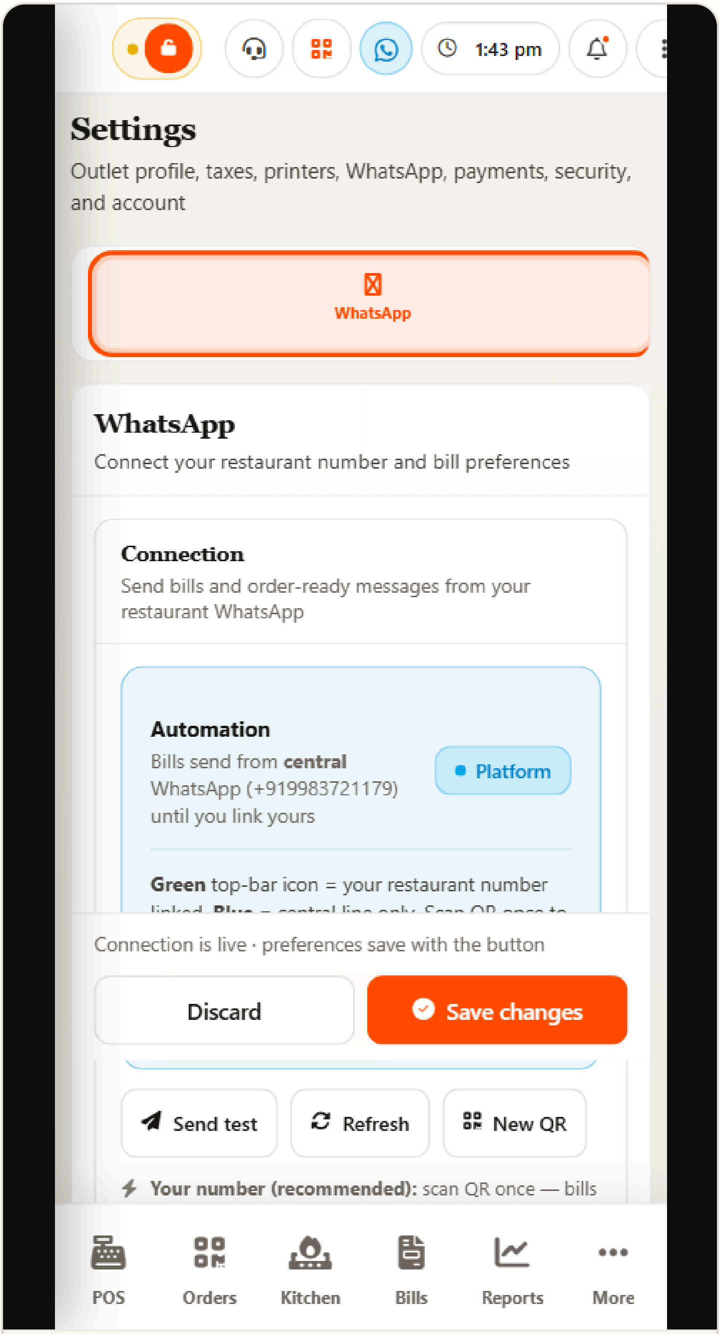
Control / button	Why it is here	What happens when you use it	Where you go next
Printer name / device	Which printer	Routes ESC/POS or system print	Paper out
Paper width 58/80mm	Match roll	Formats receipt	Correct cut
Auto-print bill toggle	Speed on settle	Prints without prompt	Rush friendly
Auto KOT toggle	Kitchen speed	Prints KOT on send	Cooks get paper too
Cash drawer toggle	Open till on cash	Pulse drawer	Cash sales
Test print	Verify hardware	Sends sample	Fix driver if fail
Save	Persist print policy	Writes settings	Next bill uses it

Tips & warnings

- Mobile/PWA printing may use browser print or companion bridge — see docs/MOBILE_PRINTING.md in repo for staff IT.

Settings → WhatsApp gateway

Goal: Connect restaurant WhatsApp so bills and campaigns can send.



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Settings → WhatsApp gateway — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Connect restaurant WhatsApp so bills and campaigns can send.

WALKTHROUGH (DO THIS IN ORDER)

1. Open WhatsApp section in Settings.
2. Scan gateway QR once on a stable office PC; keep gateway online.
3. Bill preferences: auto-send on settle when phone present.
4. Top-bar icon green = connected.
5. Test send to owner phone before promising guests.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

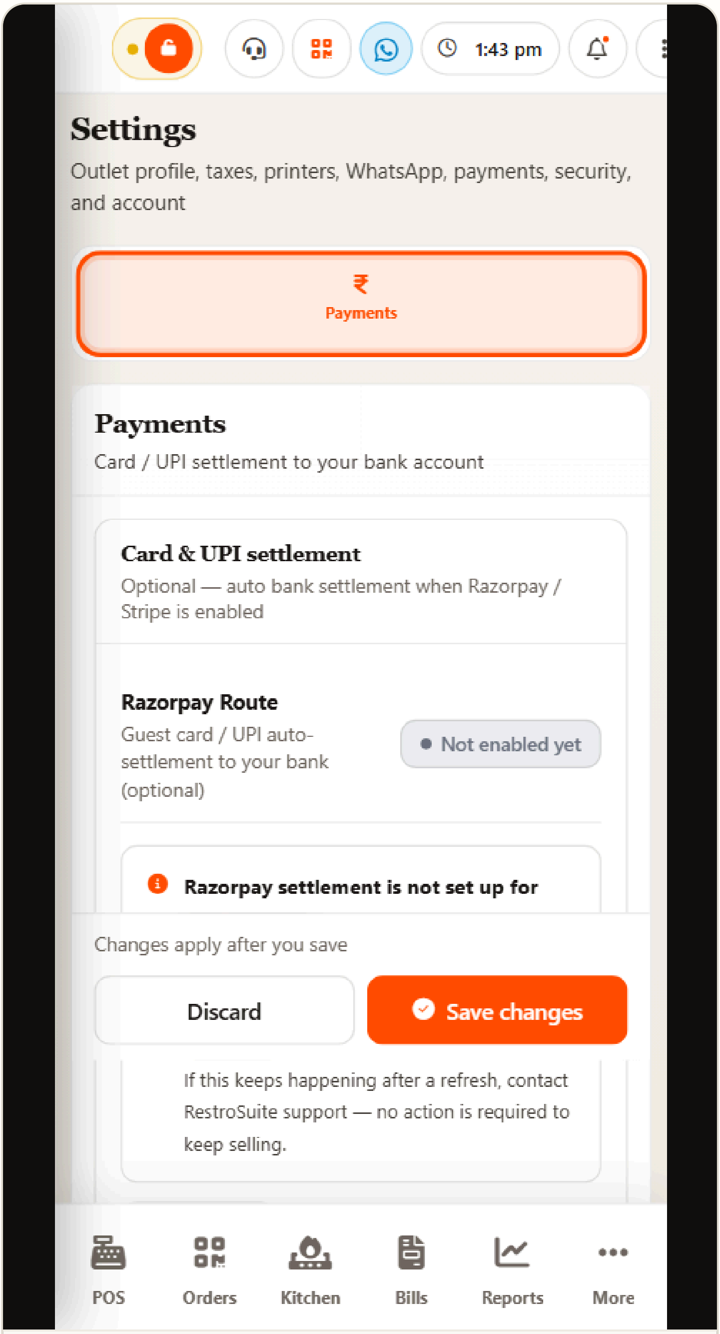
Control / button	Why it is here	What happens when you use it	Where you go next
WhatsApp nav item	This pane	Shows gateway UI	Scan or status
Scan QR / link device	Pair WhatsApp	Connects gateway session	Top bar icon green
Connection status	Health	Connected/disconnected	Restart if red
Auto-send bill toggle	PDF on settle	Queues WA when phone present	Guest receives bill
Test send	Verify path	Sends sample message	Ready for service
Reset gateway (if shown)	Re-pair	Clears session — re-scan	Use carefully

Tips & warnings

- If icon stays red, restart gateway or contact support@codearc.co.in.

Settings → Payments (Razorpay / settlement)

Goal: See online settlement status; counter Cash/UPI still work without it.



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Settings → Payments (Razorpay / settlement) — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: See online settlement status; counter Cash/UPI still work without it.

WALKTHROUGH (DO THIS IN ORDER)

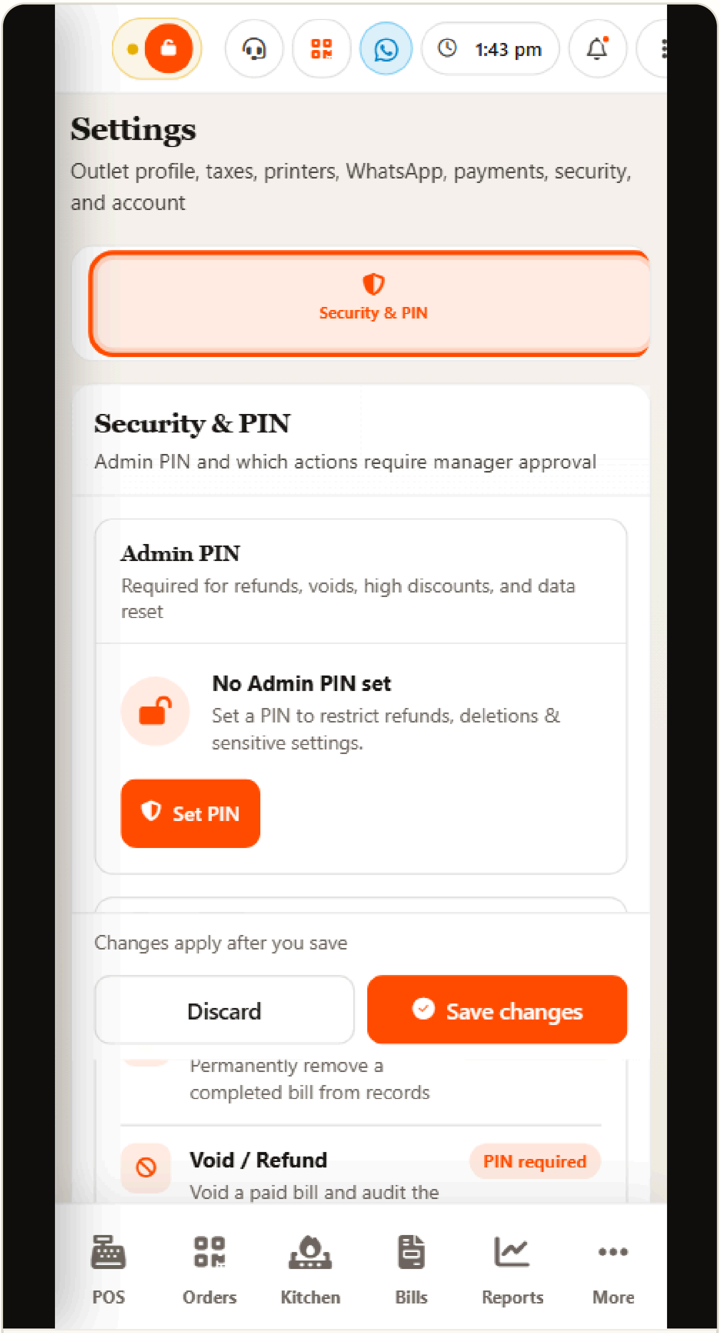
1. Open Payments.
2. Razorpay Route status: Active / Pending KYC / Not enabled.
3. POS Cash and counter UPI work even when Route is not enabled.
4. When enabled, online card/UPI can settle to linked bank (T+2 typical).

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Razorpay Route status	Online settlement	Active / Pending / Not enabled	Bank path when active
Linked account id	Razorpay reference	Display only	Support with Razorpay
Retry / refresh	Re-check status	Reloads settlement state	Updated pill
Note: Cash & counter UPI	Always work in POS	No Route required	Keep using POS tenders

Settings → Security & PIN

Goal: Manager PIN for refunds, voids, and sensitive actions.



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Settings → Security & PIN — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Manager PIN for refunds, voids, and sensitive actions.

WALKTHROUGH (DO THIS IN ORDER)

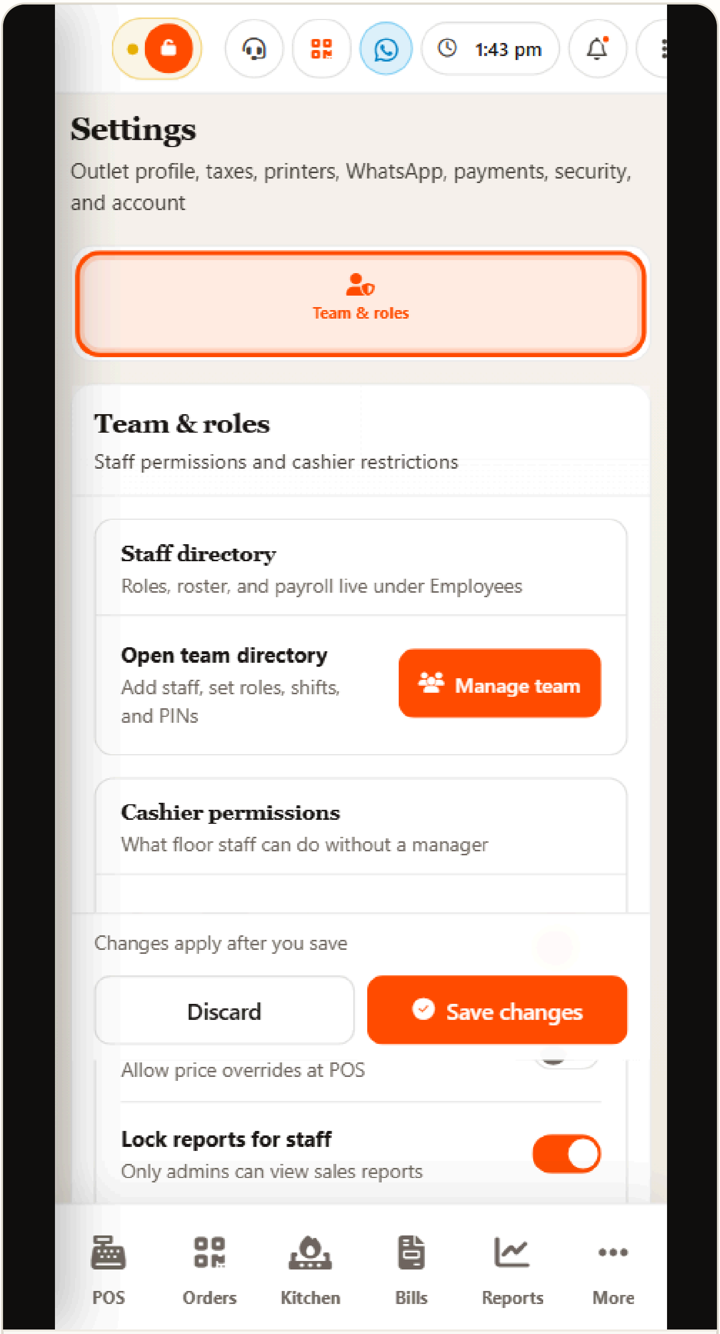
1. Set or change admin / manager PIN.
2. Choose which actions require PIN (refund, void, discount, open drawer…).
3. Never share PIN with cashiers who should not reverse bills.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Set / change manager PIN	Protect sensitive acts	Saves PIN hash	Prompt on gated actions
Require PIN: refund	Stop casual refunds	Toggle gate	PIN modal on refund
Require PIN: void / discount / drawer	Policy set	Toggles each gate	Safer floor
Save	Persist security	Writes settings	Next action uses PIN

Settings → Team & roles

Goal: Policy for staff permissions beyond individual Employees records.



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Settings → Team & roles — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Policy for staff permissions beyond individual Employees records.

WALKTHROUGH (DO THIS IN ORDER)

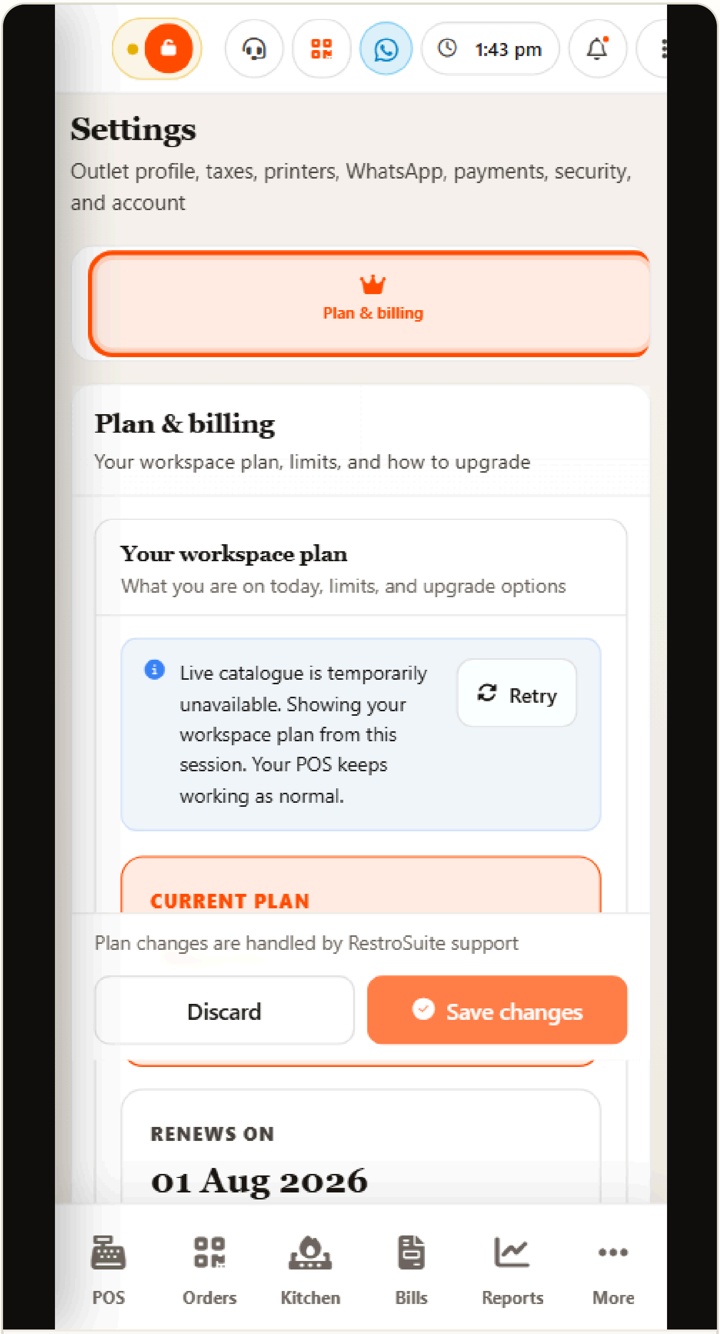
1. Review role templates / cashier restrictions.
2. Align with Employees → Logins for who can open Settings, Reports, Inventory.
3. Managers may open a subset of Settings; owners see Plan & Danger zone.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Role templates / cashier restrictions	Default powers	Saves policy	New staff inherit limits
Who may open Settings/Reports/Inventory	Least privilege	Toggles access	Align with Employees roles
Save	Persist team policy	Writes settings	Next login respects

Settings → Plan & billing

Goal: See workspace plan, limits, and upgrade path.



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Settings → Plan & billing — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: See workspace plan, limits, and upgrade path.

WALKTHROUGH (DO THIS IN ORDER)

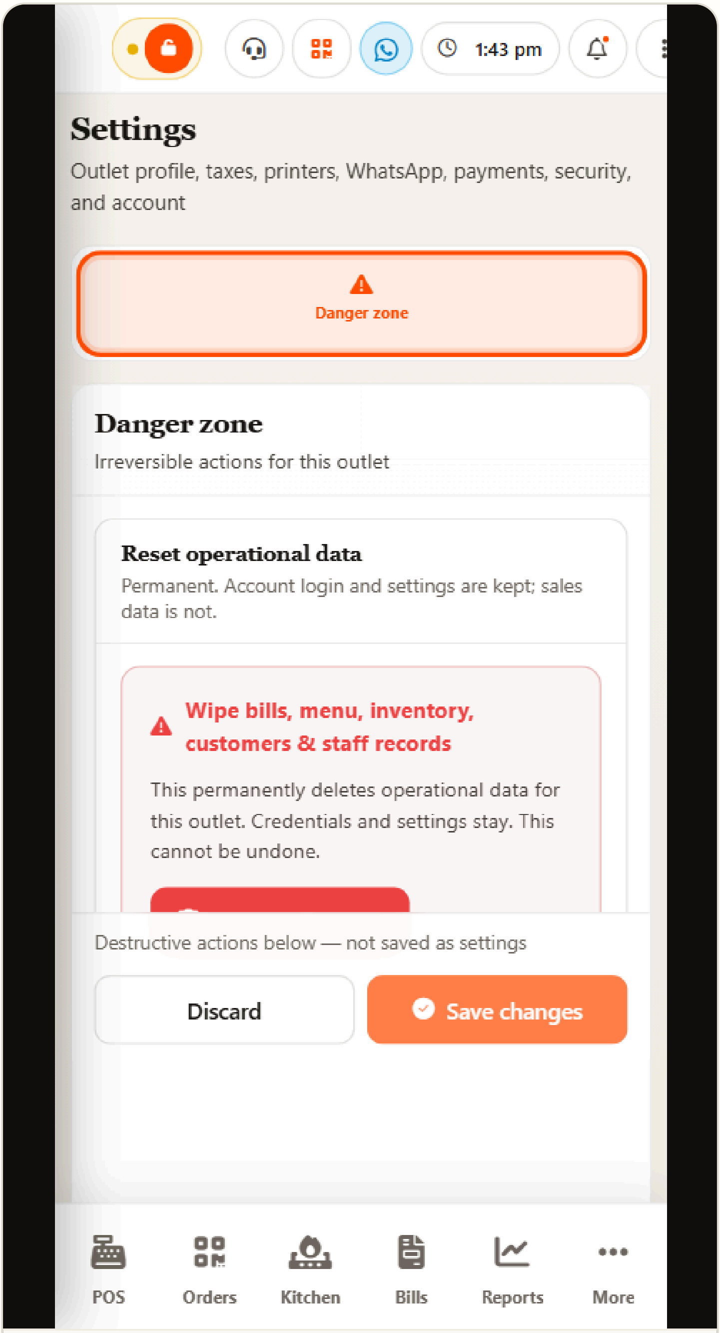
1. Open Plan & billing (owner/admin).
2. Read current plan, limits, renewal notes.
3. Upgrade / contact path when free launch ends.
4. Managers may not see this pane.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Current plan name	What you pay for	Display limits	Upgrade if needed
Limits (stations/users)	Capacity	Display only	Contact upgrade
Upgrade / contact CTA	Change plan	Opens contact or billing	support@codearc.co.in

Settings → Danger zone (owner only)

Goal: Know irreversible actions exist — use only with extreme care.



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Settings → Danger zone (owner only) — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Know irreversible actions exist — use only with extreme care.

WALKTHROUGH (DO THIS IN ORDER)

1. Open Danger zone (owner/admin only).
2. Actions here can wipe data or destroy the outlet workspace.
3. Never click wipe/delete during service. Export Bills/Menu first if ever required.
4. Contact support@codearc.co.in before any destructive action.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

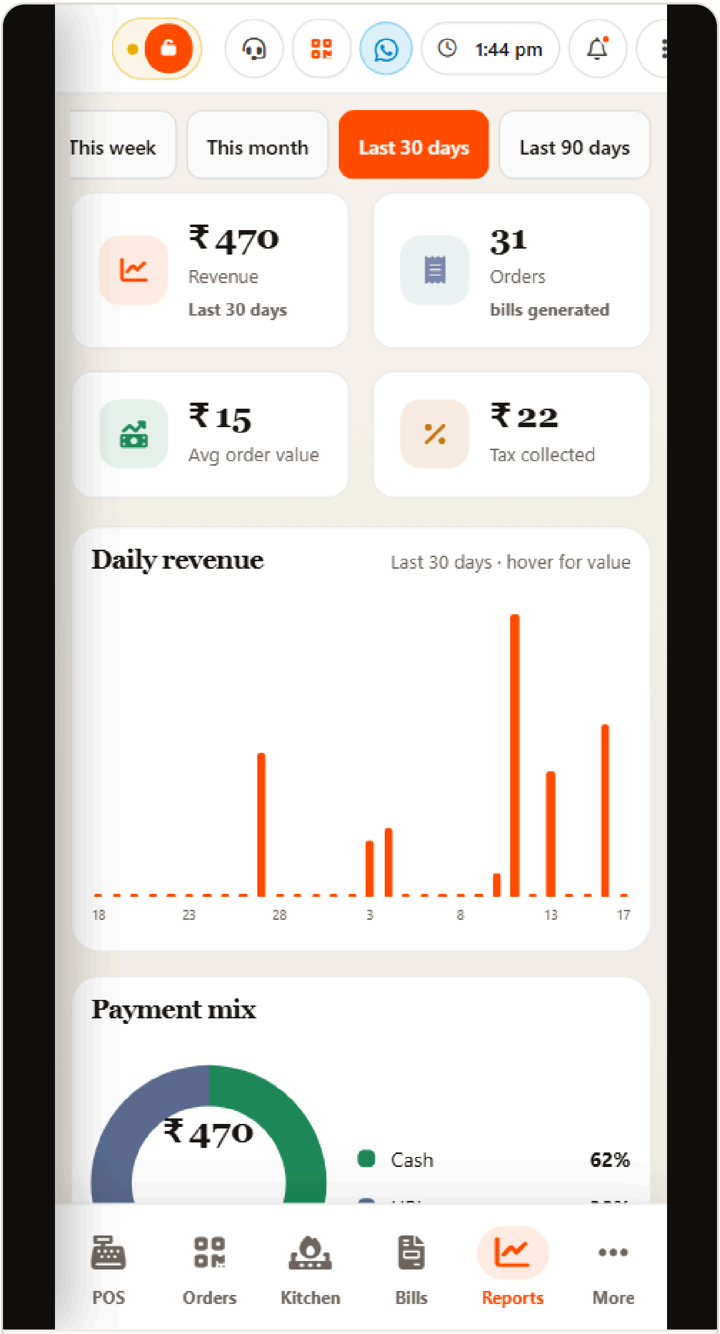
Control / button	Why it is here	What happens when you use it	Where you go next
Export first (from Bills/Menu)	Backup before anything	Download files	Safe copy offline
Reset / wipe / delete actions	Irreversible	Destroys data or outlet	ONLY with support on call
Type-to-confirm fields	Prevent accidents	Must type outlet code	Still think twice
Contact support@codearc.co.in	Human gate	Email before click	Do not DIY wipe

Tips & warnings

- If you are not 100% sure, close this pane.

End-of-day checklist

Goal: Leave the till clean for tomorrow.



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End-of-day checklist — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Leave the till clean for tomorrow.

WALKTHROUGH (DO THIS IN ORDER)

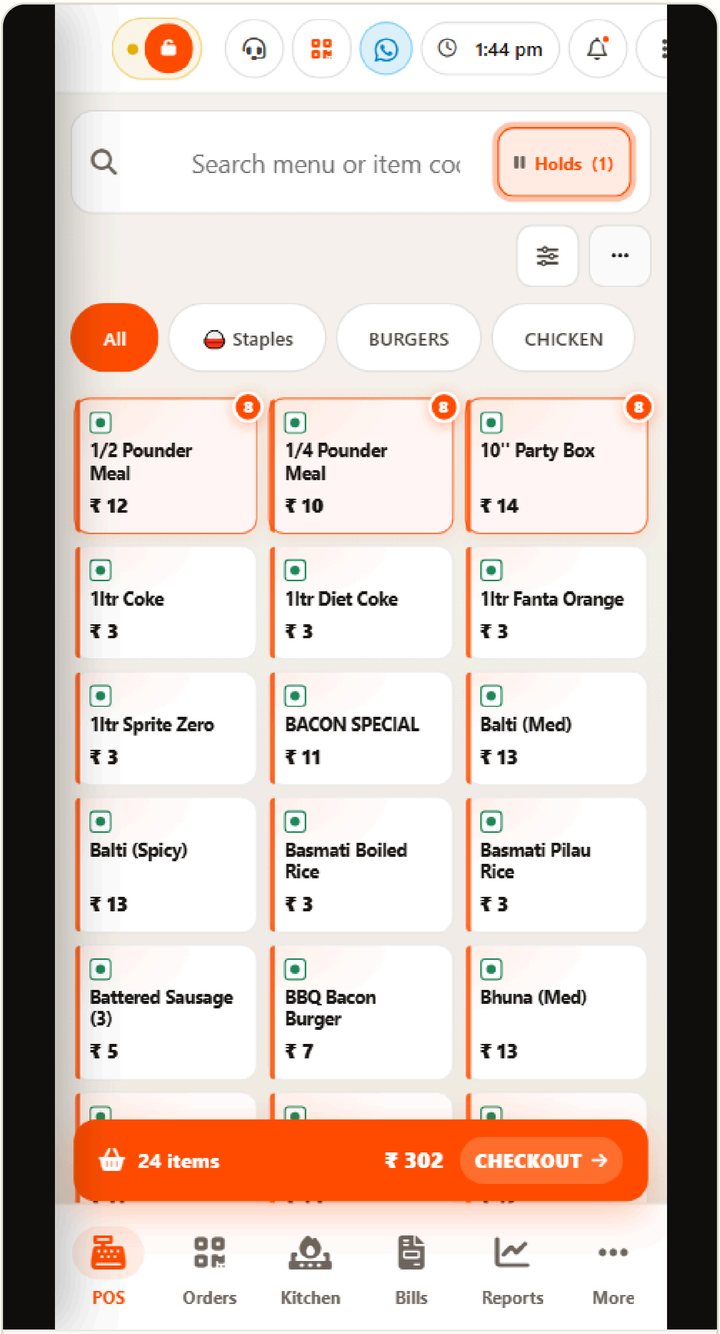
1. Close open shifts on each station (cash count + Z-report).
2. Reports → Today → match totals to cash + UPI + card.
3. Bills Excel/CSV export if accountant wants daily pack.
4. Download GSTR-ready CSV if month-end.
5. Close all QR if dining room is shut.
6. Sign out on shared tablets; keep one owner device if needed overnight.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Close shift	Cash discipline	Z-report	Tomorrow float
Reports Today	Reconcile	Match drawer	Accounts trust
Exports	Handoff	CSV/Excel	CA
Sign out shared devices	Security	Clears session	Login screen

Offline billing and reconnect

Goal: Keep selling when internet drops; sync when back online.



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Offline billing and reconnect — what every control does

Rule: Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Keep selling when internet drops; sync when back online.

WALKTHROUGH (DO THIS IN ORDER)

1. RestroSuite is offline-first — POS can still bill on a device with a valid session/lease.
2. When offline, logout may be locked to prevent lock-out.
3. Bills queue locally then sync when network returns.
4. If a licence/reconnect screen appears, use Retry / Reconnect and wait for lease.
5. WhatsApp and cloud exports need network; paper print may still work.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

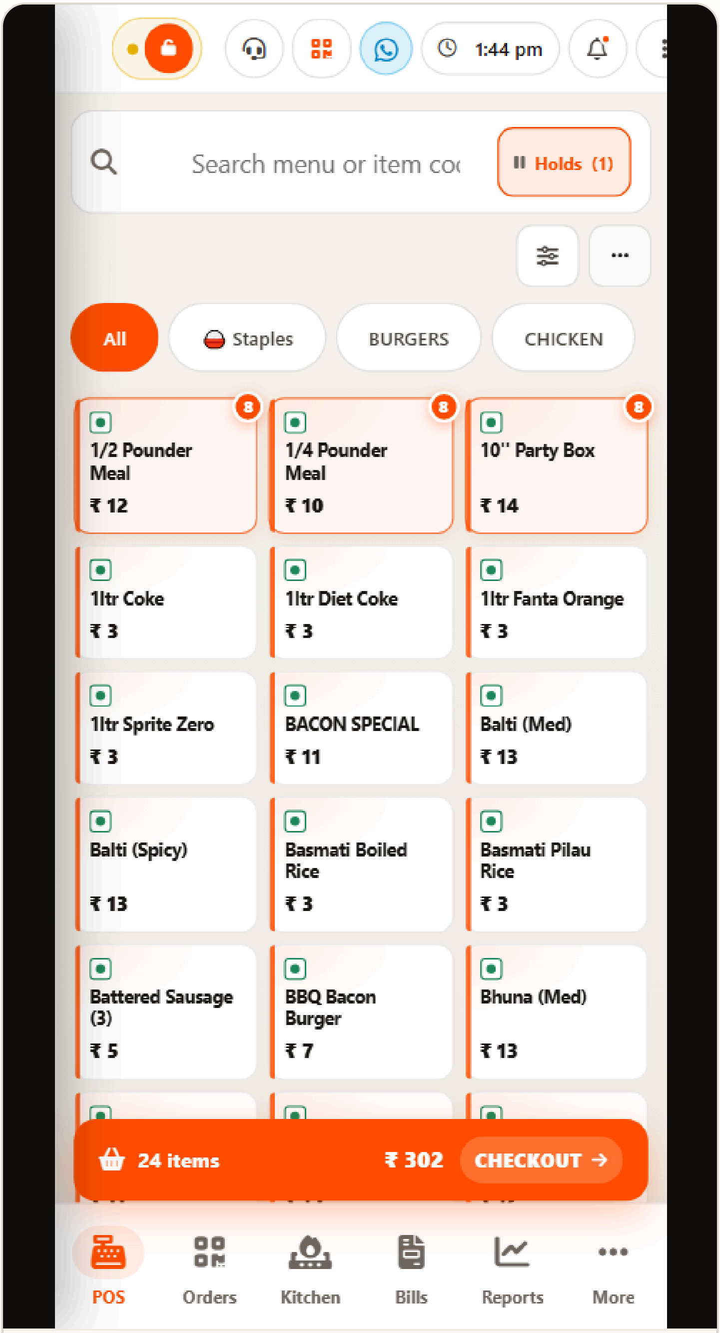
Control / button	Why it is here	What happens when you use it	Where you go next
Continue POS offline	No internet	Local bills	Sync later
Retry / Reconnect	Lease/network	Restores cloud	WA works again

Tips & warnings

- Tell support: Outlet ID, device, version chip, online/offline when the issue happened.

Help, demo checklist, and support

Goal: Get unstuck without guessing.



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Help, demo checklist, and support — what every control does

> **Rule:** Every visible button, toggle, field, and chip on this screen is listed below — purpose, click result, and next screen. If you can see it, it is covered.

Why this screen exists: Get unstuck without guessing.

WALKTHROUGH (DO THIS IN ORDER)

1. In-app Help / Demo checklist (Help in sidebar foot or top bar).
2. Email: support@codearc.co.in
3. Always include: Outlet ID, username role, version chip text, exact button clicked, screenshot.
4. Product tour / demo script walks critical paths once for new staff.

CONTROL REFERENCE — BUTTON · WHY · WHAT IT DOES · NEXT SCREEN

Control / button	Why it is here	What happens when you use it	Where you go next
Help / Demo	Learn in-app	Opens checklist	Guided tour
Email support@codearc.co.in	Human help	Support ticket	Fix with build id

You are ready when…

- ☐ Outlet registered and owner can sign in
- ☐ Menu items published with correct prices & GST slabs
- ☐ Calculate taxes ON (if GST registered) in Settings
- ☐ At least one staff login with limited tabs
- ☐ One full POS sale: cart → pay → print / WhatsApp
- ☐ One table QR printed and guest order accepted
- ☐ Kitchen can mark a ticket ready
- ☐ Reports Today matches a test sale
- ☐ Shift open/close practiced once
- ☐ Support email saved: support@codearc.co.in

Need help?

support@codearc.co.in

Include Outlet ID · step number · version chip from the top bar.

https://restrosuite.codearc.co.in